



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
FROM: Adam Law Ed.D.  
RE: December 10, 2018 Personnel Report  
DATE: December 6, 2018

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I request that the Board of Education approve the following personnel recommendations:

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**CERTIFIED STAFF**

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**I. Long-Term Substitutes**

Length of Assignment	Name	School	Subject/Grade	FTE
12/3/18 - 1/15/19	Ciesla, Robert (Craig Paulsen)	GMSN	Social Studies	1.0

**II. Family and Medical Leave**

Name	School	Subject/Grade	Approximate Dates	FTE
Paulsen, Craig	GMSN	Social Studies	12/3/18 - 1/15/19	1.0
Holstein, Kim	WES	Social Worker	12/3/18 - 12/17/18	1.0
Sweeney, Pat	GHS	Science	3/18/19 - 4/1/19	1.0

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**SUPPORT STAFF**

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**I. New Hires**

Start Date	Name	School	Position	School Year
12/3/18	Giannetto, Herminia	GHS	2nd Shift Custodian	12 month
12/12/18	Adams, Grace	WAS	Special Education Assistant SLC 6.5 hrs day	9 month

## II. Resignations

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Effective Date</b>	<b>School Year</b>
Fagiano, Betty	Garage	Bus Driver	11/29/18	9 month

## III. Family and Medical Leave

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>Approximate Dates</b>	<b>School Year</b>
Lovig, Chad	CO	Grounds	11/2/18 - 12/10/18	12 month