

# Arkansas

## Title I, Part C Application for Funds – Part 1

### PARTICIPATING LEA/LOA - CERTIFICATION

LEA/LOA Name: \_\_\_\_\_ LEA/LOA DUNS #: \_\_\_\_\_

Administrator/Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

E-mail: \_\_\_\_\_

I certify that, to the best of my knowledge, the information contained in this form is complete and accurate.

\_\_\_\_\_  
Printed Name of Superintendent or Designee

\_\_\_\_\_  
Signature of Superintendent or Designee

\_\_\_\_\_  
Date

#### FUNDING DISCLAIMER

The Grantee acknowledges and agrees that the Arkansas Department of Education's award and/or payment of funds under this agreement is contingent upon ADE receiving funds from Federal, State, or other funding sources to support the grant. Notwithstanding any other provisions of this agreement, in the event that ADE funding is reduced or rescinded by Federal Government, ADE may immediately reduce the amount of funds awarded or terminate this agreement by written notice to the Grantee.

**PARTICIPATING LEA/LOA - TITLE I-Part C PROGRAM ASSURANCES**

**ELIGIBILITY REQUIREMENTS**

The Arkansas Department of Education provides Title I-C sub-grants to LEAs for eligible migratory children on the basis of a formula:

Funds support high quality education programs for migratory children and help ensure that migratory children who move among the states are not penalized in any manner by disparities among states in curriculum, graduation requirements, or state academic content and student academic achievement standards. Funds also ensure that migratory children not only are provided with appropriate education services (including supportive services) that address their special needs but also that such children receive full and appropriate opportunities to meet the same challenging state academic content and student academic achievement standards that all children are expected to meet. Federal funds are allocated by formula to SEAs, based on each state's per pupil expenditure for education and counts of eligible migratory children, age 3 through 21, residing within the state.

LEA/LOA agrees it has read and understands the above *Eligibility Requirements* \_\_\_\_\_ (initials)

**PROGRAM GOAL**

The goal of the Migrant Education Program is to ensure that all migrant students reach challenging academic standards and graduate with a high school diploma (or complete a GED) that prepares them for responsible citizenship, further learning, and productive employment.

LEA/LOA agrees it has read and understands the above *Program Goal of Sub-grants Requirement* \_\_\_\_\_ (initials)

**REQUIRED SUBGRANTEE ASSURANCES**

1. Identify and recruit eligible migratory children, as defined in Section 1309(2) of PL 107-110, within the boundaries of the LEA and document said eligibility with the Certificate of Eligibility (COE) provided by the SEA;
2. Identify and address the special educational needs of migratory children in accordance with the comprehensive State plan that is integrated with other programs funded under the **Every Student Succeeds Act** to provide migratory children with an opportunity to meet the same challenging State academic content standards and challenging State student academic achievement standards that all children are expected to meet;
3. Provide supplementary services that go beyond the full range of services that are available for migratory children from other appropriate local, state, and federal programs assuring that migrant services support, not supplant, said services for which the migrant students qualify;
4. Conduct joint planning with parents and with other local, state, and federal programs including programs under Title I, part A and language instruction education programs;

