

Regular School Board Meeting
Wednesday, March 13, 2024 7:00 PM

CMS at Woodard Rd and via ZOOM/Owl
31520 E Woodard Rd
Troutdale, OR 97060

Board Approved _____

A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, March 13, 2024, beginning at 7:00 PM CMS at Woodard gym/Board Room and via ZOOM-Owl virtual platform. Board members present were Michelle Vo, Chair; Todd Mickalson, Vice Chair; David Granberg; Ben Byers; Dylan Rickert; Bob Buttke. and Leah Fredericks. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager (virtual). Jeanne Swift, Assistant Superintendent/Director Student Services had an excused absence. HS Student Representative, Kaylee Moore, was in attendance at the Board table. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. PRELIMINARY BUSINESS – approximately four virtual attendees and about nine in the building audience.

- 1.1. Call to Order / Flag Salute

Michelle Vo, Board called the meeting to order and led the flag salute at 7:01 p.m. welcoming all to the meeting.

<https://policy.osba.org/corbett/I/INDB%20D1.PDF>

2. Review and Acceptance of Agenda – OK.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

3. Board Chair Report Information Item

- a. Board Powers and Duties - Policy BBA

- b. Evaluation of the Superintendent - Policy CBG – working on the evaluation this meeting.

<https://policy.osba.org/corbett/AB/BBA%20D1.PDF>

<https://policy.osba.org/corbett/C/CBG%20G1.PDF>

Attachments: (3)

4. Approval of Minutes Action Item

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 3.94-24-RESOLVED that the Board approves the minutes of the Regular Board meeting of February 21, 2024.

The vote of the board was 7-0.

<https://policy.osba.org/corbett/AB/BDDG%20D1.PDF>

Attachments: (1)

5. Introduction and Comments of Guests and Representatives

a. No comments at this meeting in person or virtually.

<https://policy.osba.org/corbett/AB/BDDH%20D1.PDF>

6. Principal / Director / Supervisor Reports

a. Cassie Duprey, Assistant Secondary Principal, presented two senior CHS work-based learning students - Getsemani Ramirez-Gonzalez and Gavin Ansen, spoke and included slide show presentations about their jobs. (see BoardBook Extras)

<https://policy.osba.org/corbett/AB/BG%20D1.PDF>

7:10 p.m.

6.1. Student Representative to the Board Information Item

Kaylee Moore reported to the Board that students are focusing on spring sports, SAT's and state testing, and prom. The sinks in each high school bathroom have no hot water, the MPB girls' bathroom is moldy and the water in the high school fountain doesn't work. The track team would like a track.

<https://policy.osba.org/corbett/AB/BCBA%20D1.PDF>

7:12 p.m.

7. Financial Reports/Matters

7.1. Report Information Item

Cindy Duley, Business Manager, noted the third page of the board packet information with the highlighted Projected EFB (Ending Fund Balance) for the GF (General Fund - 01) of \$483,842.00 for 2023-24. This is a lower end balance for the District, but has become the new normal.

We are looking at a transfer resolution for Fund 03 which allows us to make lease payments to SBMH (School Based Mental Health) with a recent GASB (Governmental Accounting Standards Board) change.

7:14 p.m.

Board discussion.

Ms. Duley explained the shifting of balances due to increasing expenditures with the GF grants. There will be more information at next month's meeting. Projected Budget (PB) numbers through the budget cycle.

Attachments: (1)

7:20 p.m.

7.2. Supplemental Budget for 2023-24 Action Item

Ms. Duley spoke to the Beginning Balance for 2024-25 and that this is for technical true ups.

Board discussion.

Michelle Vo moved and Todd Mickalson seconded:

Tabled to April 17, RESOLUTION NO. 3.95-24 – RESOLVED that the Board approve the supplemental budget for 2023-24 as attached in the Board packet.

The vote of the Board was 7-0 to table Resolution No. 3.95-24 to April 17.

Attachments: (1)

7:24 p.m.

7.3. Budget Committee Interview Information Item

Michelle Vo - Board Chair, presented Krystina Robison, applicant for one of the budget committee vacancies.

a. Krystina Robison – interviewed and interacted with the Board.

