

BOARD OF SCHOOL TRUSTEES KELLER INDEPENDENT SCHOOL DISTRICT

<u>2D.</u> Action Date: February 28, 2005

SUBJECT: <u>NATATORIUM CONTRACTS</u>

Grapevine Colleyville Aquatic Team

Rizo & Associates, Inc.

BOARD GOAL: Budget and Finance

FISCAL NOTE: Revenues Generated Through Sales/Fees

Background Information:

Grapevine Colleyville Aquatic Team:

- Grapevine Colleyville Aquatic Team is a year-round USA Swim Team whose home pool is the GCISD Swim Center
- Grapevine Colleyville Aquatic Team has been in existence since July 1994
- The summer season 2005 will mark the second year GCAT has rented lanes and hosted the Senior Circuit Swim Meet at Keller ISD Natatorium

Rizo & Associates, Inc.:

- The new Keller USA Water Polo Team is under direction and ownership of Andre Rizo and Rizo & Associates, Inc.
- The Keller USA Swim Team, is also under direction and ownership of Andre Rizo and Rizo & Associates, Inc.
- The Keller USA Water Polo Team will provide opportunities for children and adults to experience the benefits of teamwork and good sportsmanship while creating a successful team
- The Keller USA Water Polo Team will provide a fun environment for children and adults to come to practice every day and be a part of an exciting new team

Administrative Considerations:

Grapevine Colleyville Aquatic Team:

- Through a coordinated effort, the Keller ISD Natatorium and Grapevine Aquatic Team have promoted the sport of swimming to children within the Keller community.
- The Grapevine Colleyville Aquatic Team is founded on the belief that age group competitive swimming offers exciting and worthwhile experiences to a young person's life.

 In partnership with KISD Natatorium, the Grapevine Colleyville Aquatic Team provides organizational administrative assistance and technical support for meet management, officials and set-up.

Rizo & Associates, Inc.:

- The focus of the KISD Natatorium has been one of providing programs and activities in aquatics for children and adults of all ages.
- The new Keller USA Water Polo Team will be the first High School/Age Group Program in the metropolitan area.
- The Keller USA Swim Team started its first day of practice Monday, March 4, 2003. The team has grown to include 235 children and adults.
- The new Keller USA Water Polo Team will begin its first day of practice Tuesday, April 5, 2005.

The administration recommends that the Board of Trustees approve the contracts with the Grapevine-Colleyville Aquatic Team and the USA Water Polo Team as presented.

Respectfully submitted,

Lee Feris Natatorium Manager

KELLER INDEPENDENT SCHOOL DISTRICT STATE OF TEXAS COUNTY OF TARRANT

KNOW ALL MEN BY THESE PRESENTS:

Whereas, **Grapevine Colleyville Aquatic Team** has requested and received permission from the Keller Independent School District to use the KISD Natatorium from May 31, 2005 through July 29, 2005 for the purpose of conducting USA Swimming Practice. Grapevine Colleyville Aquatic Team will also host a USA Senior Circuit Swim Meet, May 14 and 15, 2005 at the Keller ISD Natatorium. Proof of Liability Insurance with Keller ISD as a named insured will be provided by Grapevine Colleyville Aquatic Team. This insurance policy will remain in force during the full term of this agreement. KISD must be notified prior to any changes in carrier or coverage and all activities by Grapevine Colleyville Aquatic Team at the KISD Natatorium will be suspended until adequate coverage is obtained.

