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TO: Members, Board of Education

Dr. Carol Kelley, Superintendent of Schools

Paul Strack-King, Asst. Superintendent for Finance and Operations

FROM: Eboney Lofton, Senior Director of Special Education

RE: Disposal Assistive Technology Equipment

DATE: August 9, 2018

The Department of Special Education would like to recycle and/or dispose of old and outdated assistive technology devices and equipment. This includes:

48 15-year-old word processors

20 audio book recorders no longer compatible with current technology

8 Dell PCs too old to make compatible with new software

9 Old adapted keyboards no longer compatible with current technology

Assorted cables and chargers no longer compatible with current technology

Old assessments on CD no longer compatible with current technology

Assorted AT devices no longer compatible with current technogy