

# BOARD POLICY

EDDA

## BUSINESS MANAGEMENT SPECIAL USE OF SCHOOL BUSES

JUNE 13, 2022

The Board will maintain a fleet of school buses. Use of these buses is limited to the following:

1. Transporting students to the various educational programs of the Livonia Public Schools School District
2. Transportation of non-public school students as required by law
3. Transportation in support of field trips, activity programs, athletic programs, or other school related or school sponsored activities
4. Transportation for other school districts or local governmental agencies on emergency basis as approved by the Superintendent

Loaning, renting, leasing or otherwise making the District's school buses available to the general public or other agencies is not permitted.

# ADMINISTRATIVE PROCEDURES EDDA(1)

## STUDENT TRANSPORTATION PRIVATE VEHICLES

March 1, 1990

### Transporting of Students

For reasons of personal liability as well as other consideration, it is inadvisable for school personnel to transport students in their own vehicles. ~~for other than school-related and specially approved purposes.~~ If the function of a staff member, such as the sponsor of school cheerleaders, does require transportation to be provided by the staff member, consent should be obtained from the parents of each student, and approval should be obtained from the principal making it official school business. (Parent consent may be required by the principal to be in writing.)

In emergency situations in which parents cannot be reached, the judgment of the principal or a designated representative will prevail.

Whenever possible, buses should be arranged for school-sponsored activities requiring the transportation of groups of students. In other school-related activities deemed desirable and involving few students, parents may provide the transportation; in such cases written permission should be obtained in advance from parents of students involved.

Teachers or other school personnel who provide transportation to students, or arrange social or instructional activities outside of the procedures identified as appropriate or necessary, do so as independent agents unrelated to official school sanction or endorsement.

# ADMINISTRATIVE PROCEDURES

EDDA(2)

## STUDENTS TRANSPORTATION

September 16, 2013

**Bus Rules** - The following rules will be followed by all students who wish to continue to enjoy the privilege of riding the bus.

1. Follow the bus driver's directions without argument or discussion.
2. **Stay in your seat.** While the bus is in motion, remain seated and stay out of the aisleway.
3. No yelling or swearing.
4. Keep hands, arms, legs, and objects to yourself. (No fighting or throwing things.)
5. No eating, drinking, ~~or~~ smoking, or vaping.
6. No video recording or picture taking.

### **Consequences for Breaking Bus Rules**

- Step 1 - The driver warns the student.
- Step 2 - The driver gives a second warning and moves the student temporarily to a nearby seat.
- Step 3 - The driver assigns the student a permanent seat.
- Step 4 - The driver refers the student to the principal. The bus referral form available from transportation should be used unless immediate action is required.
- Step 5 - The principal should take appropriate action, which may include the suspension of the student's bus riding privileges for a period of time.

In severe situations, the driver may skip to Step 4 immediately.

### **Exceptions to Transportation Eligibility**

1. **Mixed Block** - The area eligible for transportation will be enlarged to the first street intersection toward the school if the transportation eligibility line does not fall at an existing street intersection causing a "mixed block."
2. **Mixed Court** - The area eligible for transportation will be enlarged to include the entire area of a "court," regardless of its size, if the transportation eligibility line splits the area into a "mixed court."
3. **No Sidewalks** - No student will be expected to walk along a main mile road if there are no sidewalks.
4. **Unsafe Crossing** - No elementary student will be expected to cross a main mile road without the aid of an official crossing guard.
5. **Health** - Parents are expected to provide transportation to students with health problems if they live in the walking area.

6. **Transfers** - Students who attend a school beyond their normal attendance area as a result of the approval of a transfer request are not eligible for bus transportation.
7. **Special Education** - Special education students will be transported according to the state mandatory special education laws.
8. **Nonpublic Students** - Transportation services will be provided according to current state law and Department of Education administrative guidelines.