

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 1/9/2020



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**Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other:  
                    This action request pertains to    Elementary (only)         High School/District Wide

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**Date:**        1/8/2020

**To:**            **Browning School Board**                      **From:**    Corrina Guardipee-Hall ED.S.  
                    Members    Title:        Superintendent

**Subject: Mandatory Reporter Training for District 2019-2020**

**Description:** Kelli Fowler will be training all administrators and each building on Mandatory Reporter Training. She formerly worked for FBI and understands and can communicate the proper procedures of Mandatory Reporting.

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**Financial Impact:** \$1800.00 (\$300 per site x 6 sites)

**Funding Source (Budget/grant, etc.):** 126.226.90.100.2213.330

**Comments:** \_\_\_\_\_

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**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-3200

Date: 1/8/20

Board Approval: 1/9/20

Contractor: Kelli Fowler

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
P.O. Box or Street Address City, State, Zip

Type of Project/Service (be specific): Contractor will train proper procedures for all administrators and each building on mandatory reporter.

Contracted Dates: 10/17/19 to 10/17/19

Rate per hour/per day: 300.00/day x 6 # of Days = \$1,800.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = NA

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = NA

Other costs (explain): Not to exceed \$1800.00 = NA

**Total Project Cost** = \$1,800.00

Contract to be paid from:

126.90.100.2213.330

22690.100.2213.330

Independent Contractor:

Submit invoice on completion

Other \_\_\_\_\_

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
Contractor's Signature

Corrina Guardipee-Hall  
Principal/Supervisor

\_\_\_\_\_  
Federal ID Number/EIN

\_\_\_\_\_  
Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.