



March 2, 2018

Mr. Phillip Francis  
Director of Operations  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: Contract Award Recommendation for Move & IT Move Management Bids  
Livonia Career Technical Center / Webster Elementary / Jackson ECC / Buchanan Elementary

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Move and IT Move Management Vendors for the Projects listed above. This update represents the mutual efforts of PMC and LPS administration and staff (the Bond Team) to present a framework in order to identify, evaluate and recommend Vendors for these Projects.

On January 26, 2018, Construction Documents were formally issued and made available. An advertisement for bids was published in a local newspaper and also posted to the required State of Michigan websites.

On February 15, 2018, six (6) bid proposals were received and publicly opened. Over the two weeks, the bid proposals were reviewed to determine the budget implications. Interviews were held on February 19, 2018 and were attended by various members of the Bond Team.

Upon completion of the interviews, and after subsequent clarifications and discussions, the Bond Team is recommending the following firms for contract award:

Recommended Firm	Building	Type of Move	Amount
Palmer Moving Services	LCTC	Move & IT Move	\$ 68,704.00
Premier-Relocations, LLC	Webster	Move & IT Move	\$ 48,200.00
Rose Moving & Storage	Jackson	Move Only	\$ 36,000.00
Corrigan Moving Systems	Buchanan	Move Only	\$ 12,300.00
			<b>\$ 165,204.00</b>

Including project contingency dollars of \$25,000, the total Project award recommendation equals \$190,204.00.

The costs for this work will be detailed in the contract, which was included in this RFP, pending final review and approval of terms by district legal counsel.

The Project Team is available at the Board's convenience to answer any questions regarding bidding, the interview process, or the recommendations of the Bond Team. Please direct all questions through me via email.

Sincerely,

PLANTE MORAN CRESA

A handwritten signature in blue ink, appearing to read "Scott Smith".

Scott Smith, LEED AP  
Senior Consultant

Enclosures:     Budget Summary  
                     Bid Tabulation



# MOVE & IT MOVE MANAGEMENT - BUDGET SUMMARY

	Move & IT Move Management		
Building	Budget	Actual	Variance
Livonia Career Technical Center	\$ 65,000	\$ 68,704	\$ (3,704)
Webster Elementary	\$ 60,000	\$ 48,200	\$ 11,800
Jackson Early Childhood Center	\$ 45,000	\$ 36,000	\$ 9,000
Buchanan Elementary	\$ 15,000	\$ 12,300	\$ 2,700
<b>Totals</b>	<b>\$ 185,000</b>	<b>\$ 165,204</b>	<b>\$ 19,796</b>

	Move & IT Move Management Contingency		
Building	Budget	Actual	Variance
Livonia Career Technical Center	\$ 9,750	\$ 10,200	\$ (450)
Webster Elementary	\$ 9,000	\$ 7,500	\$ 1,500
Jackson Early Childhood Center	\$ 6,750	\$ 5,500	\$ 1,250
Buchanan Elementary	\$ 2,250	\$ 1,800	\$ 450
<b>Totals</b>	<b>\$ 27,750</b>	<b>\$ 25,000</b>	<b>\$ 2,750</b>

	Total Project Costs		
Building	Budget	Actual	Variance
Livonia Career Technical Center	\$ 74,750	\$ 78,904	\$ (4,154)
Webster Elementary	\$ 69,000	\$ 55,700	\$ 13,300
Jackson Early Childhood Center	\$ 51,750	\$ 41,500	\$ 10,250
Buchanan Elementary	\$ 17,250	\$ 14,100	\$ 3,150
<b>Totals</b>	<b>\$ 212,750</b>	<b>\$ 190,204</b>	<b>\$ 22,546</b>

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