I. COST

Grapevine Colleyville Aquatic Team shall make payment of: \$3,843.50

GCAT Long Course Practice

Tuesday, May 31 through Friday, July 29, 2005

• •					
	day/Wednesday/Friday	-	6:00am 8:00am	2 Lanes	
Tuesday/Thursda	ay	-	7:00am-8:30am	2 Lanes	
Calandar of GC	CAT/Long Course Practices:				
	day, May 30, 2004			Closed – Memorial Day	
	lay, May 31, 2004			7:00am-8:30am	
	nesday, June 1, 2004			6:00am 8:00am	
	sday, June 2, 2004			7:00am-8:30am	
	y, June 3, 2004			6:00am-8:00am	
11100	y, sunc 3, 2004			<u>0.00um 0.00um</u>	7Hours
Mond	lay, June 6, 2004			6:00am 8:00am	niouis
	day, June 7, 2004			7:00am-8:30am	
	nesday, June 8, 2004			6:00am 8:00am	
	sday, June 9, 2004			7:00am-8:30am	
	y, June 10, 2004			6:00am 8:00am	
11104	y, June 10, 2004			<u>0.00am 6.00am</u>	Hours
Mond	lay, June 13, 2004			6:00am 8:00am	Alouis
	day, June 14, 2004			7:00am-8:30am	
	nesday, June 15, 2004			6:00am 8:00am	
	sday, June 16, 2004			7:00am-8:30am	
	y, June 17, 2004			6:00am 8:00am	
11100	y, Julie 17, 2004			<u>0.00um 0.00um</u>	Hours
Mond	lay, June 20, 2004			6:00am 8:00am	210013
	day, June 21, 2004			7:00am-8:30am	
	nesday, June 22, 2004			6:00am 8:00am	
	sday, June 23, 2004			7:00am-8:30am	
	y, June 24, 2004			6:00am 8:00am	
11104	y, June 24, 2004			<u>0.00am 6.00am</u>	Hours
Mond	lay, June 27, 2004			6:00am 8:00am	Alouis
	day, June 28, 2004			7:00am-8:30am	
	nesday, June 29, 2004			6:00am 8:00am	
	sday, June 30, 2004			7:00am-8:30am	
	y, July 1, 2004			6:00am 8:00am	
riida	y, July 1, 2004			O.OOam O.OOam	Hours
					a rours

Monday, July 4, 2004	Closed – Independence Day	
Tuesday, July 5, 2004	7:00am-8:30am	
Wednesday, July 6, 2004	6:00am 8:00am	
Thursday, July 7, 2004	7:00am-8:30am	
Friday, July 8, 2004	<u>6:00am 8:00am</u>	
		7Hours
Monday, July 11, 2004	6:00am 8:00am	
Tuesday, July 12, 2004	7:00am-8:30am	
Wednesday, July 13, 2004	6:00am 8:00am	
Thursday, July 14, 2004	7:00am-8:30am	
Friday, July 15, 2004	<u>6:00am 8:00am</u>	
		Hours
Monday, July 18, 2004	6:00am 8:00am	
Tuesday, July 19, 2004	7:00am-8:30am	
Wednesday, July 20, 2004	6:00am 8:00am	
Thursday, July 21, 2004	7:00am-8:30am	
Friday, July 22, 2004	<u>6:00am 8:00am</u>	
• •		Hours
Monday, July 25, 2004	6:00am 8:00am	
Tuesday, July 26, 2004	7:00am-8:30am	
Wednesday, July 27, 2004	6:00am 8:00am	
Thursday, July 28, 2004	7:00am-8:30am	
Friday, July 29, 2004	6:00am 8:00am	
,	<u> </u>	9Hours
		77Hours
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ourly Rate Per Lane: \$12.00 GCAT USA Swim Team		
ractice Hourly Estimate		
2.00 Hours Per Day - M/W/F (6:00am-8:00am)	1.50 Hours Per Day - T/Th (7:00am-8:30am)	
<u>x 3</u> Days Per Week	<u>x 2</u> Days Per Week	
6.00 Hours Per Week	3.00 Hours Per Week	
x 2 Lanes	<u>x 2</u> Lanes	
12.00 Lanes Per Week	6.00 Lanes Per Week	
x 8.50 Weeks (Actual Cumulative Pool Usage)	x 8.50 Weeks (Actual Cumulative Pool Usage)	
102.00 Total Lanes	51.00 Total Lanes	
x \$12.00 Rate Per Lane/Long Course	x \$12.00 Rate Per Lane/Long Course	
\$1,224.00	\$612.00	
	\$1,224.00	
	\$612.00	
	\$1,836.00	\$1.836.00

GCAT Senior Circuit 1 (Long Course) Swim Meet Saturday, May 14 & Sunday, May 15, 2005

Hours for each session	Hours	for	each	session:
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Friday, May 13, 2005: 7:00pm-9:00pm Course Set-up and Long Course Verification: Keller ISD Natatorium

