

Committee Report – Development Committee

Date of Report: August 30, 2015
Submitted by: Dan Greenfield
Date of Last Meeting: August 29, 2015
Date of Next Meeting: TBD

Attendees: Chris Rovn, Geoff Rogers, Samantha Fisher, Linda LaFrombois, Michael Waldman, Jeff Ellerd, Dan Greenfield

Meeting Notes

- Discussed which members wanted to members of the Committee. Linda LaFrombois indicated a preference to be an ad hoc committee member.
- Discussed and approved Objectives for 2015/16 School Year (see attached document)
- Identified point-persons for key development activities:
 - Give to the Max (Linda LaFrombois)
 - Sweeten (TBD)
 - Nova Classic Run (Geoff Rogers)
 - GEM (Give Every Month) – Dan Greenfield
- Jeff Ellerd provided an update on the state requirement to develop a 10-year facility plan, and the potential to develop an athletic field and/or acquire the small plot of land immediately to Nova's east (construction staging area).
- Discussed the need to allow Knights of the Roundtable and other fundraising groups to:
 - Raise funds in a way that do not detract from Nova's general fundraising efforts
 - Recommend that funds are spent in a manner consistent with the commitments made during the fundraising process
 - Discussed difficulty in "holding" funds from one school year to the next
- Discussed that we need to provide transparency into how funds are raised and then spent.
- Agreed to meet one Saturday per month from 8:30 – 10:00am (second or third Saturday of the month)

Committee Action Items

- Store development material in a central server so it can be shared (owner TBD)
 - NPTO uses Google Docs to store materials
- Grant writing – investigate Minnesota Common Grant Application form (owner TBD)
- Updates from Knights of the Roundtable and other development groups:
 - What are the group's fundraising objectives for this year (both the target amount to be raised as well as how it would be intended to be used)