

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Special Session on Monday, January 24, 2024 at 6:30 p.m. in the Unit Office Board Room at 14 Main St, Pana, IL

**Meeting called to Order/Roll Call**

President Anderson called the meeting to order at 6:30 p.m. The following board members were present: Anderson, Beyers, Dorn, Blackwell, Moon, and Hadowsky. Casner was not present.

Roll Call

A Resolution providing for the issue of approximately \$3,460,000 General Obligation School Bonds, Series 2024, for the purpose of altering and reconstructing school buildings, and purchasing and installing equipment herein for fire prevention and safety, energy conservation, and school security purposes, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds and authorizing the proposed sale of said bonds to Stifel, Nicolaus & Company, Incorporated was discussed.

General Obligation School Bonds

A motion was made by Moon and seconded by Blackwell to approve the resolution

ROLL CALL: Anderson, Beyers, Dorn, Blackwell, Moon, Hadowsky. All aye, motion carried.

Roll Call

**Consent Agenda**

There were 2 FOIA requests. The first was from Smart Procure and the second was from the IRTA. Both requests were fulfilled. The second reading of October 2023 Press Policies was also discussed.

Consent Agenda

A motion was made by Hadowsky and seconded by Beyers to approve the consent agenda inclusive of payables totaling \$2,011,240.33 and payroll totaling \$876,864.77 for a total payables and payroll of \$2,888,104.99.

ROLL CALL: Beyers, Dorn, Blackwell, Moon Hadowsky, Anderson.. All aye, motion carried.

Roll Call

**VISITORS**

Principals: K McDonald, L Mayhall, A Metzger, C Wysong

Teachers: N/A

Media: S McGrath, T Latonis

Unit Office: P Donahue, J Stauder, R. Gibson

Staff: Amy Christian, Food Services Director and Cafeteria Manager. Ms. Christian provided an update on the cafeteria and presented issues regarding space in the new school and the need for more freezer space at the Junior High.

Parent: Ashley Christian

## **COMMITTEE REPORTS**

### **Facilities**

Jeff Stauder provided an update on the January 3, 2024 meeting. Ashley Karnes attended the meeting and discussed moving softball to Kitchell Park. Further discussion will be made.

Next meeting - TBD

### **Finance**

An update from the January 19<sup>th</sup> meeting was provided. Robin Yockey attended the meeting to discuss the final audit results.

Next meeting - TBD

### **Curriculum Committee**

Did not meet this Month.

Next meeting - TBD

### **Policy Committee**

Did not meet this Month.

Next meeting - TBD

### **Pana Education Foundation**

The January 17<sup>th</sup> meeting was rescheduled to January 24<sup>th</sup>. A brief report from the December 20<sup>th</sup> and January 24<sup>th</sup> meeting was provided by Superintendent Bauer. A third scholarship is being added.

Next meeting Wednesday, February 21, 2024 at 7:00 a.m.

### **Technology**

Did not meet this month.

Next meeting - Wednesday, March 1, 2022 at 5:30 p.m.

### **Strategic Planning Committee**

Did not meet this Month.

Next meeting - TBD

### **I.D.E.A.S.**

Did not meet this Month.

Next meeting - TBD

## **ADMINISTRATIVE REPORTS**

### **Principals -**

All building principals were in attendance and gave reports on their buildings.

Principal Wysong stated that the 100 Days of Learning was changed to January 31<sup>st</sup>. MAP testing went very well.

Principal Metzger stated December was full of activities including an ugly sweater contest, gift exchanges, and songs. He also stated that they would be participating in the ROE #3 Science Olympiad this February.

Principal Mayhall stated that attendance was stable in the Junior High this year, they had a good number of students on the Honor Roll, and they saw some growth on their MAP scores.

Principal McDonald stated their enrollment is down 11 students from this time last year. Two students, John Berns and Emma Stephens will attend the Illinois Music Education Association all-State Music Conference this month. This is a high achievement, similar to a sports team advancing to State.

### **Building and Transportation**

Buildings and Transportation - Jeff Stauder stated the new building project is on schedule. The upstairs is being painted and carpet and tile is being installed. The downstairs is 2-3 weeks behind the upstairs, as planned.

### **Curriculum and Instruction**

Curriculum and Instruction - Paul Donahue stated that the teachers voted and chose Into Math as the next textbook series. We were able to get the material early and training scheduled in February and March to enable the teachers time to prepare. Preparations are underway for Spring State Testing.

## **SUPERINTENDENT**

### **Assistant Principal - Pana Elementary Job Description**

The job description for the Elementary Assistant Principal position has been completed and requires approval.

Assistant Principal Pana Elementary Job  
Description

A motion was made by Dorn and seconded by Blackwel to approve the Job Description for the Assistant Principal at Pana Elementary.

ROLL CALL: Moon, Hadowsky, Anderson, Beyers, Dorn, Blackwell. All aye, motion carried.

Roll Call

### **Worker's Compensation Coverage Renewal**

We were able to reduce our premium for the Worker's Compensation coverage policy by \$14,162, which is a 21.3% decrease from the previous year.

A motion was made by Hadowsky and seconded by Moon to accept the coverage with Star Insurance through Ramza Insurance Group.

ROLL CALL: Hadowsky, Anderson, Beyers, Dorn, Blackwell, Moon. All aye, motion carried.

