

DRAFT Minutes

**AMPHITHEATER PUBLIC SCHOOLS
Tucson, Arizona**

MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD

Place, Date and Time of Meeting

Wetmore Center, 701 West Wetmore Road, August 23, 2011, 6:00 p.m.

Board Members Present

Mr. Jeff Grant, President
Mrs. Diana Boros, Vice President
Dr. Kent Paul Barrabee, Member
Dr. Linda Loomis, Member
Mrs. Susan Zibrat, Member

Central Administrators Present

Dr. Vicki McLeod Balentine, Superintendent
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel
Patrick Nelson, Associate Superintendent
Scott Little, Chief Financial Officer

OPENING OF MEETING

Call to Order and Signing of Visitors' Register

Mr. Grant called the meeting to order at 6:00 p.m. and invited members of the audience to sign the visitors' register.

Pledge of Allegiance

Dr. Balentine led the Pledge of Allegiance.

Announcement of Date and Place of Next Regular Governing Board Meeting:

Mr. Grant announced the next regular meeting of the Governing Board: Tuesday, September 6, 2011, 7:00 p.m., at the Wetmore Center, 701 W. Wetmore Road.

PUBLIC COMMENT

There were no public comments.

1. CONSENT AGENDA

Mr. Grant asked if there were Board member requests to have any items addressed separately; there were none. A motion was made by Dr. Loomis to approve consent agenda items A-M.1 and M.2, as submitted. The motion was seconded by Mrs. Boros and it passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

A. Approval of Minutes of Previous Meeting

The minutes of the August 9, 2011, Regular Governing Board meeting were approved, as submitted.

B. Approval of Appointment of Personnel

Certified and classified personnel were appointed, as listed in Exhibit 1.

C. Approval of Personnel Changes

Certified and classified personnel changes were approved, as listed in Exhibit 2.

D. Approval of Leave(s) of Absence

Leaves of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

E. Approval of Separation(s) and Termination(s)

Certified and classified personnel separations were approved, as listed in Exhibit 4.

F. Approval of Vouchers Totaling and Not Exceeding Approximately \$3,596,112.44 (Final Total)

The following vouchers were approved as presented and payment authorized:

2010-2011 Fiscal Year Encumbrances

Vo. 240ENC	\$	94,921.89	Vo. 241ENC	\$	193,252.56
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2011-2012 Fiscal Year

Vo. 312	\$	76,757.71	Vo. 313	\$	2,756,124.06	Vo. 314	\$	389,302.01
Vo. 315	\$	43,471.54	Vo. 316	\$	42,282.67			

G. Approval of Parent Support Organizations for 2011-2012

The Governing Board approved the Annual Application for Governing Board Approval (Parent Support Organizations pursuant to District Policy KBE-R) submitted by the following organizations: Donaldson PTO, Coronado Football Booster Club, Painted Sky PTO, and CDO Baseball Boosters.

H. Approval of Out of State Travel

Out of state travel was approved for students and staff (source of funding indicated): from Canyon del Oro High School to take Gallery Club members to the Photoshop World Conference in Las Vegas, Nevada, September 6-10, 2011 (tax credits and student activity funds); and from Ironwood Ridge High School take Art Appreciation Club members to various museums in Los Angeles, California, January 22-26, 2012 (tax credits and student activity funds).

Out of state travel was approved for staff (source of funding indicated): from Ironwood Ridge High School to attend the National Federation of State High School Associations Coach Education Committee in Indianapolis, Indiana, October 3-5, 2011 (NFHS); and from Canyon del Oro High School to attend the American Association of School Librarians National Conference in Minneapolis, Minnesota, October 27-29, 2011 (grant from the Arizona State Library).

Travel was previously approved at the June 7, 2011 Board meeting for staff from Amphitheater High School to attend the AVID Summer Institute in San Diego, California, July 26-29, 2011. The Governing Board approved a change in chaperone.

I. Approval of Course Title for Amphitheater High School

Board Book information: *With implementation of the AVID program (Achievement Via Individual Determination) at Amphitheater High School, a change in course name is necessary so that student schedules and transcripts can accurately show the students' involvement in the AVID program during high school.*

The Governing Board approved a change of course title for District middle and high schools from *College Foundation (MSCO13)* to *AVID*.

