

March 2, 2018

Mr. Phillip Francis Director of Operations Livonia Public Schools 15125 Farmington Road Livonia, MI 48154

RE: Contract Award Recommendation for Move & IT Move Management Bids
Livonia Career Technical Center / Webster Elementary / Jackson ECC / Buchanan Elementary

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Move and IT Move Management Vendors for the Projects listed above. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate and recommend Vendors for these Projects.

On January 26, 2018, Construction Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan websites.

On February 15, 2018, six (6) bid proposals were received and publicly opened. Over the two weeks, the bid proposals were reviewed to determine the budget implications. Interviews were held on February 19, 2018 and were attended by various members of the Bond Team.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Bond Team is recommending the following firms for contract award:

Recommended Firm	Building	Type of Move	Amount
Palmer Moving Services	LCTC	Move & IT Move	\$ 68,704.00
Premier-Relocations, LLC	Webster	Move & IT Move	\$ 48,200.00
Rose Moving & Storage	Jackson	Move Only	\$ 36,000.00
Corrigan Moving Systems	Buchanan	Move Only	\$ 12,300.00
			\$ 165,204.00

Including project contingency dollars of \$25,000, the total Project award recommendation equals \$190,204.00.

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The costs for this work will be detailed in the contract, which was included in this RFP, pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the interview process, or the recommendations of the Bond Team. Please direct all questions through me via email.

Sincerely,

PLANTE MORAN CRESA

Scott Smith, LEED AP Senior Consultant

Enclosures: Budget Summary

**Bid Tabulation** 



## MOVE & IT MOVE MANAGEMENT - BUDGET SUMMARY

	Move & IT Move Management								
Building		Budget		Actual	Variance				
Livonia Career Technical Center	\$	65,000	\$	68,704	\$	(3,704)			
Webster Elementary	\$	60,000	\$	48,200	\$	11,800			
Jackson Early Childhood Center	\$	45,000	\$	36,000	\$	9,000			
Buchanan Elementary	\$	15,000	\$	12,300	\$	2,700			
Totals	\$	185,000	\$	165,204	\$	19,796			

	Move & IT Move Management Contingency									
Building		Budget	Actual			Variance				
Livonia Career Technical Center	\$	9,750	\$	10,200	\$	(450)				
Webster Elementary	\$	9,000	\$	7,500	\$	1,500				
Jackson Early Childhood Center	\$	6,750	\$	5,500	\$	1,250				
Buchanan Elementary	\$	2,250	\$	1,800	\$	450				
Totals	\$	27,750	\$	25,000	\$	2,750				

	Total Project Costs								
Building		Budget		Actual	Variance				
Livonia Career Technical Center	\$	74,750	\$	78,904	\$	(4,154)			
Webster Elementary	\$	69,000	\$	55,700	\$	13,300			
Jackson Early Childhood Center	\$	51,750	\$	41,500	\$	10,250			
Buchanan Elementary	\$	17,250	\$	14,100	\$	3,150			
Totals	\$	212,750	\$	190,204	\$	22,546			





Proposal: Move & IT Move Management for Summer 2018 Projects (LCTC / Webster / Jackson / Buchanan)

Location: Livonia Administrative Offices - Board Room

Date: February 15, 2018 at 11:00 am

			Bid F	ormality		Base Bid Amounts				Alternates		
Contractor Name	Bid Security	Add	EOE	Fam. Dis.	Iran	Project #1 (LCT)		Project #2 (Webster)		Project #3 (Jackson)	Alternate #1 (Buchanan)	Comments / Voluntary Alternates
Palmer Moving Services	Yes	Yes	Yes	Yes	Yes	\$ 68,70	14 \$	64,949	\$	61,946	\$ 25,3	70
Premier Relocations	Yes	Yes	Yes	Yes	Yes	\$ 68,80	10 \$	48,200	\$	63,800	\$ 13, <sup>7</sup>	00
DMS Moving Systems	Yes	Yes	Yes	Yes	Yes	\$ 71,13	15 \$	62,900	\$	39,500	\$ 15,	00
Corrigan Moving Systems	Yes	Yes	Yes	arr	Yes	\$ 96,70	10 \$	73,200	\$	53,200	\$ 12,3	00 Combined Bid for Multiple Schools
Stevens Worldwide Van Lines	Yes	Yes	Yes	Yes	Yes	\$ 101,45	60 \$	88,700	\$	53,800	\$ 17,6	00 Combined Bid for Multiple Schools
Rose Moving & Storage	Yes	Yes	Yes	Yes	Yes	No Bid	N	o Bid	\$	36,000	No Bid	

Recorded By: Scott Smith

Witness: Harry Lau