

MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD  
Independent School District No. 750  
Cold Spring, Minnesota  
December 15, 2025

The regular meeting of the School Board of Independent School District No. 750 was called to order by Chair Bohnsack at the ROCORI District Office Boardroom at 6:30 pm.

Board Members present: Jenna Kollar, Kayla Nierenhausen, Lynn Schurman, Jennifer Bohnsack,  
Matt Thompson, Robin Vettleson

Board Members absent: None

The Pledge of Allegiance was recited.

A motion by Lynn Schurman to approve the agenda. Seconded by Kayla Nierenhausen. The motion carries unanimously.

A motion by Lynn Schurman to approve the consent agenda. Seconded by Robin Vettleson. The motion carries unanimously.

**A. APPROVAL OF MINUTES**

The minutes from the Regular Board Meeting November 24, 2025. Recommend approval of the minutes from the meeting.

**B. APPROVAL OF BILLS**

Treasurer Vettleson will have been at the school site to review bills, ask questions, and confirm information prior to the meeting. Recommendation is to approve the bill payment of \$1,331,067.62 subject to any adjustments or direction offered by the Treasurer.

**C. TREASURER REPORT**

Treasurer Vettleson will have reviewed financial information for the board. This information is included in the Treasurer's Report.

**D. EMPLOYMENT**

Recommend approval of the assignment as outlined.

- a. ROCORI Middle School Paraprofessional - Jessica Forsythe
- b. Spartan Online Art Teacher, Stacey Hornsby, will have an additional .2 overload for the second trimester.
- c. Cold Spring Elementary Cleaner - Deborah Schutz
- d. ROCORI Middle School Math Teacher, Brittany Herrig, will have a .033 overage for term 4.
- e. ROCORI Middle School English Teacher, Amanda Rosengren, will have a .067 overage for trimester 2.
- f. ROCORI Middle School Math Teacher, Megan Steil, will have a .033 overage for term 4.
- g. ROCORI Middle School Science Teacher, Kris Illies, will have a .067 overage for trimester 2.
- h. ROCORI High School Long Term Substitute FACS Teacher - Sarah Onstad

**E. RETIREMENTS-RESIGNATIONS**

Recommend approval of the following resignations and/or retirements.

- a. ROCORI Secondary School Cooks Helper, Reese Callais. Resignation effective December 15, 2025.
- b. Cold Spring Elementary Cleaner, Greyson Zenner. Resignation effective December 5, 2025.

c. ROCORI Middle School Special Education Teacher, Leslie Buttweiler, will be retiring effective December 20, 2025.

d. ROCORI Secondary School liaison, Jamal Elmi, is resigning effective December 25, 2025.

F. LEAVE OF ABSENCE REQUEST

a. ROCORI High School Math Teacher, Paul DeMorett, is requesting leave from January 20, 2026 through May 29, 2026.

G. SENIORITY LISTS

The master agreements with some of the ROCORI employee groups require posting of seniority lists before the first of the year. The seniority lists have been distributed and had preliminary postings to allow time for staff to request any corrections. At this point, it is appropriate for the School Board to approve the seniority lists in a formal manner in order to allow them to be used for personnel decisions and direction. Recommend approval of the seniority lists among the employee groups in the district.

H. COLD SPRING STREET MACHINES USE OF SCHOOL PROPERTY

The Cold Spring Street Machines, the local car club, has requested the use of school property at the DEF on the north and south side for their car show scheduled for Saturday, July 25, 2026.

Recommendation: Approve the request for the use of school district property on July 25, 2026.

I. LANE CHANGES

The Master Agreement with our teaching staff allows our teachers to request a lane change in September, December and March of each school year. A report of the requested lane changes is included in your documents for approval. Once approved, the change becomes part of their pay the following month.

Recommendation: Approve the lane changes as presented.

Bergan KDV presented the ROCORI School District Audit Report.

Superintendent Enerson presented the annual Truth in Taxation which includes information on state funding, various financial funds of the district, overall revenues and expenditures, and how particular resources are used.

Chair Bohnsack called for comments or requests from visitors regarding the Truth in Taxation presentation.

A motion was made by Lynn Schurman to accept the audit report. Seconded by Matt Thompson. Motion carries unanimously.

A motion was made by Kayla Nierenhausen to certify the School Tax Levy, seconded by Robin Vettleson. Motion carries unanimously.

A motion to approve the master agreement for 2025-2027 between ISD #750 and school service employees Local 284 paraprofessional and health technician employees was made by Jennifer Bohnsack, seconded by Robin Vettleson. Motion carries unanimously.

Policy #722 Public Data and Data Subject Records was discussed. No action was taken. This policy will be brought to the next regular board meeting for approval.

Superintendent Kevin Enerson provided an update on the district.

The Budget Comparison Report for November 2025 was reviewed.

Board members made updates on their respective committees.

Chair Bohnsack called for comments and requests from visitors.

Upcoming events and activities on the school calendar were reviewed.

The regular meeting adjourned at 7:41 pm.

Respectfully submitted:

Jenna Kollar, Clerk