

MCSO #331 Board of Trustees

Special Board Meeting Minutes

July 8, 2019

The Special Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 3:15 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Interviewing of Candidates

Chair Bonnie Heins explained the process that would be used. Each question would be asked of each candidate, and it would switch each time as to who would answer first. The list of questions is attached to the July 8 agenda.

After some discussions a motion was made by Trustee Andersen to appoint Mr. Suchan to the Zone 2 vacancy. The motion died for lack of a second. The Board then held further discussion on the candidates.

A motion was made by Vice Chair Stimpson to appoint Mr. Suchan to the Zone 2 vacancy, seconded by Trustee Andersen. The vote was as follow: Vice Chair Stimpson – Yes; Trustee Andersen – Yes; Trustee Gibson – No. With the results of the voting quorum, the motion passed. Mr. Suchan will be appointed as the Zone 2 Board member.

Executive Session

A motion was made by Trustee Gibson to go into Executive Session, seconded by Trustee Andersen. Chair Heins called the Executive Session to order at 4:22 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel; (f) legal counsel. The poll of the trustees follows: Chair Heins – Yes; Vice Chair Stimpson – Yes; Trustee Gibson – Yes; Trustee Andersen – Yes.

Trustee Gibson moved to close the Executive Session and move to the Open Session, seconded by Vice Chair Stimpson. The motion was approved. Chair Heins declared the Executive Session closed at 4:29 p.m.

Agenda Review

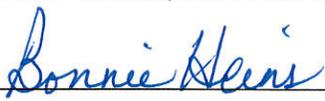
The agenda for the July 15, 2019 was reviewed. It was noted Russ Suchan will be invited to the 4:30 meeting on July 15, 2019. He will be sworn in at the regular meeting starting at 7:00 p.m.

Personnel Recommendations

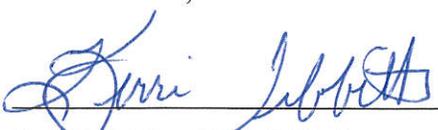
A motion to approve personnel as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Meeting Adjourned

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried. Adjournment was at 5:07 p.m.



Bonnie Heins, Chair of School Board



Kerri Tibbitts, Board Clerk

Attest: July 15, 2019 kt

MCSD #331 Board of Trustees
Monthly Regular Session Meeting Minutes
June 17, 2019

Agenda Review (4:14)

The regular board meeting was called to order by Chair Heins at 4:14. Those present: Chair Heins; Vice Chair Stimpson; Trustees Stevenson and Gibson.

The Board reviewed the agenda for the board meeting for June 17, 2019.

Break (5:05 – 5:15)

Executive Session(5:17)

A motion was made by Trustee Gibson to go into Executive Session, seconded by Vice Chair Stimpson. Chair Heins called the Executive Session to order at 5:17 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel; (f) legal counsel. The poll of the trustees follows: Chair Heins – Yes; Vice Chair Stimpson – Yes; Trustee Gibson – Yes; Trustee Stevenson – Yes.

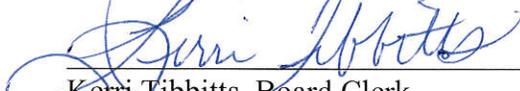
Due to time constraints with the Budget Hearing beginning at 5:30 p.m. a recess was called for Executive Session.

Executive Session reconvened at 8:30 p.m.



Bonnie Heins, Chair of School Board

Attest: July 15, 2019 kt



Kerri Tibbitts, Board Clerk

MCS D #331 Board of Trustees

Monthly Session Meeting Minutes

June 17, 2019

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 5:32 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Stevenson and Gibson.

Budget Hearing (5:38)

The Budget and Fee Hearing opened at 5:38 p.m. Michelle DeLuna presented to the Board the revised 2018-19 budget, ARTEC, ARTEI, and 2019-2020 proposed budgets. Trustee Stevenson asked for clarification regarding the salary schedule. Michelle explained the differences between the State career ladder and the District's salary schedule. Laurie Copmann expressed appreciation for Mrs. DeLuna's hard work.

Student Fees (6:15)

There will be a laptop insurance fee of \$10 a year. If there is a claim on the laptop, the student will be charged \$20 for repairs. This will begin with the 6th grade. West Minico will be the only middle school charging this fee.

There will be no fees charged for science and art at the high school. There was concern expressed that the additional discretionary funds given to Minico last year would not cover the entire cost. Dr. Cox stated if more funding is needed next year, the discretionary fund will be increased. He asked for a report that would show what was purchased at Minico for science. This will be reviewed in the July meeting.

A motion to close the Budget and Fee Hearing was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion Carried.