J. Award of Contract for Industrial Water Systems and Water Treatment Maintenance and Repair Based Upon Responses to Request for Proposal (RFP) 10-0070

Board Book information: *Request for Proposal (RFP) 10-0070 was mailed to nine vendors providing maintenance, repair and industrial water treatment services to HVAC cooling towers; four vendors responded. The work requires monthly service to 21 cooling towers at 10 district facilities. Responding vendors were evaluated based upon their company qualifications, references provided for comparable work, water treatment systems utilized, employee resources, technician training and certification, and cost of service. [Board Book holders were provided with Evaluation Criteria.] The Administration recommends the Governing Board approve the Award of Contract to Advanced Chemical Technology, Inc., as per the attached award recommendation.*

The Governing Board approved the award of contract for Industrial Water Systems and Water Treatment Maintenance and Repair to *Advanced Chemical Technology, Inc.*, based upon their response to RFP 10-0070.

K. Approval to Utilize Cooperative Purchasing Agreements for Fiscal Year 2011-2012 for the Procurement of Goods and Services

Board Book information: *When in the District's best interest, the Purchasing Department will utilize cooperative purchasing agreements; procurements conducted by, or on behalf of, more than one procurement unit, for purchase of materials and services. With Governing Board approval, the Administration will use as needed the following cooperative purchasing agreements: The TCPN Contract (The Cooperative Purchasing Network), the SAVE Contract (Strategic Alliance for Volume Expenditures) administered by Maricopa County, the Arizona Department of Administration State Procurement Office Agency and Cooperative Purchasing Contracts, Mohave Educational Services Cooperative Contracts and the Government Services Administration (GSA) Contracts. The Administration recommends the Governing Board approve use of the above-listed Cooperative Purchasing Agreements for Fiscal Year 2011-2012.*

The Governing Board approved use of the following cooperative purchasing agreements during fiscal year 2011-2012, as needed: *TCPN Contract (The Cooperative Purchasing Network), SAVE Contract (Strategic Alliance for Volume Expenditures) administered by Maricopa County, Arizona Department of Administration State Procurement Office Agency and Cooperative Purchasing Contracts, Mohave Educational Services Cooperative Contracts, and Government Services Administration (GSA) Contracts.*

L. Award of Contract for Paper Products Based Upon Responses to Request for Bid (RFB) 11-0001

Board Book information: *Request for Bid (RFB) 11-0001 for paper products was mailed to 14 vendors registered with the Purchasing Department; three vendors responded. [Board Book holders were provided with a spreadsheet summarizing bid response data.]*

The Governing Board approved the award of contract for paper products to *Spicers Paper* based upon their response to RFB 11-0001.

M. Award of Contract for Security Guard Services Based Upon Responses to Request for Bid (RFB) 11-0003

Board Book information: *Request for Bid (RFB) 11-0003 for security guard services was mailed to fourteen vendors providing this service and registered with the Purchasing Department; 6 vendors responded. The successful vendor will provide security guard patrol duties seven days per week with randomly scheduled routes covering 25 district locations. Please see below:*

	G4S	CENTRAL ALARM	HITE	FRONTIER	JOB 1 USA	VETERANS
Cost Per Day	\$ 184.48	\$ 144.00	\$ 181.00	\$ 158.00	\$ 159.32	\$ 166.45
Cost Per Day Holiday	\$ 184.48	\$ 216.00	\$ 221.00	\$ 237.00	\$ 213.32	\$ 1,563.00
Hourly Rate	\$ 23.06	\$ 18.00	\$ 22.65	\$ 19.75	\$ 25.35	\$ 20.80

The Governing Board approved the award of contract for security guard services to *Central Alarm* based upon their response to RFB 11-0003.

