



Regular School Board Meeting Minutes Saint Peter Public Schools

A Regular Meeting of the School Board of Saint Peter Public Schools was held Wednesday, March 18, 2026, in the Saint Peter Community Center - Governor's Room. Board Chair Charlie Potts called the meeting to order at 5:00 PM. **Members Present:** Rita Rassbach, Ken Rossow, Tracy Stuewe, Charlie Potts, Bill Kautt, Drew Dixon and Kate Martens.

Others Present: Jon Graff, Ytve Prafke, Jana Sykora, Megan Gracia, Seth Putz, Kimberley Deming and members of the public.

A motion was made by Kautt, seconded by Stuewe, to adopt the agenda as presented. The motion carried unanimously.

The Consent Agenda items listed below were approved on a motion by Rossow, seconded by Rassbach. Member Rossow requested to remove bill and wire transfer information for further discussion. Dixon made a motion, seconded by Martens to approve the amended Consent Agenda. The motion carried unanimously.

1. Approval of the Regular Board Meeting minutes of February 18, 2026.
2. Approval of the School Board Study Session minutes of March 4, 2026.
3. Approval of Bills and Wire Transfers (\$3,545,506.20) for February 2026.
4. Personnel changes:
 - The acceptance of the resignations of Felicity LeBlanc, Kendra Skorr, Rachel Stuewe and David Ribar.
 - The approval of the hiring of Cole Petersen, Ashlyn Rosenberg, Ainsley Thode, Eleanor Grinnell, Olivia Denzer, Kia Williams, David KelseyBassett and Jodi Helder.
 - The approval of the transfer of Ytve Prafke.

Due to Member Rossow being unable to review the February bills and wire transfers prior to the March Board meeting, a request was made to review the information and report back any findings at the April Board meeting. Rossow moved to approve the request, seconded by Dixon. The motion carried unanimously.

Student Spotlight

South Elementary first grader, Brianna Marquez, was the Student Spotlight. Brianna is a very dedicated learner, has a positive attitude towards her teachers and peers, and does an amazing job at showing Star Pride! She enjoys learning about phonemic awareness and her favorite activity at school is recess!

Action Items

A motion was made by Stuewe, seconded by Rassbach, to consider a resolution accepting a \$7,500 donation towards the Edward Schultz Scholarship, a \$2,000 donation from the Kley family, a \$5,000 grant from the Prairie Lakes Regional Arts Council and donations totaling \$2,915 towards the FFA Activities Account. After a roll call vote, the resolution passed. Rassbach, Rossow, Stuewe, Potts, Kautt, Dixon and Martens - 7 yes/0 no.

Superintendent Graff provided a summary of notable changes to the Master Agreement with SPEA. Updates to the contract are in line with budget goals set by the School Board Negotiations Committee and include changes to the co-curricular salary schedule, paid time off, teacher salary schedule and insurance caps. A motion was made by Kautt, seconded by Rassbach, to approve the Master Agreement with SPEA as presented. The motion carried unanimously.

A motion was made by Martens, seconded by Dixon, to approve the removal of Policy 702.1, Procurement Practices, from the district's policy manual. Superintendent Graff informed the board that the information contained in this policy can also be found, in greater detail, in Policy 721. The motion carried unanimously.

Rassbach made a motion, seconded by Stuewe, to approve Policies 801, 805, 807, 901, 902, and 905 with a single reading. Superintendent Graff informed the School Board that these policies have been reviewed as part of the district's regular review cycle and include minor or no changes at all. The motion carried unanimously.

Information Items

After review by the Policy Committee at its March 11 meeting, revisions to Policy 903, Visitors to School District Building Sites, and Policy 904, Distribution of Materials on School District Property by Nonschool Persons, were presented for a first reading. The updates include minor revisions to legal references and the addition of language indicating that related guidelines and procedures will be outlined in the Parent/Student Handbooks rather than within the policies themselves.

Seth Putz, Operations and Maintenance Supervisor, provided the School Board with an update on several district projects. The Board was informed that the planning process for Phase 2 of the Mend the Middle Project is currently underway. Putz also updated the Board on the anticipated need for repairs to the boiler system at North Elementary. In addition, he provided information about the Long-Term Facilities Maintenance (LTFM) planning process that he is currently working on with Superintendent Graff and Business Manager Megan Gracia.

Reports

Early Childhood

- Implementation of the new Frog Street Curriculum is going well.
- Low cost, high impact field trips are taking place with Early Childhood students.
- K-4 Stars Academy is in full swing with 100 students participating.
- The ECFE Vehicle Fair will be taking place on April 30 from 5:30-7:00 pm.
- Read and Feed will be held at North Elementary this summer! Details to follow.

