

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Business Operations/Resource Management Subcommittee Meeting**

Name of Subcommittee: BO/RM Meeting type: Regular  
Date of Meeting: 11/6/25 Minutes submitted by: Kim LaTourette  
Members present: Greg Flanagan, Amy Johnson, Kim LaTourette, Ed Sbordone  
Members absent:  
Other attendees: Ken Craw, Carrie DePuy  
Place of meeting: New Fairfield Community Room, 33 Route 37, New Fairfield, CT.

Meeting called to order: 6:00 p.m.

**II. Approval of Minutes**

A. October 16, 2025 – Regular

**Motion:** To approve the minutes of October 16, 2025

**Made by:** Amy Johnson

**Seconded by:** Ed Sbordone

**Recording of vote:** Aye - Unanimous

**III. INFORMATION ITEMS**

A. **Monthly Summary of Budget vs. Actual Expenditure/Encumbrances for FY 2025-26 at October 31, 2025** – Concerning non-payroll, we are close to where we were last year. Same with payroll, we are close. SPED is something we are keeping an eye on. We are 86% expended right now, last year we were 71%. Dr. Craw shared a document with the board that will be discussed.

Athletics will be offset at the end of the year. Transportation will be offset by the magnet grant. Business machines will be mitigated by a badge swipe, limiting the number of copies. It has been flagged and mentioned to the admin.

Carrie DePuy shared that our SPED tuition is behind \$792,838 and she is not seeing us being able to mitigate in the operating budget. Anything over \$575 we will get at our budget. The total number of outplacements is not increasing by a large amount. We were budgeted for 15 and we currently have 18. However, the tuition cost of the placements is high and increasing, as well as the number of services needed. Certain controls are being put in place - if admin/staff absolutely need something, they may get it, but they may be asked to wait to see if they really need something right away. We are concerned about the impact on the budget this year and next if these outplacements continue. We are hoping to help mitigate by being able to hire more paras and being able to use less contracted services. Ken and Carrie wanted to bring this to our attention now so that we are being transparent to the public. This information will be shared with the Board of Finance as well.

B. **Building Project Update** - Sunshades are being installed at the playground. The PTO donated them and APEX will be installing them. There is no update yet on the propane.

C. **FY26 Budget Update**

This item was discussed earlier - Special Education.

**IV. ACTION ITEMS - none**

**V. OTHER - none**

**VI. ADJOURNMENT**

**Motion to adjourn:** Made by: Greg Flanagan

**Seconded by:** Amy Johnson

**Recording of vote:** Aye - Unanimous

**Meeting adjourned at:** 6:25 p.m.,