

Browning Public Schools
Board Agenda Request
Meeting to Be Held: May 31, 2023



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: May 24, 2023

To: Corrina Guardipee-Hall
 Superintendent

From: John Salois
 Title: Human Resources Director

Subject: **Contract Service Agreement -Wellness Coach 2022-2023**

Description: Shawnee Momberg is recommended for a contract service agreement to fill the vacant Wellness Coach position to help staff and students with physical, emotional, social, spiritual and cultural aspects of wellness. The wellness coach will also help address the needs of rural schools and other departments within the district. Ms. Momberg did assume the duties of the previous coach in November for the 2022-2023 school year.

Financial Impact: \$2,000.00

Funding Source (Budget/Grant, etc): 115.90.775.1700.120.632

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
 (406) 338-2715 • (406) 338-2708

Date: May 31, 2023

Board Approval: May 31, 2023

Contractor: Shawnee Momberg

Phone: 406.570.9708

Address: P.O. Box 2712 Browning, MT 59417
 P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will work in coordination with the district wellness committee, and wellness coaches under the direction of the Wellness Coordinator to evaluate needs in order to plan, and implement wellness activities that address student and staff physical, emotional, spiritual, and cultural aspects of wellness.

Contracted Dates: 9/29/2022 through 6/8/2023

Rate per hour/per day: <u>\$2,000.00 AY</u>	=	<u>\$2000.00</u>
Per Diem/per day: _____ x _____ # of Days	=	<u>N/A</u>
Mileage: _____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain): <u>Not to exceed total amount</u>	=	<u>N/A</u>
Total Project Cost	=	\$2,000.00

Contract to be paid from:
115.90.775.1700.120.632 100%

Independent Contractor:

- Submit invoice on completion
- Other _____

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Dennis Juneau
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office