Meet Management Set-up & Meet Operation: GCAT Swim Team

Saturday, May 14, 2005 7:00am 11:00am

2:00pm-6:00pm

Sunday, May 15, 2005 7:00am 12:30pm

Rate Schedule:

Full Day Rate:

Friday Evening, May 13, 2005 No Charge Saturday, May 14, 2005 (Full Day) \$1,100.00 Sunday, May 15, 2005 (Half Day) \$600.00 \$1,700.00

Pool Rental Rate:

Personnel/Labor:

Custodial/Maintenance:

7:00am 8:00pm = 13 hours @ \$15.00 @hr. (1 Custodian) = \$195.00 Saturday, May 14, 2005 \$112.50 \$307.50 Sunday, May 15, 2005 7:00am 2:30pm = 7.5 hours @ \$15.00 @hr (1 Custodian) =

\$307.50 \$2,007.50

\$1,700.00

2 Initialed ____

Keller ISD Natatorium Swim Meet Rental Terms

Insurance: Proof of Team Liability Insurance Required by GCAT Swim Team & Pete Sylvan

Concession: Provided by Keller ISD Natatorium

Heat Sheet Fee: As Produced by KISD = .02 Cents Per Side (Cost assessed at end of meet.)

Heat Sheet Sales/Profits: GCAT Swim Team Exclusive Rights

Printing Cost (Other): .02 Cents Per Side (Cost assessed at end of meet.)

Aquatic Swim Shop: D & J Sports

Equipment Provided by Natatorium: CTS 5000

Cable Harness System CT Touchpads Pushbuttons Infinity Starter

House Sound System and Remote Microphone

Tables & Additional Chairs for Officials/Teams (Optional)

Hospitality Set-Up

Equipment Provided by GCAT: Computers

Printers

Equipment Deposit (Refundable): \$1,000.00 to be received prior to Senior Circuit Swim Meet on May 13, 2005

Meet Officials and Parent Volunteers Provided by: GCAT Swim Team

GCAT Agreement of Payment to KISD Natatorium:

1st Installment: Senior Circuit Meet

KISD Natatorium will Invoice: May 16, 2005 Payment Due Thursday, May 31, 2005 \$2,007.50

2nd Installment: Long Course 2005 Summer Rental - June

KISD Natatorium will Invoice: July 1, 2005 Payment Due Wednesday, July 18, 2005 \$918.00

3rd Installment: Long Course 2005 Summer Rental - July

KISD Natatorium will Invoice: August 3 Payment Due Wednesday, August 15, 2005 \$\frac{\$918.00}{2}\$

Total Contract: \$3,843.50

Any other activities not mentioned in this agreed contract period or contract amount must have KISD approval prior to use and will be charged at the prevailing KISD Natatorium rates.

The party who signs this contract as representative of the requesting organization agrees that the organization will underwrite any damage due to the use of the premises by the organization and that the activities that will be conducted on the premises are lawful and in accordance with state and federal law as it pertains to conduct on school district facilities in the State of Texas.

II. PROHIBITED PRACTICES

The following matters are to be considered as prohibited practices and are not to be indulged in by the requesting organization:

- 1. **Use of intoxicants and/or tobacco products** is a violation of State Law:
- 2. **No firearms are allowed in the Natatorium** as provided by Texas State Law;
- 3. **No signs**, posters or billboards **will be posted** on walls, stands, or allowed in the KISD Natatorium;
- 4. **No** additions to, or **changes of**, existing **facilities** shall be made without the written approval of Keller ISD.

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- 5. The **use** of the Natatorium **may not be assigned to a third party**, without the prior <u>written</u> approval of the Keller ISD;
- 6. The **issuance of keys** to parties other than District personnel directly responsible for the facility is specifically prohibited. **NO EXCEPTIONS** shall be made;
- 7. **Use of the facility without** the full-time presence of **a custodian** is prohibited. Custodians are to be on duty during the full range of activities. They <u>cannot</u> open the facility, leave the premises and return later to clean;
- 8. **No entertainment** may be provided that may be **detrimental to community welfare**, in violation of the code of conduct allowed by Keller ISD or destructive to the buildings, fixtures or furniture; and
- 9. **No meeting** will be held in the school building **for the purpose of** advancing **any doctrine subversive to the Constitution** and laws of the State of Texas, or the United States of America.
- 10. No glass containers will be allowed in the facility; and
- 11. No bull horns or other loud sound-emitting devices shall be allowed in the Natatorium.

