

Date: July 3, 2014
To: School Board
From: Dr. Malone
RE: Meeting Notes, July 7, 2014

2A. Superintendent's Report

- i. The MSBA Summer Seminar is Monday, August 4th at the Marriott Minneapolis, Northwest, Brooklyn Park. A Phase I & II Combo Training is offered on August 5th. Please inform me if you would like to attend.
- ii. I will also be attending the MDE annual superintendent conference at the same location on Tuesday August 5th and Wednesday August 6th.
- iii. The responses from the board survey pertaining to professional development show there is equal interest in Policy Governance/Board Supt Relationship and School Finance. I will plan a Policy Governance/Board Supt Relationship presentation for the August 4th meeting. Joe Prom and I will present a school finance overview at a meeting this fall.
- iv. The Annual Wellness Report, prepared by Director of Food Service Renee Arbogast, is Consent Agenda item 3E. I commend the excellent work of our food service department. Their dedication and planning ensures that every child has the opportunity to receive a nutritious lunch and breakfast each day.

3. Consent Agenda

C. I recommend approving the personnel items as presented (enclosed).

D. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. I recommend accepting the gifts as described on the enclosure.

E. Policy 533 Wellness requires that the school board be provided an annual report for the district's compliance. I recommend accepting the 2013-14 Wellness Report (enclosed).

F. I recommend approving the 2014-15 Fee Schedule (enclosed).

- i. The Federal Healthy, Hunger-Free Kids Act, PL 111-296 was enacted in 2010. The legislation authorizes funding and sets policy for The USDA

National School Lunch Program. Additional federal funding helps to offset the cost of additional nutritional requirements. However, a minimum local share is also required. Public schools are required to calculate the weighted average meal price annually, and increase by \$0.10 per meal until reaching the federal requirement, which is currently \$2.65 per meal.

- ii. The 2014 legislature provided funds to supplement the school's federal revenue for "reduced price" lunches. Accordingly, students who qualify for reduced price lunches receive them free of charge.

G. The Student Handbook Changes are enclosed. **I recommend approving the changes as presented.**

H. MS 123B.57 requires that school districts submit a health and safety program revenue application, which includes a budget to MDE each year to receive funding. The revenues are included in the approved FY 14 and 15 General Fund Budgets. The required form is enclosed. **I recommend approving the Health and Safety Program Revenue Application.**

I. **I recommend approving the Resolution Establishing Dates For Filing Affidavits Of Candidacy** (enclosed). The terms of Aaron Jurek, Mark Swanson, and Bryan Olson will expire at the end of this year.

4. I recommend a first reading for the following policies:

A. Policy 514 Bullying Prohibition: Required by 2014 Legislation entitled the Safe and Supportive Schools Act.

5. I have received no input on the following policies and recommend they be adopted:

A. Policy 406 Public and Private Personnel Data: MS 626.556, Subd. 7 was amended by the 2013 legislature. The revised statute clarifies the definition of business managers, human resource directors, superintendents, and principals who qualify as public officials. The amended statute also requires that the school district must release private personnel data to the Commissioner Of Education, upon request, when associated with the investigation of an alleged maltreatment of a student. The revised policy reflects the statutory changes.

B. Policy 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse: Requires the school to inform the parent or guardian when the school has information that an incident may constitute maltreatment of their child.

6. The Becker Teacher Evaluation Plan has been completed and approved by the BEA. The teacher evaluation plan, enacted as 122a.40, Subd. 8, by the 2012 legislature requires the approval of the teachers union and the school board. The statute provides that a plan developed by the state is enacted if the teachers and school district cannot agree on a local plan. A committee of 12 teachers, 6 principals, the Director of

Curriculum and Instruction and I developed the plan over a period of 17 months beginning in December of 2013. **I recommend approving the Teacher Evaluation Plan.**

7. Strategic Planning: The school board categorized the 2014 stakeholder input into the eight exit outcome areas last month. The school board should review the placement of ideas in the various exit outcome areas. (Enclosed).