

**McKinney Independent School District**

#1 Duvall Street, McKinney, Texas 75069

**To:** Board of Trustees

**From:** Shawn Pratt, Superintendent

**Subject:** RFP2025-01-637 Addendum 1 School Nutrition Programs Food Service Management Company

**Date:** June 23, 2025

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The Purchasing Department conducted a Request for Proposals (RFP) on behalf of the Food Service Department to secure a Food Service Management Company, in compliance with Texas Department of Agriculture requirements. The RFP was issued for a one-year term with the option to renew for up to four additional years. All eligible food service management companies in Texas were invited to submit proposals. A pre-proposal meeting was held on March 24, 2025.

Four companies responded to the RFP. Each proposal was evaluated by a committee of McKinney ISD staff based on the evaluation criteria outlined in the RFP. The evaluation results are summarized in the attached Committee Scoring Summary Form. The Purchasing Department facilitated the process in compliance with district and state procurement guidelines.

**Impact Statement:** N/A

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**It is recommended:** That RFP2025-01 637 Addendum 1 School Nutrition Programs Food Service Management Company be approved as recommended.

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**Resource Person(s):** Laura Duree, Director of Purchasing  
Marlene Harbeson, CFO

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Respectfully submitted,

Shawn Pratt  
Superintendent

Dr. Dennis Womack  
Assistant Superintendent