

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
August 13, 2013**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, August 13, 2013, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by Vice President Rob Hudson who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joseph Babb, Mr. Rob Hudson, Mr. Eddie Prather, and Mr. Kenneth Wheeler. Mrs. Beth Stone was absent. Mr. Hudson announced a quorum and stated that the meeting was lawfully in Session. Attorney Otis Tims was also present.

CONFIRMATION OR AMENDMENT OF AGENDA

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously by all members present to adopt the agenda for August 13, 2013, as amended below:

- **ADD** An Addendum to the Personnel Report under Section VIII. Superintendent's Report, Item C. Office of Director of Human Resources, Number 2. Approval of Licensed Personnel

The Vice President of the Board declared the motion passed. A copy of the Agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF MINUTES

July 16, 2013, Regular Meeting

A motion was made by Mr. Babb, seconded by Mr. Wheeler, to approve the minutes from the July 16, 2013, regular meeting as submitted. Upon motion duly made, seconded, and carried unanimously by all members present, the Vice President of the Board declared the motion passed

July 16, 2013, FY14 Budget Hearing

Motion was made by Mr. Wheeler, seconded by Mr. Prather, to approve the minutes from the July 16, 2013, FY14 Budget Hearing as presented. Upon motion duly made, seconded, and carried unanimously by all members present, the Vice President of the Board declared the motion passed

RECOGNITIONS AND PUBLIC COMMENTS

A. Recognitions

No recognitions were held at this meeting of the Board

B. Public Comments

No public comments were requested for this meeting of the Board.

COMMUNICATIONS TO THE BOARD

A. Donations and Grants for School Year 2012-2013 (TPSD Goals #1 and #5)

Mrs. Mary Ann Plasencia shared information regarding donations and grants received during the 2012-2013 school year.

B. Proposed Goals and Indicators of Success

Dr. Gearl Loden and Mrs. Mary Ann Plasencia shared with the Board a draft copy of the proposed 2013-2014 Goals and Indicators of Success.

C. Beginning of School Staffing Update (TPSD Goals #1 and #5)

Mr. Jim Turner provided an overview of beginning of school year 2013-2014 staffing.

D. Back to School Update Reports (TPSD Goals #1 through #5)

The following status reports regarding beginning of school year 2013-2014 were presented:

Transportation/Gifted/SPED	Mrs. Diana Ezell
Grades PreK-5	Mrs. Kimberly Britton
Grades 6-12	Dr. Matthew Dillon
First Week Enrollment	
Dual Enrollment	
Buildings and Grounds	
Safety and Security	

E. Summer and Beginning of School Professional Development (TPSD Goals #1 and #3)

Dr. Leigh Mobley provided an update on the summer and beginning of school professional development provided to teachers.

(A copy of the above reports are on file in the Superintendent's Office).

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mr. Babb moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #5)

1. Contractual Agreements
 - a. Contracts #CO1401 through #CO1404
 - b. Rental of School Facilities #SFR1400 through #SFR1402
2. Permission to Advertise for the Sale of additional deep fat fryers from several sites and corresponding Resolution authorizing the sale of the fryers
3. Permission to Add (1) and Delete (88) items from the TPSD Asset List
4. Cash Flow Statements for Month Ending June 30, 2013

B. Office of Assistant Superintendent Dr. Matthew Dillon

1. Student Transfer Report presented by Mrs. Pamela Traylor
2. Overnight Field Trip Request (TPSD Goals #2 and #4)
Tupelo Middle School Band, Atlanta, Georgia, "Music in the Parks Festival"
April 4-5, 2014

C. Office of Assistant Superintendent Mrs. Diana Ezell

2013-2014 TPSD Dropout Prevention Plan

D. Amendment to Superintendent Gearl Loden's Employment Agreement

Ratification of Amendment to Superintendent Gearl Loden's employment agreement as recommended and adopted by the Board of Trustees at its July 16, 2013, regular meeting.

The motion was seconded by Mr. Wheeler and was approved unanimously by all members present. The Vice President of the Board declared the motion passed. A copy of the Consent Agenda is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

1. Docket of Claims

Mr. Joe Babb reviewed the Docket of Claims prior to the meeting and recommended approval as outlined below:

- Docket of Claims for the period July 1, 2013 through August 2, 2013, Docket of Claims #12586 through #12872, Accounts Payable Checks #7595 through #7832 in the amount of \$1,487,881.86 will be presented by Finance Director Linda Pannell.
- Tupelo High School Activity Check Register for the period July 2013, Checks #1301 through #1303 in the amount of \$1,490.99 will also be presented by Finance Director Linda Pannell.
- Athletic Activity Check Register for the period July 2013, Checks #1498 through #1514 in the amount of \$3,332.23 will also be presented by Finance Director Linda Pannell.

The grand total for all funds is \$1,492,705.08.

The motion was seconded by Mr. Prather and approved unanimously by all members present. Vice President Rob Hudson declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

2. Financial Statements for the Month Ending June 30, 2013

Mrs. Linda Pannell presented the Statements of Income and Expenditures for the month ending June 30, 2013, for approval. A listing by fund type is available for the Board's information and review.

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously to accept the Statements of Income and Expenditures for the month ending June 30, 2013, as presented. Mr. Hudson declared the motion passed.