III. AGREEMENT

I assume, for **Grapevine Colleyville Aquatic Team**, all responsibility for the use and care of all property placed in our charge, or used by us, and agree to pay for all damages or losses occurring during our occupancy, including leaving the facility in good order, or **Grapevine Colleyville Aquatic Team**, will pay for additional cleaning and/or repairs.

The "NO SMOKING" regulations will be observed in all School District facilities. Furthermore, I am aware that arrangements for the use of equipment such as PA systems, timing systems, etc., must be made with the staff in writing.

Either party may terminate this agreement by giving the other party at least thirty (30) days notice in writing. If this agreement is terminated early, then **Grapevine Colleyville Aquatic Team** shall be entitled to a prorate reimbursement for the unused portion of the payment made in advance.

All parties signing this agreement have been duly authorized by the organization they are representing to sign this agreement with the provisions herein stated.

for: Pete Salvan	for: Keller ISD
date:	date:
by:	by:
Pete Salvan	Lee Feris
Owner/Head Coach Grapevine Colleyville	Keller ISD Natatorium Manager
US Swim Team	
Address: 733 Windsor Creek Drive	by:
Southlake, Texas 76092	Kent Morrison
817-939-3530	Assistant Superintendent for Finance
4	Initialed

KELLER INDEPENDENT SCHOOL DISTRICT STATE OF TEXAS COUNTY OF TARRANT

KNOW ALL MEN BY THESE PRESENTS:

Whereas, **Rizo & Associates, Inc.** has requested and received permission from the Keller Independent School District to use the KISD Natatorium from Tuesday, April 5 through December 31, 2005 for the purpose of conducting US Water Polo Practice. Proof of Liability Insurance with Keller ISD as a named insured will be provided by Rizo & Associates, Inc. This insurance policy will remain in force during the full term of this agreement. KISD must be notified prior to any changes in carrier or coverage and all activities by Rizo & Associates, Inc. at the KISD Natatorium will be suspended until adequate coverage is obtained.

I. COST

Rizo & Associates, Inc. shall make payment of: \$9,216.00

Rental Agreement: USA Water Polo "High School Age Group" Practice Rate Price Structure

Contract Period: 9 Month Contract: Beginning Tuesday, April 5, 2005 - Saturday, December 31, 2005

Per/Week Average Rental:\$144.00Per/Month Average Rental:\$576.009 Month Contract Rent:\$5,184.00

Contract Amount: \$32.00 Per/Hour Estimated Per/Week: \$144.00 Estimated Monthly: \$576.00 Hourly Rate: \$6.40 Per Lane

Insurance: Proof of Liability Insurance Required Contract Provision: 5 Lanes Per Day - 3 Days Per Week

Practice Time: Tuesday and Thursday Evenings 7:30pm - 9:00pm Saturday Morning 10:00am - 11::30am

> 1.50 Hours Per Day <u>x 3</u> Days Per Week

4.50 Hours Per Week4.50 Hours Per Week \underline{x} 5 Lanes \underline{x} 4 Weeks22.50 Lanes Per Week18.00 Hours Per Month \underline{x} 4 Weeks \underline{x} 9.00 Months90.00 Lanes Per/Month162.00 Hours \underline{x} 9.00 Months \underline{x} \$32.00 Per Hour

Rental Agreement: USA Water Polo "Age Group" Practice Rate Price Structure

Contract Period: 7 Month Contract: Beginning Tuesday May 31, 2005 - Saturday, December 31, 2005

Per/Week Average Rental:\$144.00Per/Month Average Rental:\$576.007 Month Contract Rent:\$4,032.00

810.00 Lanes

Contract Amount: \$32.00 Per/Hour Estimated Per/Week: \$144.00 Estimated Monthly: \$576.00 Hourly Rate: \$6.40 Per Lane

Insurance: Proof of Liability Insurance Required Contract Provision: 5 Lanes Per Day – 3 Days Per Week

