

Browning Public Schools
Board Agenda Request
Meeting To Be Held: June 13, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: June 7, 2017

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
 Title: Human Resources Director

Subject: Hiring Elementary Teacher 2017-2018

Description: Jennifer Wagner, BES Principal, recommends hiring the following certified elementary teacher for the 2017/2018 School Year:

✚ Jennifer Heavy Runner, Elementary Teacher, Browning Elementary, BA/0, \$35,520.00

Financial Impact: Per Master Contract

Attachment(s): none.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Elementary Teacher		Applicant Recommended Jennifer Heavy Runner	
Department/Location Browning Elementary		Supervisor Jennifer Wagner	
Type of Position Certified	Starting Date August 2017	Term 2017-2018 School Year	

Recruiting	Date Posted: 04/05/2017	Closing Date: Open Until Filled
Comments: Applicant was interviewed at one of the Missoula Career Fair		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Re- ceived	Minimum Re- quirements Met?	Date Interviewed
	Heavy Runner, Jennifer		Yes	

Interview Committee			
Name	Title	Name	Title
Jennifer Wagner	BES Principal		
John Salois	BHS Principal		
Lona Burns	Napi Instructional Coach		

Recommendation: Candidate has the credentials to teach elementary education and has experience in head start here in Browning and on the Salish Kootenai Reservation. Candidate was interviewed and showed enthusiasm for teaching. She has knowledge of IEFA practices and the Blackfeet Culture.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Pending	No	
Criminal background check	Pending	No	
TB documentation	Pending	No	

Salary: \$35,520.00	Placement: <u>BA/0</u>	Contract Days: 187
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Prepared by: Sherie Blue Date 06/07/2017 Approved by: _____ Date: _____

BOARD AGENDA REQUEST