5. Take part in the statewide needs assessments using needs assessment survey and other instruments developed by the SEA to document the individual assessment of students' needs for use in program planning;
6. Provide support services *first* to migratory children whose education has been interrupted during the regular school year *and* who are failing, or most at risk of failing, to meet the State's challenging academic content standards and challenging student achievement standards;
7. Provide available and applicable data to the Arkansas Migrant Education Database that reflects the educational performance and health findings of all enrolled migratory students;
8. Collect and report to the SEA local evaluation information for the SEAs annual evaluation and use the evaluation information to improve the LEA migrant education program;
9. Demonstrate comparability of services by the LEAs having established: (a) a coop/district-wide salary schedule; (b) a policy to ensure equivalence among schools in teachers, administrators and auxiliary personnel; and (c) a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies;
10. Design programs and projects that are of sufficient size, scope and quality to give reasonable promise of substantial progress toward meeting the special educational needs of the children being served;
11. Maintain detail records as may be required for program and fiscal audits;
12. Establish Parent Advisory Councils (PAC) in project LEAs. Assure and assist in inviting all migrant parents to participate in school district and state Parent Advisory Council (PAC). Documentation in the form of meeting minutes, agendas and records of attendance will become a part of the cooperative and LEAs records;
13. Release migrant personnel to attend professional development that is conducted during the school year, as needed;
14. Attend professional development as required by the SEA;
15. Offer to provide services to eligible migrant children attending private elementary and secondary schools according with Section 1120a of PL 107-110;
16. Facilitate the transition of secondary school students to postsecondary education or employment.
17. Assist the SEA in determining the number of migratory children under section 1303(e), through such procedures as the Secretary may require;
18. Assure that duty hours for MEP funded personnel shall not exceed 100 minutes a week for full time (100%) migrant funded LEA personnel or fifty (50) minutes a week for half time (50%) migrant funded personnel. Personnel funded at less than 50% with migrant funds shall not perform duty hours during their limited time working with migrant students;
19. Assure that all MEP funded paraprofessionals meet the same qualifications, as those required for paraprofessionals under Title I;
20. Assure that services codes and students data will be submitted to the REDS on timely manner;
21. Provide recruiters with flexible work hours including a work schedule to accommodate periods of high worker influx and parent's daily work day/shift;
22. Provide services in compliance with applicable state and Federal laws and regulations;
23. Provide a program consistent with the basic objectives of project requirements regarding, supplementing of non-Federal assistance, comparability of services, and meeting the intent of Title I, Part C;
24. Initiate and implement the necessary interagency agreements with other state and/or local agencies for the provisions of health, social, and other services for migratory children;

25. Ensure services are provided for children determined to have the greatest need (PFS);
26. Employ the appropriate staff to carry-out all the central services and implement staff development plans and practices to meet the needs of students as defined in the state and local needs assessments;
27. Promote continuity of program services through staff participation in state MEP meetings and professional development activities;
28. Ensure interagency collaboration to improve the services available to participating students (e.g., HIPPEY, CAMP, and OSY);
29. Promote and plan for effective involvement of PACs at the regional and district level;
30. Provide specific requested data to SEA for monitoring purposes and Performance Reporting.

LEA/LOA agrees it has read and understands the above <i>Required Sub-grantee Assurances</i> Requirement _____ (initials)
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<b><u>PROGRAM ASSURANCES</u></b>
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1. Priority for Service children have had an interrupting move during the regular school year and are at risk for failing to meet the Arkansas State Standards. Based on the State Migrant Comprehensive Needs Assessment and Service Delivery Plan, you assure that students will be identified for Priority for Service, and that they receive the appropriate services provided by your coop/district.
2. You assure that non-instructional and support services will be provided for migrant children, including: health referrals, eye care referrals, counseling, clothing bank and transportation. (Service Delivery Plan).
3. You assure that the Migrant Education Program will be coordinated with other local, state and federal programs such as, but not limited to Title I, Title III, and Special Education.
4. You assure that you will make a timely referral of Migrant students in need of Special Education services to the proper special education official at the LEA level, and make available records to the appropriate special education staff.
5. You assure you will provide work in collaboration with ADE to provide opportunities for additional credit accrual to credit deficient migrant students, and that such program will support academic promotion. (Service Delivery Plan).
6. You assure that services will be provided to promote high school graduation and decrease drop-out rates. (Service Delivery Plan).
7. You assure that services are provided for migratory preschool children and out of school youth.

## **PRESCHOOL ASSURANCES**

**Migrant Education Program must provide an assurance that there has been, and will be, adequate provisions for addressing the unmet educational needs of migratory preschool children.**

1. You assure you will provide service to three and four-year-old preschool migrant children, either with an established preschool or home liaison with multiple visits to the home.
2. You assure you will provide an estimated unduplicated count of the number of migrant children to be served in Migrant Funded preschool or home liaison visits to the home.