Practice Time: Tuesday and Thursday Evenings 3:30pm - 5:00pm

Saturday Morning 10:00am - 11::30am

1 Initialed _____

\$5,184.00 Rental Amount

1.50 Hours Per Day x 3 Days Per Week 4.50 Hours Per Week 4.50 Hours Per Week x 5 Lanes x 4 Weeks 22.50 Lanes Per Week 18.00 Hours Per Month $\underline{x\ 7.00}$ Months x 4 Weeks 90.00 Lanes Per/Month 126.00 Hours <u>x 7.00</u> Months x \$32.00 Per Hour 630.00 Lanes \$4,032.00 Rental Amount

KISD Natatorium 2005 School Closings:

Memorial Day Monday, May 30, 2005 Independence Day Monday, July 4, 2005

Fall Maintenance Break Sunday, July 31 - Sunday, August 7, 2005

Labor Day Monday, September 5, 2005

Thanksgiving Break Monday, November 21 - Sunday, November 27, 2005 Winter Break Monday, December 19 - Sunday, January 1, 2006

Keller USA Water Polo Team 2005 Payment Schedule

	Amount Due	Due Date: 2 nd Friday of Proceeding Month
April 1-April 30, 2005	\$576.00	Friday, May 13, 2005
May 1-May 31, 2005	\$576.00	Friday, June 10, 2005
June 1-June 30, 2005	\$1,152.00	Friday, July 8, 2005
July 1-July 31, 2005	\$1,152.00	Friday, August 12, 2005
August 1-August 31, 2005	\$1,152.00	Friday, September 9, 2005
September 1-September 30, 2005	\$1,152.00	Friday, October 14, 2005
October 1-October 31, 2005	\$1,152.00	Friday, November, 11, 2005
November 1-November 30, 2005	\$1,152.00	Friday, December 9, 2005
December 1-December 31, 2005	\$1,152.00	Friday, January 13, 2006
TOTAL CONTRACT AMOUNT:	\$9.216.00	

Payment to: KISD Natatorium Addressed to: Attention: Lee Feris

KISD Natatorium Manager C/O KISD Education Center 350 Keller Parkway Keller, Texas 76248

Any other activities not mentioned in this agreed contract period or contract amount must have KISD approval prior to use and will be charged at the prevailing KISD Natatorium rates.

The party who signs this contract as representative of the requesting organization agrees that the organization will underwrite any damage due to the use of the premises by the organization and that the activities that will be conducted on the premises are lawful and in accordance with state and federal law as it pertains to conduct on school district facilities in the State of Texas.

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- 16. The **use** of the Natatorium **may not be assigned to a third party**, without the prior <u>written</u> approval of the Keller ISD;
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- 18. **Use of the facility without** the full-time presence of **a custodian** is prohibited. Custodians are to be on duty during the full range of activities. They <u>cannot</u> open the facility, leave the premises and return later to clean;
- 19. **No entertainment** may be provided that may be **detrimental to community welfare**, in violation of the code of conduct allowed by Keller ISD or destructive to the buildings, fixtures or furniture; and
- 20. No meeting will be held in the school building for the purpose of advancing any doctrine subversive to the Constitution and laws of the State of Texas, or the United States of America
- 21. No glass containers will be allowed in the facility; and
- 22. No bull horns or other loud sound-emitting devices shall be allowed in the Natatorium.

III. AGREEMENT

I assume, for **Rizo & Associates, Inc.**, all responsibility for the use and care of all property placed in our charge, or used by us, and agree to pay for all damages or losses occurring during our occupancy, including leaving the facility in good order, or **Rizo & Associates, Inc.**, will pay for additional cleaning and/or repairs.

The "NO SMOKING" regulations will be observed in all School District facilities. Furthermore, I am aware that arrangements for the use of equipment such as PA systems, timing systems, etc., must be made with the staff in writing.

Either party may terminate this agreement by giving the other party at least thirty (30) days notice in writing. If this agreement is terminated early, then Rizo & Associates, Inc. shall be entitled to a prorate reimbursement for the unused portion of the payment made in advance.

All parties signing this agreement have been duly authorized by the organization they are representing to sign this agreement with the provisions herein stated.

for: Rizo & Associates, Inc. date:	for:	Keller ISD date:
by:		by:
Andre Rizo		Lee Feris
Owner/Director Keller USA Swim Tea	m	Keller ISD Natatorium Manager
Address:		by:
		Kent Morrison
		Assistant Superintendent for Finance
	3	Initialed