Worker's Compensation Coverage  
Renewal

Roll Call

### **Executive Session Minutes**

Executive Session Minutes are required to be reviewed to determine if it's suitable to open them to the public. A recommendation was made by Superintendent Bauer that the following executive session minutes be opened to the public: July 17, 2023, August 21, 2023, September 25, 2023, October 16, 2023, November 20, 2023, and December 18, 2023. He also recommended that we keep the minutes/tapes closed from the July 17, Aug. 21, Sept. 25, Oct. 16, Nov. 20, and Dec. 18 as they had discussions concerning student discipline. He also recommended the destruction of any open or executive tapes older than 18 months for the purpose of avoiding unnecessary storage.

Executive Session Minutes

A motion was made by Blackwell and seconded by Hadowsky to approve the public release of executive session minutes from July 17, Aug. 21, Sept. 25, Oct. 16, Nov. 20, and Dec. 18, and subsequent destruction of any open or executive session tapes older than 18 months. All minutes/tapes from July 17, Aug. 21, Sept. 25, Oct. 16, Nov. 20, and Dec. 18 shall remain closed to the public.

ROLL CALL: Anderson, Beyers, Dorn, Blackwell, Moon, Hadowsky. All aye, motion carried.

Roll Call

### **Economic Interest Statement**

The District is required to annually, no later than February 1st, provide a list of school district employees who are required to file economic interest statements with the Christian County Clerk. Superintendent Bauer recommended the board approve/certify the enclosed list of individuals who need to file.

Economic Interest Statement

A motion was made by Beyers and seconded by Moon to approve and certify the list of District affiliated personnel required to file an economic interest statement with the Christian County Clerk.

ROLL CALL: Anderson, Beyers, Dorn, Blackwell, Moon, Hadowsky. All aye, motion carried.

Roll Call

### **IRS Mileage Rate**

The Federal IRS reimbursement rate for mileage has increased by 1.5 cents to 67.0 cents per mile and it is the recommendation of Superintendent Bauer to stay with the Federal rate.

IRS Mileage Rate

A motion was made by Hadowsky and seconded by Blackwell to approve the 2024 IRS Mileage reimbursement rate.

ROLL CALL: Beyers, Dorn, Blackwell, Moon, Hadowsky, Anderson. All aye, motion carried.

Roll Call

### **NPT Special Education Report**

Superintendent Bauer gave an update from the December 20,2023 meeting and the January 16, 2024 meeting. The next meeting will be February 20,2024 at 9:00 am.

NPT Special Education Report

### **Accept Donation per Board Policy 8:80**

Commodity FS made a \$2,000 donation to our FFA chapter.

A motion was made by Dorn and seconded by Hadowsky to approve the donation in the amount of \$2,000 from Commdity FS.

ROLL CALL: Dorn, Blackwell, Moon, Hadowsky, Anderson, Beyers. All aye, motion carried.

Country Financial Doantion

Roll Call

### **FY 23 Audit**

The FY23 Audit was completed prior to the Finance Committee meeting. There were a total of 5 findings dealing with activity funds, coding of bond proceeds, federal grant reimbursement coding and the payment of QZAB sinking fund from an incorrect account. Corrective action is being taken to resolve the findings and prevent future occurances.

FY23 Audit

A motion to approve the FY23 Audit Report was made by Blackwell and seconded by Moon.

ROLL CALL:Blackwell, Moon, Hadowsky, Anderson, Beyers, Dorn. All aye, motion carried.

Roll Call

### **Executive Session**

A motion was made by Beyers and seconded by Dorn to enter Executive Session at 7:17 p.m. for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, for the setting of a price for sale or lease of property owned by the District, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Executive Session

ROLL CALL: Moon, Hadowsky, Anderson, Beyers, Dorn, Blackwell. All aye, motion carried.

Roll Call

### **Return to Regular Meeting**

A motion was made by Moon and seconded by Blackwell to return from the Executive Session to the Regular Meeting at 8:50 p.m. Executive Session was held for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, for the setting of a price for sale or lease of property owned by the District, and collective negotiating matters, as well as employment/compensation resignation recommendations.

Return to Regular Meeting

ROLL CALL: Hadowsky, Anderson, Beyers, Dorn, Blackwell, Moon. All aye, motion carried.

Roll Call

### **Approve executive session minutes**

A motion was made by Hadowsky and seconded by Beyers to approve executive session minutes as read in executive session.

Approve Executive Session Minutes as Read

ROLL CALL: Anderson, Beyers, Dorn, Blackwell, Moon, Hadowsky. All aye, motion carried.

Roll Call

**Personnel Recommendations**

A motion was made by Blackwell and seconded by Hadowsky to approve the Superintendent's personnel recommendations as reviewed in executive session.

ROLL CALL: Anderson, Beyers, Dorn, Blackwell, Moon, Hadowsky. All aye, motion carried.

Personnel Recommendations

Roll Call

**Communications**

- A. Alliance Legislative Report
- B. Capitol Watch
- C. AIRSS
- D. Other Board Correspondence

**Board Member Considerations**

Other Board Member Considerations

**Adjournment**

A motion was made by Dorn and seconded by Hadowsky to adjourn the regular meeting of January 24, 2024 at 8:51 p.m. All aye, motion carried.

Adjourn

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Secretary

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President