

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Policy Subcommittee Meeting**

Name of Subcommittee: Policy Meeting type: Regular  
Date of Meeting: 9/28/22 Place of Meeting: Zoom  
Members present: Kathy Baker, Samantha Mannion, Amy Johnson, Stephanie Strazza  
Members absent:  
Other attendees: Ken Craw  
Minutes submitted by: Amy Johnson  
Meeting Access: Policy Subcommittee (9/28/22 at 7 p.m.)  
Web: <https://zoom.us/j/91302463724> Dial In: (929) 205-6099 Meeting ID: 913 0246 3724

The meeting was called to order at 7:01 p.m.

**II. APPROVAL OF MINUTES**

A. August 24, 2022 - Special

**Motion:** To approve the minutes of August 24, 2022, as presented

Made by: Samantha Mannion

Seconded by: Amy Johnson

**Recording of Vote:** All in favor

**III. ACTION ITEMS**

**A. Policy 1312 – Public Complaints**

Ken Craw spoke to Shipman, as well as CABE, to gather information. Shipman does not have a public complaint policy model. Most districts have a public relations model policy. Ken shared one policy that might be helpful. One concern is, what does the board do if there is a FERPA issue? Advice from attorney is if something like this comes to the board, we cannot engage in discussion for privacy reasons. Our attorney didn't feel that the policy needed to be changed. We can inform the complainant that we would not be able to engage in conversations of sensitive nature. Samantha said that she likes the Wilton policy because of several things, but it is lacking any information regarding having a public hearing. Ken flagged the Wilton policy because of how they handled personnel complaints and the bulleted points. Ken said that he will check on the public hearing piece. Ken said that Wilton's policy is a recommended policy, not a required policy. Samantha said she thinks that the 1% rule is not just for BOE, but also for BOS. Samantha would like to move forward with using Wilton's policy regarding public complaints and materials, amend the public hearing piece and remove the process form we currently have. Stephanie and Amy agree. Request for re-evaluation of materials needs to go away. Samantha, Stephanie and Amy agreed that it would be a good idea for people to petition and have a public hearing. We can add the three paragraphs regarding public policy to Wilton policy.

**Motion:** To table Policy 1312

Made by: Samantha Mannion

Seconded by: Stephanie Strazza

**Recording of Vote:** All in favor

**B. Policy 5145.511 – Exploitation; Sexual Harassment –**

Ken did research to see if there were secondary definitions of "sexual violence." Ken's observation is that "sexual violence" is not referenced in the policy. He would like to start the policy with sexual abuse and eliminate sexual violence. All are in agreement. Samantha said to use existing language and remove the "sexual violence" definition. Leave existing 1a and 1b, and 2 is self-explanatory. Samantha likes it the way it was written initially. Training protocol change and language changes, etc. We will remove all of the alternate language. Kathy says if we get the meaning of it across, she is okay with it. Stephanie and Kathy agree to want it to not be so specific.

**C. Policy 6140 – Curriculum** – Samantha noticed a couple of typos. Under the curriculum policy, everything in section 4 is separated out with semicolons, there should be a semicolon and not comma after *consumer health*. At the end of number 4 "and" should be removed before *accident prevention*. Concerning the content, we do not have any choice.

**D. Policy 6172.6 – Distance Education** – Ken said there is an additional legal reference added at the end. Page (b), number 2, last sentence replacement suggestion- *may approve the taking of an online course as an equivalent substitute for a course offered at new Fairfield High School*. Page one, paragraph 5- change "to be" to "*determined to have been*." The "is" present tense is approved.

**E. Policy 7230.2 - Extensions/Renovations or Replacements**

Ken mentioned that air quality is even more important since COVID. He said that there is new language that is worth looking at with Phil Ross and Carrie DePuy. How are things going to be addressed in the budget? Samantha mentioned that between 2008 and 2024 is it every 3 years, then it is goes to 5 years. Samantha moves to table the policy and Ken will get clarification on number of years. We will review this policy at the next meeting and ask Carrie and Phil to join us.

**Motion:** To table Policy 7230.2 until the next meeting and invite Phil Ross and Carrie DePuy

Made by: Samantha Mannion

Seconded by: Kathy Baker

**Recording of Vote:** All in favor

**Motion:** To move the following policies to the full Board for consideration: Policy 5145.11, Policy 6140, and Policy 6172.6

Made by: Samantha Mannion

Seconded by: Kathy Baker

**Recording of Vote:** All in favor

**IV. INFORMATION ITEMS** - Samantha would like to add dress code policy to our next meeting. We will review the language of the policy for October. Invite James D'Amico and Karen Gruetzner for the November meeting where they can bring student representation. We would like to have vaping policy addressed at our next meeting.

**V. OTHER** – none

**VI. ADJOURNMENT**

**Motion to adjourn:** Made by: Samantha Mannion

**Seconded by:** Kathy Baker

**Recording of vote:** All in favor

**Meeting adjourned at:** 8:16 p.m.