



SHANNON BELIVEAU

PROFESSIONAL SUMMARY

Dedicated Special Education Supervisor with 15 years of experience working in a variety of school settings. Works closely with district administration, special education staff, and families to create a meaningful education experience for each individual student.

LEADERSHIP SKILLS

- Monitor special education programs to ensure needs of the students are being met.
- Work alongside district administrators to establish best practices.
- Collaborate with Community Partners and families.
- Host and present at parent informational meetings
- Prepare and present at staff professional development, school board meetings, Council for Exceptional Children (CEC) conference
- Effective Communicator with parents, administration, and support agencies
- Knowledge of IEP components and compliance requirements
- Coordinate with the district transportation department to ensure student transportation needs.
- Coordinate services that meet the complex needs of each student.

WORK HISTORY

Program Specialist

Livonia Public Schools - Livonia, MI | 10/2023 - Current

- Making sure the students daily needs are met
- Ensuring that the teachers and classrooms are supported
- Facilitating Education Planning Team meetings for both the IEP team and paraprofessionals
- Assisting with budgeting and supply requests/orders
- Review IEP documents and provide feedback to teachers
- Determine class schedule for students
- Onboard new students
- Conduct student observations for referrals
- Assist in the organization of various events/activities
- Maintain regular communication with the Student Services Coordinator

Special Education Supervisor

Taylor School District - Taylor, MI | 01/2023 – 10/2023

- Visit Special Education programs, staff, and administrators on a weekly basis to offer support and guidance.
- Ensure the school district is compliant and following federal and state regulations.
- Facilitate and chair IEP team meetings.
- Collaborate with building administration to ensure that students are receiving appropriate educational services.
- Participate in district committees as a representative for the Special Education department.
- Develop professional learning opportunities for Special Education staff.

Special Education Teacher

Macomb Intermediate School District - Clinton Twp, MI | 08/2013 – 01/2023

- Assisted in the development of a new post-secondary program that provides transition services to students with Mild to Moderate Cognitive Impairments.
- Manage day-to-day operations in an off-site classroom
- Work in partnership with LEA's as they transition students to center-based programming.
- Create and manage Individualized Education Plans to define student learning objectives and educational strategies, in addition to applying instructional knowledge and methods to support goals
- Partner with up to 10 community businesses to create meaningful work experiences for students
- Teach students soft skills that will help them to obtain and be successful in competitive employment
- Create and implement lessons that will help students learn necessary skills to be independent
- Connect students and families with community agencies that will offer supports to students transitioning from school

Special Education Teacher

Southfield Public Schools - Southfield, MI | 08/2008 – 08/2013

- Created and managed Individualized Education Plans to define student learning objectives and educational strategies, in addition to applying instructional knowledge and methods to support goals.
- Delivered effective and differentiated classroom instruction to diverse range of developmentally challenged students.
- Led activities that developed students' physical, emotional, and social growth
- Created learning and content strategies to meet needs of students with cognitive disabilities.
- Utilized assistive technology to communicate with students who were non-verbal
- Gave one-on-one attention to students, while maintaining overall focus on entire group
- Conducted small group and individual classroom activities with students based on differentiated learning needs
- Enhanced lessons using Smart Board technology and computers.

EDUCATION

Saginaw Valley State University, Saginaw, MI 12/2022
Education Specialist Certificate: Director of Special Education Approval with Central Office Endorsement

University of Michigan - Dearborn, Dearborn, MI 08/2012
Master of Arts: Education

Wayne State University, Detroit, MI 06/2008
Bachelor of Science: Special Education (SA) & Elementary Education (K-5)