

ORDER OF BUSINESS FOR THE REGULAR BOARD MEETING SCHEDULED FOR THE MINEOLA INDEPENDENT SCHOOL DISTRICT TO BE HELD IN THE ADMINISTRATION BUILDING AT 7:00 P.M., DECEMBER 16, 2013---MINUTES

A. Call to Order

Executed by Board Vice President, Dr. John Abbott at 7:00 p.m.

Roll Call

Establishment of a quorum:

Dr. John Abbott
Rodney Watkins
Dr. Kyle Gully

Holly Mischnick
Carlist Brinkley
Jill Quiambao

Regan Brandon - absent

Invocation

Led by Dr. Kyle Gully

Pledge of Allegiance to the American Flag and the Texas Flag

Led by Mineola Primary School students:

Jorja Young, Kindergarten
Christa Kratzmeyer, 1st grade
Kennedi Elmore, 2nd grade
Frankie Fuller, 2nd grade
Ella Layne, 2nd grade

B. Recognitions & Celebrations

Five Mineola Primary School students (Jorja Young, Christa Kratzmeyer, Kennedi Elmore, Frankie Fuller, and Ella Layne) whose artwork was featured on the covers of the 2013 Mineola I.S.D. Christmas cards were recognized. Their pictures were chosen from 75 submissions sent by their art teacher. Mineola I.S.D. showcased the students' creations on cards given to each staff member as well as surrounding districts.

C. Curriculum Spotlight

The Mineola High School Mobile Application Development class was featured this month. The teacher of this class, Beth Bell, gave an overview of the class along with a presentation. The students who assisted Ms. Bell were Andrew Pruitt, Evelinda Rubio, and Leslie Lyke.

D. Information Reports and Discussion Items (No Action Required)

- 1. Facilities Assessment Presentation by Gary Marek from Texas Association Of School Boards (TASB)**
Gary Marek from Texas Association of School Boards (TASB) gave a presentation of the Facilities Assessment Service available at TASB.
- 2. 2012-13 Independent School Audit Report**
Chris Arnold of Arnold, Walker, Arnold, & Co., P.C. presented the Annual Financial Report for the year ended August 31, 2013 for Mineola I.S.D. and Wood County Special Education Cooperative.
- 3. Parent Portal – Student Information System**
Todd Karch, M.I.S.D. Technology Director, presented information regarding the Parent Portal (Student Information System) and fielded questions.
- 4. Financial Report for November**
Mr. Bjork presented the financial report for November.
- 5. Tax Collection Report for November**
Mr. Bjork presented the tax report for November.
- 6. Attendance Report**
Each month during the school year the board is given an attendance report that gives enrollment numbers by grade, campus, and district.
- 7. 2014 Mineola Band Spring Trip and Competition**
Dr. Fuller presented information regarding the spring band trip and competition. General information, cost and payment information, and itinerary were included. Band Director Chris Brannon fielded questions.
- 8. District and Campus Accountability Update**
Venita Watts gave the District and Campus Accountability Update.
- 9. Campus and District-wide Updates**
The principals of each campus gave a written report about events and items of interest on their campus. The superintendent also gave a district-wide update.

E. Public Forum (Public Comments)

There were no public comments

F. New and Unfinished Action Items

G. Action Items**1. Minutes of Meeting Held by the Mineola I.S.D. Board of Trustees
November 16, 2013 Regular Meeting**

A motion was made by Holly Mischnick and seconded by Jill Quiambao to approve Minutes of Meeting Held by Mineola I.S.D. Board of Trustees on November 16, 2013 (Regular Meeting)

Motion Carried 6-0

2. 2012-13 Independent School Audit by Arnold, Walker, Arnold, & Co., P.C.

A motion was made by Holly Mischnick and seconded by Dr. Kyle Gully to approve the 2012-13 Independent School Audit as presented by Arnold, Walker, Arnold, & Co., P.C.

Motion Carried 6-0

3. Contract for Delinquent Taxes**a. Resolution for Early Turnover of Personal Property Accounts**

A motion was made by Jill Quiambao and seconded by Rodney Watkins to approve the resolution allowing the district to turn over delinquent personal property accounts to tax collection tax attorneys.

Motion Carried 6-0

b. Resolution Supporting 20% Penalty on Delinquent Property Taxes

A motion was made by Carlist Brinkley and seconded by Jill Quiambao to approve the resolution allowing the district to charge up to 20% penalty for delinquent taxes after July 1.

Motion Carried 5-1

Rodney Watkins Voted No

c. Three Year Contract Effective February 1, 2014 with Contract Survival Clause

A motion was made by Holly Mischnick and seconded by Jill Quiambao to approve a three year contract with Arnold, Walker, Arnold & Co., P.C. for the collection of delinquent taxes as presented with resolutions approved. The contract will be effective February 1, 2014 with survival clause.

Motion Carried 6-0

4. 2013-14 Meredith Foundation Priority List

A motion was made by Jill Quiambao and seconded by Holly Mischnick to table this item until a January 2014 board meeting.

Motion Carried 6-0

5. Budget Amendments for 2013-14 School Year

a. General Revenue

A motion was made by Holly Mischnick and seconded by Carlist Brinkley to amend the 2013-14 Revenue Budget in the amount of \$135,00.00

b. Cost Effectiveness

A motion was made by Holly Mischnick and seconded by Jill Quiambao to amend the 2013-14 Expenditure Budget in the amount of \$12,300.00

c. Maintenance

A motion was made by Holly Mischnick and seconded by Rodney Watkins to amend the 2013-14 Expenditure Budget in the amount of \$30,234.00

H. Executive Session

**Executive Session – Section 551.074, Texas Government Code
Personnel (Appointment, Employment, Evaluation, Reassignment of Duties,
Discipline, Dismissal, Complaint) and Employment of Superintendent of
Schools for Mineola ISD**

The board presiding officer, Regan Brandon, made the following announcement in open session prior to the closed session: “At this time the board has business pertinent to Texas Government Code Section 551.074, which should be conducted in closed session. Let the Official Minutes indicate that closed session is now declared at 9:15 p.m., on Monday, December 16, 2013, for the Mineola Independent School District Board of School Trustees.”

The board presiding officer made the following announcement at the end of closed session: “Let the Official Minutes indicate that the Board entered open session at 10:19 p.m., December 16, 2013. The floor is now open for business.”

1. Information and Action Items Following Executive Session

There were no information and action items following Executive Session

I. Adjournment

Dr. John Abbott adjourned the meeting.

APPROVED THIS 20th DAY OF JANUARY, 2014.

Board President

Board Secretary