N. Approval of Bond-Related Projects

1) Award of Contract for Architectural Services for Facility Improvements Amphitheater Middle School Based Upon Responses to Request for Qualifications (RFQ) 10-0072

Board Book information: *A Notice of Request for Qualifications (RFQ) for Professional Architectural Services was advertised in the Legal Section of The Daily Territorial pursuant to the requirements of Arizona Administrative Code R7-2-1117. This RFQ (10-0072) asked for statements of qualifications from interested architectural firms to provide professional architectural services for design, drawings,*

specifications, code and ADA compliance review, budget and scheduling for facility improvements at Amphitheater Middle School as identified in the May 2007 Blue Ribbon Budget Analysis and Facilities Needs Committee Report. The scope of work included renovating the kitchen and cafeteria, providing ADA compliant restrooms, expanding the nursing facility, refurbishing the gymnasium and locker rooms and constructing new classrooms to replace aging portable buildings. Seventeen vendors responded. The evaluation team ranked each vendor based upon the evaluation criteria listed in the request for qualifications.

The Governing Board approved the award of contract for architectural services for facility improvements at Amphitheater Middle School to *Burns Wald-Hopkins Shambach Architects* based upon their response to RFQ 10-0072.

2) Award of Contract for Architectural Services for Facility Improvements Canyon del Oro High School Based on Responses to Request for Qualifications (RFQ) 10-0073

Board Book information: *A Notice of Request for Qualifications (RFQ) for Professional Architectural Services was advertised in the Legal Section of The Daily Territorial pursuant to the requirements of Arizona Administrative Code R7-2-1117. This RFQ (10-0073) asked for statements of qualifications from interested architectural firms to provide professional architectural services for design, drawings, specifications, code and ADA compliance review, budget and scheduling for facility improvements at Canyon del Oro High School as identified in the May 2007 Blue Ribbon Budget Analysis and Facilities Needs Committee Report. The scope of work includes renovating the kitchen and multi-purpose room, providing ADA compliant restrooms, refurbishing locker rooms, campus cabling requirements, football field turf and bleacher renovation, ramp access to the Fine Arts Performance Center and the constructing of new classrooms to replace aging portable buildings. Seventeen vendors responded. The evaluation team ranked each vendor based upon the evaluation criteria listed in the request for qualifications.*

The Governing Board approved the award of contract for architectural services for facility improvements at Canyon del Oro High School to *Swaim Associates, Ltd., Architects* based upon their responses to RFQ 10-0073.

2. EXECUTIVE SESSION

A. Motion to Recess Open Meeting and Hold an Executive Session for:

1) Determination of Whether to Hold an Expulsion Hearing and Designate a Hearing Officer to Hear Evidence, Prepare a Record and Bring a Recommendation to the Board, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30022951; b. Student # 30026476; c. Student # 30035975; d. Student # 30029485; e. Student # 30014691; f. Student # 30005825; g. Student # 30027922; h. Student # 30008917; i. Student # 11506677; and j. Student # 30019754.

2) Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30038595; b. Student # 30003335; c. Student # 30029454; d. Student # 30030438; e. Student # 30005992; f. Student # 30032461; g. Student # 30000895; h. Student # 11401373; i. Student # 16803022; j. Student # 30027235; k. Student # 30005520; l. Student # 30027224; m. Student # 30006264; n. Student # 30028795; o. Student # 30034075; p. Student # 10703645; and q. Student # 11506365.

A motion was made by Mrs. Boros that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2), as presented. Dr. Barrabee seconded the motion and it passed unanimously, 5-0. Mr. Grant called a recess at 6:03 p.m. for the purpose of holding Executive Session for student disciplinary action.

B. Motion to Close Executive Session and Reconvene Open Meeting

Upon return to the Board Room, Mrs. Boros moved to reconvene the meeting into open session. Dr. Barrabee seconded the motion and it passed, unanimously, 5-0. The time was 8:23 p.m. Mr. Grant declared the meeting in open session.

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

Mrs. Boros confirmed discussion of a Board Member letter at an upcoming meeting

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

A motion was made by Dr. Barrabee to adjourn the meeting. The motion was seconded by Mrs. Boros and it passed unanimously, 5-0. Mr. Grant declared the meeting adjourned at 8:24 p.m.

Respectfully submitted,
Margaret Harris

Mr. Jeff Grant, President

Date

Approved: TBD