

# Kristina Collyer

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| <b>OBJECTIVE</b>                 | <b>To secure an administrative position with the opportunity to utilize management skills, leadership abilities and educational knowledge to enhance the performance of school staff and help students achieve their full potential.</b>   |
| <b>EDUCATION</b>                 | <b>Learning Series for Leaders – Cohort 4, June 2017</b><br><b>Galileo Leadership Consortium, May 2015</b><br><b>Madonna University, May 2011</b><br>Endorsement in Autism Spectrum Disorder<br><b>Madonna University, May 2007</b><br>Master of Science in Administration<br><b>Madonna University, May 2001</b><br>Major: English            Minor: Elementary Education<br>Honors: Deans List/Graduated with honors |
| <b>CERTIFICATION</b>             | State of Michigan School Administrator Certificate<br><br>State of Michigan Provisional Elementary Certificate<br>Elementary endorsement K-5 all subjects<br>K-8 English   |
| <b>ENDORSEMENTS</b>              | Special Education Learning Disabilities, K-12<br>Language Arts, 6-8  |
| <b>ADMINISTRATIVE EXPERIENCE</b> | <b>Livonia Public Schools, Livonia, MI</b><br><b>Assistant Principal, Cooper Upper Elementary, 2015-Present</b>  |
| <b>TEACHING EXPERIENCE</b>       | <b>Livonia Public Schools, Livonia, MI</b><br><b>Elementary Support Teacher, 2010-2015</b><br><b>Third Grade Teacher, 2006-2010</b><br><b>Second Grade Teacher, 2005-2006</b><br><b>First Grade Teacher, 2001-2005</b>   |

**EDUCATIONAL  
EXPERIENCE**

**Acting Administrator when the principal is not in the building, 2010-2015**  
**Leader in Me Trainer, Facilitator, 2013-Present**  
**Operation Student Success Team, 2011-Present**  
**School Improvement Chairperson, 2010-Present**  
**Class A-School Representative/Coach, 2010- 2015**  
**Literacy Leader, 2007-2010**  
**IMA Rep, 2006-2010**  
**Cooperating Teacher for Student Teacher, 2008-2009**  
**PBS Team, 2010-2013**  
**Model Classroom for Visiting Teachers, 2006-2010**  
**School Improvement Team Member, 2001-2010**

**PROFESSIONAL  
DEVELOPMENT  
PRESENTATIONS**

**Leader in Me Symposium**  
**Mindset Book Study**  
**Professional Development- OSS**  
**Instructional Rounds**  
**Small Group Instruction**  
**Conferring for Reading and Writing Instruction**  
**Struggling Reading Support**  
**Analyzing MEAP Data**  
**Enhancing PBS**  
**Kids Hope**  
**Health and Wellness Fair**

**ACTIVITIES**

**Girl Scout Troop Organizer, 2012-2015, Girl Scouts of Southeastern Michigan**  
**Girl Scout Leader, 2010-2015, Girl Scouts of Southeastern Michigan**  
**Vice President, 2009-2010, Jackson Center PTA, Livonia Public Schools**  
**Holistic Training/Scoring Sessions, Livonia Public Schools**  
**Gymboree Play Program, Novi, Michigan**  
**SACC Program, Crestwood Schools**  
**Parenting Volunteer Program, Beaumont Hospital**  
**PET-A-PET Program, Westland, Michigan**

**TRAINING**

**CPR and First Aid Certified**

**TECHNOLOGY**

**SMART Notebook Software, Microsoft Office, Document Camera,  
iPad, Google Drive, ChromeBooks**