



Memorandum

Date: March 9, 2026

To: Board of Directors of the Pendleton School District 16R

From: Michelle Jones, Director of Business Services

Subject: February 28, 2026 Financial Report

Proposal:

Expenditures

The majority of expenditures for the month of February are within expectations. Transportation/Travel reflects two months of invoices from First Student due to the timing of the receipt of invoices from the contractor. Repairs continue to reflect ongoing repairs to the HVAC systems at PHS Auditorium and Sherwood. These repairs are complete, and the system is currently functioning as designed, as is the system at the PELC. Contract education is the first semester invoice for the 9-12 PVLA through IMESD, which is typically received and paid in January.

Revenue

Revenues for the month of February are within expectations. As stated in the January financial report, we have received the delayed first payment of the Common School Fund this month. The second payment is scheduled for July 2026.

Recommendation: Michelle Jones, Director of Business Services, recommends the February 28, 2026 financial reports be approved.