

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 9/28/2022



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- Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to Elementary (only)                       High School/District Wide
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**Date:**   9/20/22

**To**            **Corrina Guardipee-Hall**  
                    Superintendent

**From:**   Rebecca Rappold  
                    Title:   Director of Curriculum

**Subject: Writing Committee 6+1 Trait Rubric Training**

**Description:** The writing assessment scorers and instructional coaches will participate in 6+1 Traits of Writing PD provided by Colleen Wilson intended to support scoring of the annual writing assessment, information to support grade-level teams when conducting the writing assessment, as well as knowledge to support teacher teams in improving writing instruction and ultimately writing scores.

**Financial Impact: \$500.00**

**Funding Source (Budget/grant, etc.):** 115.90.494.1700.320.232 **Title I: Schoolwide**

**Attachment(s):** See list

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

**Date:** 9/20/22

**Board Approval:** 9/28/2022

**Contractor:** Colleen Wilson

**Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

P.O. Box or Street Address

City State Zip

**Type of Project/Service** (be specific): Instructional Support for Written Language Instruction at BES in Project Success Writing Training

**Contracted Dates:** 6/6/22

Rate per hour/per day: \$500.00 for 4 hours = \$500.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = \_\_\_\_\_

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = \_\_\_\_\_

Other costs (explain): \_\_\_\_\_ = \_\_\_\_\_

**Total Project Cost = \$500.00**

**Contract to be paid from:**

115.90.494.1700.320.232 **Title I: Schoolwide**

**Independent Contractor:**

Submit invoice on completion

\_\_\_\_\_

**Employee:**

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Principal/Supervisor

\_\_\_\_\_  
SSN/Federal ID Number/EIN

\_\_\_\_\_  
Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office