## **PARENT INVOLVEMENT**

1. You assure that the Migrant Education Program will strive to involve parents in the education of their children. (Service Delivery Plan).
2. You assure the participation of migrant parents in the planning, implementation and evaluation of the LEA Consolidated Plan and LEA Migrant Education Program application. (Service Delivery Plan).
3. You will assure that you will establish a Migrant Parent Advisory Council (MPAC), or agree to participate in an established MPAC cluster group according to the following:

MPAC members may be selected/appointed by any method the LEA chooses; the membership of an MPAC will have a majority of parents of children eligible to be served; at least Three (3) MPAC meetings will be held during the school year; the LEA will maintain minutes and sign-in sheets of every MPAC meeting; the MPAC will be consulted on the design and implementation of the migrant education program; the MPAC will have access to the existing Federal Migrant Education Law and Regulations, the LEAs current approved Migrant Education Program, and any reports resulting from a Federal/State audit monitoring of evaluation report of that LEA's MEP; and the LEA will conduct an evaluation of MPAC activities. (Service Delivery Plan)

## **PRIORITY FOR SERVICE (PFS)**

1. You assure that the LEA completed a Priority for Service goal into the Integrated Action Plan in ALEAT including strategies and action steps.
2. You assure that the LEA shall give priority to migrant students who are failing or most at risk for failing, to meet the State's challenging academic content standards and challenging academic achievement standards, and whose education has been interrupted during the regular school year. The LEA shall also continue to provide services until the end of the school term (semester) to a child who ceases to be a migrant child during such term or for one additional year in the absence of comparable services or through credit accrual programs for high school students until graduation.

**IDENTIFICATION AND RECRUITMENT (ID&R)**

1. You assure that your local Migrant Education Program has an Identification and Recruitment (ID & R) Plan in place and is reviewed and revised annually to meet the current needs of your local community.
2. You assure that the MEP staff will be provided training on ID & R and all current topics in the Migrant Education Program.
3. You assure that each recruiter has an updated ID & R action plan for finding eligible migrant children, youth, and their families.

**MIGRANT STUDENT INFORMATION EXCHANGE**

1. You assure that all recruiters and staff who are in need of using the Migrant Student Information Exchange (MSIX) have current knowledge and access to this program.
2. You assure that all recruiters, at the time of identifying possible migratory students, use MSIX as a tool to assist with the process of recruitment and education placement of migratory students.

LEA/LOA agrees it has read and understands the above <i>Program Assurances</i> Requirement _____ (initials)
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**SUPPLEMENT, NOT SUPPLANT**

§ 200.88 Exclusion of supplemental State and local funds from supplement, not supplant and comparability determinations.

(a) For purposes of determining compliance with the comparability requirement in section 1120A(c) and the supplement, not supplant requirement in section 1120A (b) of the ESEA, a grantee or sub-grantee under part C of Title I may exclude supplemental State and local funds expended in any school attendance area or school for carrying out special programs that meet the intent and purposes of part C of Title I.

(b) Before funds for a State and local program may be excluded for purposes of these requirements, the SEA must make an advance written determination that the program meets the intent and purposes of part C of Title I.

(c) A program meets the intent and purposes of part C of Title I if it meets the following requirements:

(1) The program is specifically designed to meet the unique educational needs of migratory children, as defined in section 1309 of the ESEA.

(2) The program is based on performance targets related to educational achievement that are similar to those used in programs funded under part C of Title I of the ESEA and is evaluated in a manner consistent with those program targets.

(3) The grantee or sub-grantee keeps, and provides access to, records that ensure the correctness and verification of these requirements.

(4) The grantee monitors program performance to ensure that these requirements are met.

(Approved by the Office of Management and Budget under control number 1810-0662)

(Authority 20 U.S.C. 6321(d))

[ 67 FR 71736, Dec. 2, 2002; 68 FR 19152, Apr. 18, 2003]

LEA/LOA agrees it has read and understands the above *Supplement, not Supplant* Requirement  
\_\_\_\_\_ (initials)

**Complete & Upload:** Be sure to complete signature and/or initials requirement for each section. Scan and upload this document to ADE using the district's Migrant Indistar account.