The Financial Statements are marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Office of Assistant Superintendent Mrs. Diana Ezell (TPSD Goal #1)

Proposed Revisions to Existing TPSD Policies GADG, JD-E3 and JD-E4

TPSD Policy GADG Licensed Staff Leaves and Absences

On a motion by Mr. Wheeler, seconded by Mr. Prather, the Board voted unanimously by all members present to amend Policy GADG Licensed Staff Leaves and Absences as submitted. Upon motion duly made, seconded, and carried, the Vice President of the Board declared the motion passed.

TPSD Policy JD-E3 Student Discipline: Middle School Students

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously by all members present to amend Policy JD-E3 Student Discipline: Middle School Students as submitted. Upon motion duly made, seconded, and carried, the Vice President of the Board declared the motion passed.

TPSD Policy JD-E4 Student Discipline: High School Students

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously by all members present to amend Policy JD-E4 Student Discipline: High School Students as submitted. Upon motion duly made, seconded, and carried, the Vice President of the Board declared the motion passed.

Copies of the abovementioned policies are marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

1. Job Description – Assistant Director of Security

Human Resources Director Jim Turner presented for consideration for approval a job description for the position of “Assistant Director of Security.” On a motion by Mr. Wheeler, seconded by Mr. Prather, the Board voted unanimously by all members present to approve the job description for the position of “Assistant Director of Security.” Upon motion duly made, seconded, and carried, the Vice President of the Board declared the motion passed.

2. Approval of Licensed Staff Recommendations

Mr. Turner presented Consideration of Licensed Staff with addendum for approval. Mr. Prather moved to approve the Consideration of Licensed Staff as presented. Mr. Wheeler seconded the motion, and the motion was approved unanimously. The Vice President of the Board declared the motion passed.

3. Approval of Pay Scale for Director and Assistant Director of Security

Mr. Turner presented for consideration for approval a pay scale for the Director and Assistant Director of Security. Mr. Wheeler moved to approve the pay scales as recommended. Mr. Babb seconded the motion, and the motion was approved unanimously by all members present. The Vice President of the Board declared the motion passed.

4. University Hire Report

As requested at an earlier meeting, Mr. Turner presented a summary report of new teacher hires by university.

The Personnel Report is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Superintendent Dr. Gearl Loden (TPSD Goals #1, #4, and #5)

Dr. Loden presented the following information items to the Board:

Tentative Agenda Items for September 10 Board Meeting

- New Accountability Model
- Enrollment Update
- Barton Program Overview
- Annual Approval of Test Security Plan

UNFINISHED BUSINESS

Awarding of Advertised Bid #BD1400 Classroom Supplies

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously by all members present to take the following action regarding BD1400 Classroom Supplies:

Advertisement:	BD1400 Classroom Supplies
Person Responsible:	Julie Hinds
Funding Source:	All Funds
Recommendation:	Low Bidder Per Line Item for Term Bid
Total Award:	\$ 88,050.00

Vice President Rob Hudson declared the motion passed.

Detailed information regarding BD1400 Classroom Supplies is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

Approval of 2013-2014 School District Budget and Ad Valorem Tax Request

Finance Director Linda Pannell recommended adoption of the Tax Levy Resolution requesting a tax levy for the support of the Tupelo Public School District for the 2013-2014 school year. Mrs. Pannell explained that adoption of the Resolution formally approves the FY14 Budget.

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously by all members present to adopt the Tax Levy Resolution for the support of the Tupelo Public School District for the 2013-2014 school year. Upon motion duly made, seconded, and carried, the Vice President of the Board declared the motion passed.

A copy of the Tax Levy Resolution for school year 2013-2014 is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Topics Requested by Board Members

No future agenda topics were requested.

B. Executive Session

Board Vice President Rob Hudson suggested to the School Board a temporary Executive Session to determine the need for a permanent Executive Session for the purpose of discussing possible and pending litigation matters and personnel matters.

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously to enter temporary Executive Session for the purpose of determining a need for permanent Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the Vice President of the Board declared the motion passed.

The room was cleared and the temporary Executive Session was called to order by Mr. Hudson with the following people present: Mr. Joe Babb, Mr. Rob Hudson, Mr. Eddie Prather, Mr. Ken Wheeler, Dr. Gearl Loden, Mr. Otis Tims, Dr. Matthew Dillon, and Ms. Patrice Tate.

The Executive Session was called to order and the Board first considered the reason for entering Executive Session. Upon a motion by Mr. Prather, with a second by Mr. Wheeler, the Board voted unanimously to remain in Executive Session for the purpose of discussing possible and pending litigation matters and personnel matters. Upon motion duly made, seconded, and carried unanimously by all members present, the Vice President of the Board declared the motion passed.

Mr. Hudson reopened the meeting to tell all those in attendance the reasons for going into Executive Session was to discuss possible and pending litigation matters and personnel matters.

Following the discussion, Mr. Prather moved to come out of Executive Session. Mr. Wheeler seconded the motion, and upon motion duly made, seconded, and carried unanimously by all members present, the Vice President of the Board declared the motion passed and the Board in Open Session.

Mr. Hudson reopened the meeting to tell all in attendance that the Board was back in Open Session. Everyone waiting re-entered the meeting, and Mr. Hudson stated that the Board was back in Open Session.

August 13, 2013
Noon, Hancock Leadership Center

Tupelo Public School District
Board of Trustees – Meeting Minutes
PENDING APPROVAL

ADJOURNMENT

On a motion by Mr. Prather, seconded by Mr. Wheeler, the Board voted unanimously by all members present to adjourn the meeting. The Vice President of the Board declared the motion passed and the meeting in adjournment at 2:45 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Rob Hudson, Vice President

Kenneth Wheeler, Secretary