

# INDEPENDENT SCHOOL DISTRICT #877 POLICY

## Buffalo-Hanover-Montrose

INDEX TITLE Education Programs SERIES NO. 600

POLICY TITLE Title I Parental Involvement CODE NO. 612.1

### PART I. GENERAL EXPECTATIONS

District 877 agrees to implement the following statutory requirements:

- The district, with meaningful consultation and input from parents of participating children, will implement programs, activities and procedures for the involvement of parents in all of its schools with Title I programs.
- The district will work with its Title I Program schools to ensure that required school-level parental involvement practices meet the requirements of the ESEA, and include a school-parent compact, for all children served, that outlines how parents, the entire school staff, and students, will share the responsibility for improved student academic achievement.
- The district and its Title I Program schools, to the extent practicable, will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports in a format and language parents understand.
- If the district plan for Title I is not satisfactory to the parents of participating children, the district will submit any parent comments with the plan when it is submitted to the MN Department of Education.
- The district, and its Title I Program schools, will carry out programs, activities, and procedures in accordance with the following statutory definition of parental involvement:

Parental involvement means the participation of parents in regular, two-way, meaningful communication involving student academic learning and other school activities, including ensuring –

- A) that parents play an integral role in assisting their child's learning;
- B) that parents are encouraged to be actively involved in their child's education at school;
- C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

- The school district will inform parents of the purpose and existence of the Parental Information and Resource Center in Minnesota.

## **PART II. DISTRICT LEVEL PROCEDURES**

1. The district will involve parents in the joint development of its district parental involvement plan. This plan will be developed by the District Title I Advisory Committee, with parent representation from each Title I Program school.
2. The District Title I Advisory Committee, with parent representation from each participating Title I Program school, will review annually the process for Title I school and program improvement, and will revise, as necessary, components of the parental involvement policy.
3. The district will provide the necessary coordination, technical assistance, and other support to assist Title I Program schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance. The District Title I Coordinator will provide direction and leadership to the Title I Program schools, will assist the schools in integrating Title I program goals into building and district level student achievement goals, and will provide technical assistance as requested by the individual schools. Individual Title I Program school administrators will work collaboratively with existing building parent involvement organizations to encourage, and offer opportunities for, parental involvement.
4. The district will coordinate and integrate parental involvement strategies with parental involvement strategies offered by the Early Childhood Family Education program, and the district Community Education program. As applicable, the coordinators of these programs will be invited to meet with building Title I Program task forces in order to coordinate and integrate parent involvement programming.
5. The district, by means of the District Title I Advisory Committee, and with representation of participating parents, will conduct an annual evaluation of the content and effectiveness of the parental involvement policy in improving the quality of its Title I Program schools. Evaluation feedback will be solicited from participating parents and school staff from each participating Title I Program school. Conduction of the evaluation will be the responsibility of the District Title I Coordinator. The District Title I Advisory Committee, with representation of participating parents, will review the results and design strategies for more effective parent involvement as needed. Particular attention will be paid to barriers preventing participation by parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background.
6. The district will build the schools' and parents' capacity for strong parental involvement through the following activities and practices:
  - A. Providing assistance to participating parents in understanding state standards, assessments, Title I program requirements, and how to monitor a child's progress. This will be accomplished through direct conferencing between parents and teachers, and through district and building general communication.

- B. Providing materials and training to help parents work with their children. This will be accomplished through direct conferencing between parents and teachers, through district, building, and classroom- level communications to parents, and through activities sponsored that may be sponsored by individual school parent organizations.
- C. Educating teachers, principals, and other staff, with the assistance of parents, in the value of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement parent programs, and build ties between parents and the school. This will be accomplished by including parents of children participating in the program on the individual building Title I task forces, as well as the District Title I Advisory Committee, along with the collaboration between the schools and their existing parent involvement organizations.
- D. Ensuring that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. This will be accomplished by collaboration between the schools, the district LEP staff, and the district cultural liaison staff.
- E. Providing reasonable support for parental involvement activities. This will be accomplished by each participating Title I Program school during the annual fall Title I parent meeting. Parents, under the direction of Title I teachers, will be given training and materials to assist them in working at home with their children in the areas of math and/ or reading.

These guidelines will be reviewed annually by the District Title I Advisory Committee and will be updated as needed to meet the changing needs of parents and the district.

***Legal References:*** 20 U.S.C. § 6318 (Parental Involvement)

**Administrative Offices  
Buffalo, Minnesota 55313**

**DATE OF ADOPTION** May 12, 2003

**DATE OF REVIEW** January 28, 2008

**DATE OF APPROVAL** February 25, 2008