



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
 227 NORTH FOURTH STREET, GENEVA, ILLINOIS
 RECORD OF PROCEEDINGS OF A REGULAR SESSION
 OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, January 22, 2018, at 6:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

1. CALL TO ORDER (Bylaws 0163 & 0164)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 6:03 p.m. by President Grosso.

Board members present: Taylor Egan, Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None. Absent: None.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Lauren Caputo, Madeline Lauria, Anne Marie Brolly, Grace Brolly, Noah Hood, Barb Huffman, Kristina Stevens, Deborah Christy, Taryn Christy, Wendy Graves, Monica O'Hara Noonan.

2. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)

At 6:04 p.m., motion by McCormick second by Juby, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 7:07 p.m., the Board returned to open session.

3. APPROVAL OF MINUTES (Bylaw 0168.1)

- 3.1 Regular Session, January 8, 2018
- 3.2 Executive Session, January 8, 2018

Motion by Nowak, second by Egan, to approve the above-listed minutes, items 3.1-3.2. On roll call, Ayes, six (6), Egan, Juby, Lamb, McCormick, Nowak, Grosso. Nays, none (0). Absent, none (0). Abstained, one (1), Stith.

- 3.3 Regular Session, January 12, 2018
- 3.4 Executive Session, January 12, 2018

Motion by Nowak, second by Juby, to approve the above-listed minutes, items 3.3-3.4. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent,

none (0). Abstained, none (0).

4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

4.1 High School Problem Solving Presentation

Four Geneva High School students participated in Hack IN2 Health: “Eat to Live or Live to Eat” at the Illinois Mathematics and Science Academy on January 12-13, 2018. Students were given a problem where they had to brainstorm solutions, build a minimum variable product of a solution, and then pitch their idea to a panel of experts. These students came up with the “Little Greens Initiative” to address local hunger, and they took 1st in the competition.

Board comments, questions, concerns: Are we actually doing this in our district? (Kind of. It’s more in the beginning stages, but we hope to be able to grow.) Does the horticulture class donate their foods to the culinary program? (We are not sure, but it wouldn’t surprise anyone if they were.) When you arrived on Friday, you had no idea of what you were going to do, and by Saturday you came up with this? (Yes.)

4.2 Professional Development Update 2 of 3: Support for Empowered Educators

Dr. Andy Barrett gave an update on professional development in the district. The district currently offers teachers the opportunity to participate in teacher institute days, small group release time, Collaborative Teacher Projects (CTPs) and Professional Learning Communities (PLCs). These allow us to support our teachers to help them support our students. Not only does the district offer teachers professional development time, but they also provide the support staff, such as administrative assistants, associates, custodians and bus drivers, with professional development opportunities. Dr. Barrett will give another update in the spring to share the impact these opportunities have on our students.

Board comments, questions, concerns: What is the process for coming up with subjects for institute days? Do the teachers come to you with ideas? (Yes. Ideas are generally driven through a planning phase. The Professional Development Committee just recently met to plan for next year.)

5. PUBLIC COMMENTS

Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.

None.

6. SUPERINTENDENT’S REPORT (Policy 1210)

The Superintendent thanked the Operations & Maintenance staff for their hard work in keeping our staff and students safe during inclement weather. Snow and salt crews are up at 3 a.m. making sure parking lots are plowed and walkways are salted.

7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

7.1 Out-of-Country World Language Spain Trip Summer 2019

Motion by Stith, second by Nowak, to approve the above-listed out-of-country trip, item 7.1. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7.2 Engagement Letter for FY 2018 – Klein Hall CPA’s

Motion by Lamb, second by Egan, to approve the above-listed engagement letter, item 7.2. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

7.3 Three-year Services Contract with Klein Hall CPA’s

Motion by Nowak, second by Stith, to approve the above-listed service contract, item 7.3. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

8.1 Board Meeting/Presentation Schedule

The Superintendent shared that changes are made as necessary and hopes that the community will continue to watch for future agenda items that might be of interest to them.

9. INFORMATION

- 9.1 FOIA Requests
- 9.2 Suspension Report

10. CONSENT AGENDA (Bylaw 0166.1)

- 10.1 Monthly Financial Reports and Interfund Transfers (Policy 6800)
- 10.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)

Long-Term Substitutes Certified Staff

Longo, Michael (Jen Arnett), GHS, Industrial Technology, 1.0 FTE, effective 1/31/18-4/12/18

Family and Medical Leave Certified Staff

Robertson, Tom, MCS, Grade 1, 1.0 FTE, effective 1/16/18-1/25/18

Duber, Terry, GMSS, Science, 1.0 FTE, effective 2/5/18-4/2/18

Resignations Support Staff

Nohl, Shawn, GHS, Custodian, 12 month, effective 1/19/18

Family and Medical Leave Support Staff

Cabrera, Michael, GHS, Security, 9 month, effective 1/11/18-2/28/18

Omalley, Sally, FES, Classroom Assistant, 9 month, effective 1/24/18-2/5/18

Salary Adjustment Support Staff

Poniatowski, Scott, CO, District Network Specialist, 12 month, effective 1/1/18

10.3 Disposition of Executive Session Minutes January 2017 through December 2017

Motion by McCormick, second by Lamb, to approve the above-listed items 10.1-10.3. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

11. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION

None.

12. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The Geneva Coalition for Youth will hold their annual “Chick Chat” for girls in 4th, 5th and 6th grades. Early registration opens on the 27th and closes on the 29th. Registration will continue through February 10th at a slightly higher rate. They will also have a parent chat with Kate Knapp who will talk about navigating your child through friendship conflicts. If you cannot make the Geneva meeting, the Coalition also has a group that will meet in St. Charles on February 24th. The Communications Task Force met and finalized a plan for community outreach. There were twelve groups selected as ambassadors and will be met with individually in a personalized meeting. The “We Are Your Board” page has been released on the website. The Facilities Task Force met today, and Scott did a great job of laying out the seven-year capital plan for 2018-2019. The Task Force also discussed resurfacing the track and hail damage to the roof at the high school. Board members attended the Heartland and Western Avenue elementary PTO meetings, where many good questions were asked. During the Policy meeting today, committee members were able to get through four sections of the new PRESS recommended policies. The Geneva Academic Foundation (GAF) met on Thursday to plan round two of their gala for next year. This Friday is the GAF’s karaoke event at Evenflo. The boys’ basketball team had an exciting game, where they won in triple overtime.

13. NOTICES / ANNOUNCEMENTS

14. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. (Bylaw 0167.2)

At 8:00 p.m., motion by McCormick second by Egan, to go into executive session to consider matters pertaining to collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, seven (7), Egan, Juby, Lamb, McCormick, Nowak, Stith, and Grosso. Nays, none (0). Absent, none (0). Abstained, none (0).

At 8:24 p.m., the Board returned to open session.

15. ADJOURNMENT

At 8:25 p.m., motion by McCormick, second by Nowak, and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING
SECRETARY