

<b>BID #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
3424	ANNUAL CONTRACT FOR PROMOTIONAL PRODUCTS	
	Joy Promotions, Inc. Dallas, TX	
	Authentic Promotions.com Sacramento, CA	
	Best Press, Inc. Addison, TX	
	Positive Promotions, Inc. Hauppauge, NY	
	Proforma Promotions Remembered Allen, TX	
	Original Contract:	\$60,000.00
	CO # 1 – Increase:	\$40,000.00
	Revised Contract Total:	\$100,000.00

TO: The Board of Trustees

FROM: President Cary Israel

DATE: July 22, 2014

SUBJECT: Recommendation for Approval of Change Order for Competitive Sealed Bid 3424 – Annual Contract for Promotional Products.

SCOPE: This change order will increase our current annual contract to cover the cost of promotional products for the remainder of the contract period. The promotional products are for giveaways and events for students and alumni for the Summer 2014, Fall 2014 and Spring 2015 semesters. Term of contract: 03/01/2014 through 2/28/2015.

RECOMMENDATION: Joy Promotions, Inc.  
Dallas, TX

Authentic Promotions.com  
Sacramento, CA

Best Press, Inc.  
Addison, TX

Positive Promotions, Inc.  
Hauppauge, NY

Proforma Promotions Remembered  
Allen, TX

Original Contract:	\$60,000.00
CO # 1 – Increase	\$40,000.00
Revised Contract Total:	\$100,000.00