Work Session (6:20)

ISAT Scores: Michele Widmier reviewed ISAT scores for schools throughout the District. She will give a more detailed presentation this fall when more information is available. When asked the discrepancy between elementary and middle schools, Mrs. Widmier stated she felt it was due the difference in vocabulary used. Dr. Cox stated he has met with middle school principals to discuss the gap. Administrators will meet with their staff to come up with ideas to help fill the gaps shown.

IRI Scores

Ashley Johnson shared with the Board the elementary IRI results. She stated the assessment was changed this year. This test is timed and assesses several different areas which is an adjustment for students. There were 13 teachers who had higher than 70% proficient and two (2) at 90% proficient.

Break (6:40– 7:05)

The Board during the break acknowledged Tammy Stevenson's retirement from the Board.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals; Greg Durrant, Joe Fairchild, Angela Davidson, Kim Kidd, Laurie Copmann; Special Programs Director, Sherry Bingham; Elementary Achievement Director, Ashley Johnson; Business Manager, Michelle DeLuna; Maintenance Supervisor, Pat Swigert; Technology Assistant, Jeremiah Draves; Patrons, and Staff.

Prayer, Pledge of Allegiance and Welcome to Meeting

Vice Chair Stimpson lead the group in prayer and Ashley Johnson lead the audience in the Pledge of Allegiance.

Agenda Approval (Action Item)

A motion to accept the agenda with the Board and Administrator's Newsletter not available and Mt. Harrison's Good News representative not present was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

Consent Agenda (action item)

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of previous board minutes were unanimously approved for: June 17, 2019.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$968,551.03

Payroll \$2,096,981.72

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Disposition of Fixed Assets

Good News

Boys and Girls Club of Magic Valley: Pam Frampton shared updates with the Board on their first year in this area. There have 93 registered at Rupert Elementary and 46 registered students at the club site. They will open a third site at Heyburn Elementary next year. Chair Heins thanked Ms. Frampton for their program being available to students.

Mt. Harrison High School: Janelle Dallolio was not able to be present.

Patron Comments

There were no patron comments.

Discussion Items

Administrator/Department/Committee Reports

Summer Professional Development (Suzette Miller and Ashley Johnson): There were no questions or comments on this report.

Bullying Report (Michele Widmier): Dr. Cox stated administrators will be asked to be more diligent in entering student data.

Radio System Update (Michele Widmier): Dr. Cox acknowledge Mrs. Widmier has done a lot of work with the State in order to get the needed equipment. Radios will be upgraded, so you can talk to another school across the District. There will be receivers for Transportation and District Office.

District Behavior Support Plan: Dr. Cox informed the Board that Sherry Bingham, Special Programs Director, has spent much time in creating this plan to help those with learning issues including mental health.

Board and Administrator Newsletter (Chair Heins)

This was not presented this month due to not receiving the newsletter.

2020 ISBA Resolution Proposal

Dr. Cox has presented this resolution to ISBA for the past two years. Changes made were: the teachers need to be at least at the P1 level and eliminate the phrase good for one year. These recommended changes came from fellow superintendents. We have three districts who are co-sponsoring this resolution.

Continuous Improvement Plan Update (Michele Widmier)

There have been some goals met. She will give a more detailed report in September when more information is available.

Alternative Student Fees (Kindergarten)

There was some concern on the \$8 kindergarten fee. There was clarification that parents have the option to pay \$8 for supplies or purchase themselves items for the classroom. Schools need to make sure parents know the fees are optional. Dr. Cox will ask elementary principals for a standard supply list for kindergarten.

Attendance Report

The Board expressed concerns on the low attendance throughout the District. The District is below the State's average in attendance. Chair Heins asked if administrators would be in favor of returning to the 95% attendance rate. Numbers indicate the attendance was not as low when 95% was expected. Dr. Cox will discuss this in August with administrators and have it for the August board meeting. Mrs. Davidson expressed that her lower attendance is partially due to students going to Mexico.

Policy Discussion

D372.50 Suicide Prevention: Dr. Cox reviewed with the Board the recommended changes from ISBA and the policy from the State Department of Education. This policy will be reviewed by the admin team. Suzette Miller is working with a local Mini-Cassia group on suicide prevention interventions. Trustee Stevenson asked for clarification on the statement provide outside resources. Dr. Cox stated it will be amended to "provide a list of resources available." The section giving information on weapons and prescription drugs will be edited.

Superintendent Report

Vice Chair Stimpson noted that most positions had been filled. Dr. Cox informed the board there will be approximately ten (10) new teachers on the alternative program. Teachers have three (3) years to complete the program. Those with a bachelor's degree are being encouraged to take the 3-year program at CSI in which they receive a mentor that keeps in touch with them once a month.

Business (Action Items)

Adoption of Students Fees and Budgets

A motion to accept the ARTEI budget for 2019-2020 was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

A motion to accept the ARTEC budget for 2019-2020 was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

A motion to accept the adopted Minidoka County School budget for 2019-2020 was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

A motion to accept the student fees with the amendment of the laptop fee being removed from East Minico was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.