<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

Attachments: (1)

7.3.a.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 3.96-24 - RESOLVED that the Board appointed Krystina Robison to Budget Committee Position No. 6 with a three-year renewable term to end on December 31, 2026.

Board discussion.

The vote of the Board was 7-0.

<https://policy.osba.org/corbett/D/DBEA%20D1.PDF>

7.4. MESD 2024-2025 Local Service Plan Action Item

Dr. Fialkiewicz expressed changes that will be done in Corbett's individual Local Service Plan (LSP), such as taking over business manager position directly. We are in that hiring process now. He explained the three menu choices with Resolution dollars that come to MESD from the State. 1. We pick slots that are apportioned and allocated to us for services through them. 2. Above that amount, we can also pay MESD and buy contract(s) slots through them, or 3. Don't use MESD and pay for services and contracts ourselves directly out of our budget. We could see about \$430,000.00 back through taking on some positions in house and requesting transit dollars or roll over to next LSP. We use about \$11,000 for MESD Resolution Services for school improvement, home school, physical therapy, technology, etc.

Board discussion.

Chair Vo explained that this action is for approving the overall MESD local service plan.

Todd Mickalson moved and Ben Byers seconded:

RESOLUTION NO. 3.97-24 - RESOLVED that the Board approved the MESD Local Service Plan for 2024-2025 as attached in the Board packet.

The vote of the Board was 7-0.

Attachments: (1)

8. Superintendent's Report Information Items

Derek Fialkiewicz, Ed.D., Superintendent – will be the monthly speaker at the Grange on April 21. He plans to share personal information about himself for about 15 minutes around 6:00 p.m. Still working on Academic Excellence standards and building curriculum for May and building maps next year. SBMH presents a parent workshop on problem solving on March 14, 6:00 p.m. at their building

location.

□ 8.1. Goals for 2023-2024

1) #OneCorbett

- Improve District and Community Relationships
- Align Curriculum and Student Experiences within Buildings and Classrooms.

2) School-Based Mental Health

- Increase Mental Health Offerings for Students, Staff, and Community

3) CTE and STEM

- Increase CTE and STEM Experiences for All Students K-12

8.2. Enrollment Numbers/Application Process Update- 1078 with seven full-time online students. Students are dropped after 10 days of absence, so one was withdrawn.

Board discussion.

We received 213 applications for the 2024-25 application process. First round closes on March 30 and random placements in order depending on room in grades and then chronological in the queue after that date.

Board discussion.

8.3. Update on Corbett School Campus Upgrades/Grants – Notified on March 11 that PGE funded one type C and one type D electric school buses. One type has a nose and the other doesn't. We can also receive up to \$150,000.00 for type 3 charging station. Example- Tesla is type 3. PGE is to run wiring to the chargers at no cost. Possible to have EPA cover a third electric bus and possible charging stations. If we continue to get grants could hope for 8-10 more electric buses. Todd Williams is leading work on location, perhaps grass lot at old Corbett GS by the road. Two charging stations to be available for the community when not in use by our buses. Charging stations will have software if we want to monitor or have a card swipe for payments. Buses have about 100 mile range with two-hour charging.

Board discussion.

8.4. Strategic Planning/Future Planning – none at this time in the meeting.

8.5. Superintendent's Evaluation Discussion/Action Item

Michelle Vo - Board Chair, noted the OSBA model explanation on their pages 14-15 and Todd Mickalson read the eight standards on pages 15-22 in the board packet. We have merged Superintendent goals in the last few years to the evaluation process.

Board discussion.

Todd Mickalson moved and Bob Buttke seconded:

RESOLUTION NO. 3.98-24 - RESOLVED that the Board approved the criteria and form for evaluating the Superintendent from options using Appendix A of OSBA (Superintendent Evaluation Workbook) and our current/past goal evaluation.

The vote of the Board was 7-0.

8.6. Board Recess from Public Session

Michelle Vo - Board Chair, announced

The Board recessed from Public Session at 8:10 p.m. to hold an Executive Session under ORS 192.660 (2)(i) To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing.

<https://policy.osba.org/corbett/AB/BDC%20D1.PDF>

All Board Directors as mentioned at the beginning of this meeting and Ms. Lindeen-Blakeley, met in Executive Session at 8:13 p.m. Director Mickalson left Executive Session and the Board meeting at 9:30 p.m.

