

Livonia Public Schools

Finance Office

Date: September 13, 2018

To: Andrea Oquist, Superintendent

From: Alison Smith, Director of Finance
Phillip Francis, Director of Operations

Re: Emergency Bus Purchase

One of the 2016 micro mini buses in the transportation fleet was in an accident this past August and the bus has been deemed a total loss by the school district's insurance company, Gallagher Bassett. The insurance company will reimburse the school district \$39,500.00 for the loss.

The transportation department would like to replace this bus as soon as possible. Richard Martin, Transportation Fleet Supervisor, began to search for what was available from the three major bus manufacturers at their Michigan dealers. Only Holland Motor Homes & Bus, Holland, Michigan listed stock available. They have a 2017 Micro Blue Bird mini bus in stock for \$51,000, which is similar to the bus that was totaled. That difference of \$11,500.00 is what the district would need to spend to replace the bus and we would be replacing it with a newer model.

We will receive the quote and specifications by tomorrow, and would like to bring them to the September 17, 2018, Finance Committee meeting. Please include this item on the agenda. Feel free to contact us with any questions. Thank you.

AS/kp

c: Board of Education