South Elementary

- A Kindergarten Open House was held on March 5.
- First graders took a field trip to the Ney Nature Center.
- Kindergarten students will be taking a field trip to the Children's Museum.
- South Elementary is partnering with the Mankato Moon Dogs for I Love to Read Month.

Superintendent of Schools - Superintendent Graff shared that the March 9, 2026, School of Excellence event was incredibly powerful. He also provided the Board with details about the Great Start Cohort he attended on March 18. Additionally, Dr. Graff informed the Board that Principal Engeldinger was attending the Minnesota Indian Education Association Conference, while Principals Doherty and Buttell were attending a Greater Mankato Growth conference focused on aligning education and workforce opportunities.

Around the Table Updates - Board Member Stuewe gave an MVED update. Chair Potts said the School of Excellence program was amazing. Member Kautt shared his takeaways from the Day at the Capitol. Vice Chair Dixon thanked SPEA and the Negotiations Committee for their hard work in coming to a contract agreement. Board Member Martens thanked the Negotiations Committee for keeping the Board informed during the negotiations process and provided highlights from her Day at the Capitol.

Board Committee Updates -

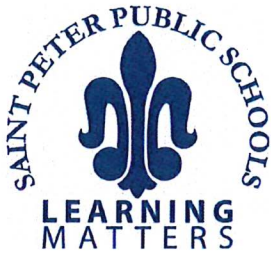
- a. Education Committee - nothing additional noted
- b. Business Committee - nothing additional noted
- c. Policy Committee - nothing additional noted
- d. HR Committee - nothing additional noted
- e. Shared Programs Committee - nothing additional noted

Upcoming Meetings of the School Board

- Business Committee Meeting - April 8, 2026 at 10:00 AM in the DO
- Education Committee Meeting - April 9, 2026 at 1:00 PM in the DO
- Policy Review Committee Meeting - April 10, 2026 at 7:45 AM in the DO
- Regular School Board Meeting - April 15, 2026 at 5:00 PM in the SPCC - Governor's Room

Adjournment - A motion was made by Stuewe, seconded by Martens, to adjourn the meeting at 6:05 PM. The motion carried unanimously.

Dated Approved: April 15, 2026



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www.stpeterschools.org

Date: April 6, 2026

To: Dr. Jon Graff - Superintendent

From: Bee Ong - Finance Accountant

Monthly Business Office bills & Payroll Amounts:

March 2026 - Business Office checks	\$1,385,975.69
March 2026 - Business Office wire payments	\$1,191,680.71
March 2026 - Payroll	\$1,208,088.12
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	\$3,785,744.52
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Monthly Student Activity Amounts:

Feb 2025 - South Elementary	\$2,072.07
Feb 2025 - North Elementary	\$819.30
Feb 2025 - Middle School	\$9,033.40
Feb 2025 - High School	\$8,686.48
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	\$20,611.25
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St. Peter Public Schools	Mar-26	
Outgoing Wire Payments		
MSDLAF to USBank - 2022 Refunded Bond		
MSDLAF to USBank - 2024 Bond		
BCBS - medicare health	3/23/2026	3,051.50
BCBS - medicare health	3/23/2026	5,683.50
Medicare Blue RX	3/2/2026	7,585.00
Life	3/2/2026	3,076.72
LTD	3/4/2026	4,169.77
VISA	March	14,844.61
IRS federal payroll taxes	3/3/2026	20,328.83
IRS federal payroll taxes	3/6/2026	410.86
IRS federal payroll taxes	3/13/2026	165,695.74
IRS federal payroll taxes	3/16/2026	3,535.20
IRS federal payroll taxes	3/31/2026	184,104.35
MN state payroll taxes	3/2/2026	28,584.28
MN state payroll taxes	3/4/2026	3,340.60
MN state payroll taxes	3/16/2026	28,214.79
MN state payroll taxes	3/17/2026	541.82
MN UI Fund		
PERA payments	3/2/2026	28,225.10
PERA payments	3/3/2026	14,192.92
PERA payments	3/16/2026	190.81
PERA payments	3/16/2026	27,698.16
TRA payments	3/2/2026	102,080.43
TRA payments	3/3/2026	186.62
TRA payments	3/16/2026	2,600.59
TRA payments	3/16/2026	101,889.54
Education MN/ESI	3/4/2026	2,622.50
Education MN/ESI	3/16/2026	2,822.50
Horace Mann	3/4/2026	1,880.83
Horace Mann	3/17/2026	1,880.83
Ameriprise/NBSGroup Bill	3/3/2026	2,532.14
Ameriprise/NBSGroup Bill	3/17/2026	2,532.14
Colonial Life	3/10/2026	15,823.96
EyeMed	3/3/2026	1,253.45
Arbiter-Pre fund	3/16/2026	15,000.00
HomeTown - Dental direct debits	3/2/2026	4,710.02
HomeTown - Dental direct debits	3/9/2026	5,125.32
HomeTown - Dental direct debits	3/17/2026	2,863.78
HomeTown - Dental direct debits	3/23/2026	5,100.35
HomeTown - Dental direct debits	3/30/2026	3,218.66
HomeTown - BCBS debits	3/5/2026	141,262.47
HomeTown - BCBS debits	3/12/2026	127,632.24
HomeTown - BCBS debits	3/19/2026	41,396.41
HomeTown - BCBS debits	3/26/2026	32,113.49
HomeTown - Healthiest You	3/3/2026	2,620.25
FNB HSA/VEBA-Medsurety/Matrix Trust	March	29,057.63
Total Outgoing Wire Payments		1,191,680.71