9:42 p.m. Recess from Executive Session.

9:47 p.m. 8.7. Reconvene to Public Session

Michelle Vo - Board Chair explained and read the scoring scale of 1-4 used this year like the one on page 14 of the OSBA workbook, and presented the narrative summary of the performance evaluation for the superintendent for his past year's performance. Overall 3.4 average on goals and 3.5 average on OSBA standards. Notes and follow-up email will be sent to Dr. Fialkiewicz.

Board discussion on condensing the eight standards to six for next year and Ben Byers will spearhead that with Dr. Fialkiewicz' feedback.

9. Consent Agenda

Ben Byers moved and Bob Buttke seconded:

9.1RESOLUTION ITEMS NO. 3.99-24 through 3.109-24** Action Items**

15.12RESOLUTION NO. 3.99-24**RESOLVED** that the Board had a second reading and adoption of Policy and Administrative Regulation updates and deletions as follows:

- a. Policy BD/BDA - Board Meetings
- b. Policy BDC - Executive Sessions
- c. Policy EFA - Local Wellness
- d. Policy GCBDA/GBDBA - Family Medical Leave * - Delete
- e. Policy GCBDA/GDBDA - AR (1) Family Leave * - Delete
- f. Policy GCBDA/GDBDA - Family Medical Leave *(Version 1)
- g. Policy GCBDA/GDBDA - AR (1) - Family Leave * (Version 1)
- h. Policy LBE - Public Charter Schools**
- i. Policy LBEA - Resident Student Denial for Virtual Public Charter School Attendance**
- j. Policy IKF-AR - Graduation Requirements-
- k. Policy JFA-GBN - AR (1)

(Please see policy and AR attachments from the February 21 meeting)

15.2RESOLUTION NO. 3.100-24**- RESOLVED** that the Board confirmed that Abbey Thole, 1.0 FTE Secondary Spanish Teacher on Leave of Absence, will not be returning to Corbett School District for the 2024-2025 school year.

15.3 **RESOLUTION NO. 3.101-24 - RESOLVED** that the Board awarded Probationary Contract Status and offered a one-year contract from July 1, 2024-June 30,

2025 to the teachers, counselors and social workers listed on the attachment in the Board packet.

15.4RESOLUTION NO. 3.102-24** - RESOLVED** that the Board awarded Initial Contract Status and offer a two-year contract from July 1, 2024-June 30, 2026 to the teachers listed on the attachment in the Board packet.

15.5RESOLUTION NO. 3.103-24** - RESOLVED** that the Board awarded two-year contracts from July 1, 2024 - June 30, 2026, to the teachers, counselor and OT listed on the attachment in the Board packet.

15.6RESOLUTION NO. 3.104-24** - RESOLVED** that the Board offered a one-year probationary administrative individual contracts from July 1, 2024-June 30, 2025 as listed on the attachment in the Board packet.

15.7RESOLUTION NO. 3.105-24** - RESOLVED** that the Board awarded, extended and offered three-year administrative contract status to the administrators listed on the attachment in the Board packet from July 1, 2024-June 30, 2027.

15.8RESOLUTION NO. 3.106-24** - RESOLVED** that the Board recognized that Holly Elvins-Dearixon, .1 FTE TOSA, has been asked to return as a reemployed retiree for the 2024-25 school year.

15.9RESOLUTION NO. 3.107-24** - RESOLVED** that the Board non-renewed all temporary licensed positions hired in 2023-24 as listed on the attachment in the board packet.

15.10RESOLUTION NO. 3.108-24** - RESOLVED** that the Board accepted the request for a one-year unpaid leave of absence for Jessica Lieuallen, K-2 CAPS Teacher, effective July 1, 2024-June 30, 2025.

15.11RESOLUTION NO. 3.109-24** - RESOLVED** that the Board confirmed the extra duty stipends for spring 2024 coaches: Robert Peterson, Head Varsity Baseball; Paul Rondema, Head Varsity Track; Samantha Byron, Head Varsity Softball; and Todd Byron, Assistant Varsity Softball.

