

**Ector County Independent School District  
Odessa, TX**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Hector Mendez, Superintendent of Schools  
**SUBJECT: REQUEST FOR APPROVAL OUT-OF-STATE TRAVEL  
FOR THE ODESSA HIGH SCHOOL BAND [BG-F,G]**  
**DATE:** September 16, 2008

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The Odessa High School Band is requesting permission to travel to Orlando, Florida, June 1-5, 2009. While in Florida, they will participate in the Capital Music Fest. They will also tour the area.

The cost of the trip will be approximately \$1200 per person. Numerous fund-raisers will be provided for students to raise the money. There will be about 175 students and adults traveling with the band.

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It is recommended that the Odessa High School Band Trip to Orlando, Florida be approved.

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Respectfully submitted,

**Hector Mendez**  
Superintendent of Schools

**Randy Talley**  
Executive Director for Fine Arts