A motion to accept the revised 2018-2019 budget was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

Calendar Change Approval

A motion to approve the proposed student and staff calendars as presented was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried.

Activity Stipend Schedule

Dr. Cox recommended this schedule be presented to the new athletic director for additional review. Dr. Cox stated coaches have expressed this is a good move towards where coaches should be on a stipend schedule. Vice Chair Stimpson agreed it was an improvement, and we need to continue to move forward each year with the schedule. Trustee Gibson made a motion to accept the Stipend Activity Schedule as presented, seconded by Vice Chair Stimpson. Motion carried.

Payroll Dates

Vice Chair Stimpson stated there was some confusion as to when teachers can get their check. Dr. Cox stated policy had been changed due to there being too long of a period at Christmas break between paychecks per federal law. The policy had been changed to read: "Paychecks will normally be issued on the 25th of each month. If the normally scheduled payday falls on a holiday or a weekend, the payroll will be available and released on the business day immediately preceding the normal scheduled payday". A motion to accept the payroll dates as presented was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried.

West Minico Cheer Fundraiser Approval

A motion to approve the cheer fundraiser was made by Vice Chair Stimpson, seconded by Trustee Stevenson. Motion carried.

Student Handbooks

A motion to accept student handbooks as presented with the exception of West Minico was made by Trustee Stevenson, seconded by Vice Chair Stimpson. Motion carried. (West Minico's student handbook due to not being able to download, will be presented next month)

Student Supply Lists

A motion to accept the supply lists with an amendment to the West Minico 7th grade list was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Student Fees and Fundraisers

This was previously voted on with the budget.

Minico Travel Club Request

Dr. Cox expressed concern that that when traveling out of radius, it is not a District sponsored event if going through a third party. This may not be understood by students/parents. Dr. Cox is fine approving a travel club, but guidelines need to be created. The Board does not want students to do fundraisers for traveling. Legal Counsel, Reed Cotton, stated an outside company may offer an umbrella that would cover students. He would like to be given an opportunity to review what the company offers. Dr. Cox will gather more information. This item will be tabled until August.

Board Vacancy

The effective date of Trustee Stevenson's resignation was amended to July 7, 2019.

New/Amended/Deleted Policies

1. Policy D280.00 Graduation Requirements (First Reading)

This will be held for a second reading.

2. Policy D352.20 Student Activities – Safety (Second Reading)
A motion was made by Vice Chair Stimpson to accept Policy D352.20 Student Activities – Safety as presented, seconded by Trustee Gibson. Motion carried.
3. Policy D450.00 Volunteers (First Reading)
This policy will be held for a second reading.
4. Policy D524.00 Employee Drugs, Alcohol and Tobacco (First Reading)
This will be held for a second reading.
5. Policy D540.00 Employee Benefits Eligibility (Second Reading)
A motion was made by Trustee Stevenson to accept Policy D540.00 Employee Benefits Eligibility as presented, seconded by Vice Chair Stimpson. Motion carried.
6. Policy D550.00 Substitute Salary (Second Reading)
A motion was made by Trustee Stevenson to accept Policy D550.00 Substitute Salary as presented, seconded by Trustee Gibson. Motion carried.
7. Policy D980.00 Drones (Unmanned Aircraft System) Regulations (Second Reading)
A motion was made by Vice Chair Stimpson to accept Policy 980.00 Drone (Unmanned Aircraft System) Regulations as presented, seconded by Trustee Gibson. Motion carried.

Travel Approvals

A motion to accept the travel request as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.

Personnel Recommendations

A motion to approve personnel as presented was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried.

Meeting Adjourned

A motion for adjournment was made by Trustee Stevenson, seconded by Trustee Gibson. Motion carried. Adjournment was at 8:11p.m.

Executive Session (8:20 p.m.)

Due to time constraints of the Budget Hearing, the Executive Session reconvened at 8:20 p.m. A motion to move to open session was made by Trustee Gibson, seconded by Vice Chair Stimpson. Motion carried.

Open Session (9:03 – 10:10)

The Board thanked Dr. Cox for his exceptional work on the bond. The Board reviewed the 2019-2020 goals they agreed upon for him.

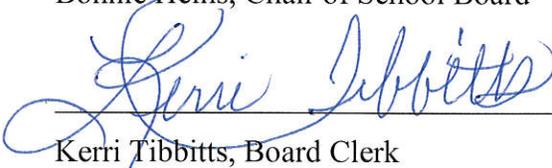
Adjournment

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Stevenson. Motion carried. Meeting adjourned at 10:15 p.m.



Bonnie Heins, Chair of School Board

Attest: July 15 2019 kt



Kerri Tibbitts, Board Clerk