

**RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION
CONTRACT FOR INVESTMENT OF FUNDS
FIRST AMENDMENT**

Contractor: **Simpler North America, LLC.**

Contract No.: **CF24138 A1**

Address: **1 Orchard Road
Armonk, NY 10504**

WHEREAS, the Riverside County Children and Families Commission (“Commission”) has entered into a Contract for Investment of Funds (“Contract”) with Simpler North America, LLC. (“Contractor”) for the provision of services, and the parties now wish to amend the Contract, to be effective as of **October 25, 2023 – June 30, 2025**.

Now, therefore, the parties agree to amend the Contract as follows:

- A. The contract term is unchanged and remains:
October 25, 2023 - June 30, 2025
- B. The previous version of the Scope of Work has been deleted in its entirety and replaced as outlined in attachment A-1.
- C. The previous version of the Budget has been deleted in its entirety and replaced as outlined in attachment B-1. All references to the maximum reimbursable amount shall be amended from **\$800,000.00** to **\$925,000.00**.
- D. The Payment Provisions have been deleted in their entirety and replaced as outlined in attachment C-1

All other terms and conditions of the Contract, including prior amendments, shall remain in full force and effect.

Signature Page Follows

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representative to execute this first Amendment.

Authorized Signature for COMMISSION:	Authorized Signature for CONTRACTOR:
Tammi Graham Executive Director	Kyle Freeman Managing Director, Healthcare and Authorized Signatory
Date Signed:	Date Signed:
585 Technology Court Riverside, CA 92507-2423	1 Orchard Road Armonk, NY 10504
APPROVED AS TO FORM SIGNATURE:	
Kristine Bell-Valdez Supervising Deputy County Counsel	
Date Signed:	
ATTEST SIGNATURE:	
Lynn M. Stephens Executive Assistant IV	
Date Signed:	

ATTACHMENT A-1: SCOPE OF WORK

Contractor: Simpler North America, LLC.

Program: Staff Development

Contract #: CF24138 A-1

Term: October 25, 2023 - June 30, 2025

Program Overview: Simpler North America, LLC (Simpler) will coach and facilitate First 5 Riverside County (F5RC) workgroups on how to use lean thinking, tools, methods, and principles. During the agreement with Simpler, a designated coach will engage and develop teams to deliver and sustain outstanding results, develop process improvement solutions, and align strategy and resources to optimize operations and resources. The lean Greenbelt primer will be introduced at the F5RC all-staff meeting on November 16, 2023. The continued lean methods will support standardized approaches to performance improvement and implement lean-management measures throughout the department.

Building upon and ensuring alignment with the County's Integrated Service Delivery initiative, F5RC seeks to establish a customer-driven, prevention and early intervention-focused service delivery system.

The Agreement with Simpler North America, LLC for Lean Leadership and Delivery Support for County of Riverside in support of Integrated Services Delivery Model was originally procured through an active United States General Services Administration (GSA) Federal contract (GS-10F-0359S) which was entered into by the GSA and Simpler North America, LLC on August 1, 2006 and will be in effect until July 31, 2026.

COUNTY RESPONSIBILITIES

COUNTY shall provide designated personnel to coordinate leadership coaching and ongoing support, make decisions on behalf of the COUNTY, review, and accept the CONTRACTOR invoice and other administrative activities.

CONTRACTOR RESPONSIBILITIES

CONTRACTOR shall:

A. provide designated personnel to coordinate leadership coaching and ongoing support, make decisions on behalf of the CONTRACTOR, and submit the CONTRACTOR invoice and other administrative activities.

B. Provide the following Transformation Services and Support:

1. Training:

- I. Basic Green training for all staff.
- II. Bronze training for leaders directly connected to the Value Stream work.

2. Daily Management:

Development and Deployment of Managing for Daily Improvement (MDI Huddles) for the value stream area to provide transparency and discipline around KPI and overall, First Five Metrics.

3. Value Stream:

- I. Contracts and Grants VS – to ensure standard processes with standard work to reduce variation and improve timeliness. Support the integration of the Help Me Grow and Health Steps Pilots into the ISD pilot at Jurupa Valley Clinic.
- II. Support Home Visiting - Activities such as Rapid Improvement Events, Managing for Daily Improvement Huddles, and technical support.

ATTACHMENT B-1: BUDGET

FISCAL YEAR 2023-2024		
Category	Description	Amount
Operational Expenses	Travel Expenses Home Visiting	\$0.00
Operational Expenses	Consulting Fees Home Visiting	\$0.00
Operational Expenses	Consulting Fees	\$358,482.00
Operational Expenses	Travel Expenses	\$45,518.00
SUBTOTAL:		\$404,000.00
FISCAL YEAR 2024-2025		
Category	Description	Amount
Operational Expenses	Travel Expenses Home Visiting	\$18,750.00
Operational Expenses	Consulting Fees Home Visiting	\$106,250.00
Operational Expenses	Consulting Fees	\$342,738.00
Operational Expenses	Travel Expenses	\$53,262.00
SUBTOTAL:		\$521,000.00
CONTRACT TOTAL		\$925,000.00

ATTACHMENT C-1: PAYMENT PROVISIONS

CONTRACTOR shall be compensated for services rendered pursuant to this Contract as follows. Total payment shall not exceed **NINE HUNDRED TWENTY-FIVE THOUSAND Dollars (\$925,000)**, which includes all expenses.

- A. **Fee:** RCCFC shall reimburse CONTRACTOR, upon submission by CONTRACTOR of an acceptable invoice for actual expenses incurred under the terms of this contract. Payment shall be due to CONTRACTOR within thirty (30) days of RCCFC's receipt of invoice.
1. Payment shall be made monthly in accordance with satisfactory completion towards Deliverables below and upon receipt of an acceptable invoice to include:
 - a. Contractor's name, address, contract number, an assigned invoice number, supporting documentation (if applicable), and payment amount due.

CONTRACTOR shall submit invoices to the Riverside County Children and Families Commission, Accounts Payable, 585 Technology Court, Riverside, CA 92507 or via email to RCCFC-accountspayable@RIVCO.org or through the Commission Data System