The vote of the Board was 6-0 in favor of Consent Agenda Resolution No. 3.99-84** through 3.109-24**.

<https://policy.osba.org/corbett/AB/BDDC%20D1.PDF>

<https://policy.osba.org/corbett/G/GAA%20D1.PDF>

10. Curriculum

Derek Fialkiewicz, Ed.D., Superintendent – No information at this time in the meeting.

11. Students

Derek Fialkiewicz, Ed.D., Superintendent – Announced upcoming events. In the high school, he is on a team of staff that will be playing our State champion girls high school basketball team. In the middle school, he is helping one group of students with their project-based learning civil war presentation.

12. Transportation, Buildings and Maintenance

Derek Fialkiewicz, Ed.D., Superintendent – No information at this time.

13. Co-Curricular Activities

Derek Fialkiewicz, Ed.D., Superintendent – Praised the girls' basketball team as State 3A Champs (March 2). Our robotics team hopes to go to state championships in Oregon City this year (March 21-23: Cardinal Dynamics competes in PNW District Wilsonville Event). Three science projects involving five students for science fair on April 5. Spring sports: On March 13, softball lost and baseball won the first but lost the second of a double header, track and field's first meet is Friday, March 15.

14. Personnel

Derek Fialkiewicz, Ed.D., Superintendent, read aloud:

Oregon PFML approved for Patrick Carey, .43 FTE Bus Driver, effective January 29-February 9, 2024.

<https://policy.osba.org/corbett/G/GB%20D1.PDF>

14.1. Vacant Positions Information Item

Derek Fialkiewicz, Ed.D., Superintendent, read aloud:

We have vacant positions open for the 2023-2024 school year for: Substitute Bus Driver; Bus Driver; Substitute Custodian; 1.00 FTE Business Manager; and .15-.17 FTE SPED Secretary. Openings for the 2024-2025 school year: two Assistant Varsity Football coaches for fall 2024.

<https://corbett.tedk12.com/hire/Index.aspx>

15. Policy

Derek Fialkiewicz, Ed.D., Superintendent, spoke to two different calendar options for next school year. Option 1 would be like this year's rolled forward. Option 2 was presented after feedback from 71 responses by teachers, parents that they never get a break when there is always a four-day week. Also, poor attendance on the only shortened two-day November Thanksgiving week. Option 2 would match other districts more closely. It also has October 7-8, February 17-18 off for students, but one day of each of those two day sets is teacher in-service. Survey showed 58% option 2, 38% option 1 and 4% didn't care. It does move graduation back and moves six more days to end of calendar in June. Two less days for AP testing prep and block schedule works better with even weeks but still gives a jump on summer work for students. Didn't consider year round school option this year as staff didn't think it would work.

Board discussion.

Ben Byers moved and Bob Buttke seconded:

15.1. **RESOLUTION NO. 3.110-24 - RESOLVED** that the Board approved the 2024-2025 school year calendar as option 2 as attached in the Board packet.

The vote of the Board was 6-0 in favor of Resolution No. 3.110.24.

https://policy.osba.org/corbett/I/IC_ICA%20D1.PDF

Attachments: (2)

Items 15.2 -15.12 See under 9. Consent Agenda

Attachments: (1)

16. Matters for the Good of the Order - Board of Directors

a. Michelle Vo asked the Board to remember that the Statement of Economic Interest (SEI) is due on April 15. See your email from SEI or phone them if having issues.

<https://policy.osba.org/corbett/AB/BBAA%20D1.PDF>

17. Coming Events

Michelle Vo - Board Chair, announced:

- a. SBMH parent workshop March 14, Thursday
- b. March 25 - 29, Monday - Friday, Spring Break
- c. April 2, Dr. Fialkiewicz is speaking at the Grange at 6:30 p.m.
- d. April 10, Wednesday, Budget Committee Meeting, CMS gym/virtual, 7:00 p.m.
- e. April 17, Wednesday, Regular School Board Meeting, CMS gym/virtual, 7:00 p.m.
- f. April 24, Wednesday, 2nd Budget Committee Meeting, CMS gym/virtual, 7:00 p.m.

17.1. Adjournment- The Board adjourned at 10:14 p.m.