Date: April 1, 2026
To: Dr. Jon Graff, Superintendent
From: Jana Sykora, Principal
South Elementary School
Re: Overload Assignment
Quarter 3, 2025-2026 School Year

Our kindergarten enrollment numbers have resulted in our kindergarten teachers being on overload for all or part of the third quarter.

The 25-27 teacher contract states, "A kindergarten teacher will have no more than 21 students in his/her class. [...] If a classroom teacher is asked to teach a class that exceeds this number, he/she will be compensated using the overload assignment rate. [...] An elementary teacher will be paid \$44 per day."

I anticipate our kindergarten teachers will continue to have more than 21 students in class and will continue to submit memos quarters for overload assignments.

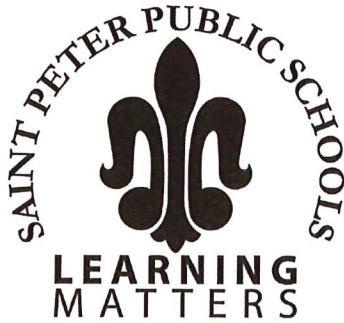
Third Quarter 1/27/26-3/30/26 (41 instructional days + 2 Conference Days + 1 work day)

- | | | |
|--------------------|--|---------|
| • Sarah Hartfiel | more than 21 students Jan. 27-March 12 and March 18-30 | 41 days |
| • Karissa Minks | more than 21 students 1/27/26-3/30/26 | 44 days |
| • Joyce Harvey | more than 21 students 1/27/26-3/30/26 | 44 days |
| • Tressa Gruenzner | more than 21 students 1/27/26-3/30/26 | 44 days |
| • Janaye Rouillard | No overload Quarter 3 | 0 days |
| • Bridget Powell | No overload Quarter 3 | 0 days |

I will submit a memo quarterly for overload continuation or expiration. If you have questions, please contact me.

CC:

Lisa Pierson
Sarah Hartfiel
Karissa Minks
Joyce Harvey
Bridget Powell
Tressa Gruenzner
Janaye Rouillard



Date: April 7, 2026

To: Dr. Jon Graff, Superintendent

From: Darin Doherty, Principal
North Elementary School

Re: Q3 - Overload Assignment
2025-26 School Year

The following overload assignments have been assigned for the third quarter of the 2025-26 school year. We will continue to use this document to update the overload each quarter.

SECTION 8. NORMAL TEACHING LOAD: A kindergarten teacher will have no more than 21 students in his/her class; a 1-3 grade classroom teacher 25 students; 4th grade classroom teacher 27 students. If a classroom teacher is asked to teach a class that exceeds this number, he/she will be compensated using the overload assignment rate.

Quarter 3 (1/27/2026-03/31/2026)

- Corie Walters - 2nd Grade Teacher: Had 26 students for **44 days**
- Bridget Schmidtke - 2nd Grade Teacher; Had 26 students for **44 days**
- Dustin Lenhoff - 2nd Grade Teacher; Had 27 students for **2 days**
- Alex Noble - 3rd Grade Teacher: Had 26 students for **4 days**
- Ethan Sindelir - 3rd Grade Teacher: Had 26 students for **4 days**
- Amanda (Mandy) Kennedy - School Social Worker: Taught through her prep period for **44 days** (took on all PK, 2, 3, 4 grade students while Dave Ribar is on leave).
- Shannon Nimps - Special Education Case Facilitator: Taught through her prep period for **20 days** (took on progress reporting/IEP meetings for 2, 3, and 4 grade EBD students while Abby Ramirez is on leave).

If you have questions, please contact me.

CC: Dr. Jon Graff jgraff@stpeterschools.org
Kimberley Deming kdeming2@stpeterschools.org
Lisa Pierson lperson@stpeterschools.org
Megan Gracia mgracia@stpeterschools.org