

## Southwest Independent School District

## MEMO

Date: 12/10/2025

To: Dr. Jeanette Ball

From: Melanie Hinson

RE: Overnight Trip



Request SWISD Board or Trustees approval for an overnight trip for:

SWHS UNIFIED SPORTS  
**ORGANIZATION**

SHANNON WELLS  
**SPONSOR**

REGIONAL YOUTH LEADERSHIP COUNCIL SUMMIT  
**EVENT**

ADDITIONAL SPONSOR

ADDITIONAL SPONSOR

2/11/26-2/12/6

ADDITIONAL SPONSOR

**DATE(S) OF EVENT**

2 1 1  
**# OF STUDENT: MALE FEMALE**

LAKE HILLS CHURCH, AUSTIN TX  
**LOCATION OF EVENT**

TBA-PROVIDED BY ORGANIZATION  
**NAME OF HOTEL/MOTEL**

2/11/26 1:00 PM

2/12/26 10:00 PM

**DEPARTURE TIME**

**RETURN TIME**

SUBURBAN

\$500.00

**MODE OF TRANSPORTATION**

**ESTIMATED COST TO DISTRICT**

**EXPLANATION OF ACTIVITIES:**

Students applied and were chosen for the Leadership Summit. Students are brother and sister and mother will be attending with them

  
Signature of Requestor  
  
Administrator Signature

12.10.25  
Date  
12.10.25  
Date