



## **KELLER INDEPENDENT SCHOOL DISTRICT**

### **NEW KISD BOUNDARY ADJUSTMENT TIMELINE AND PROCEDURES**

#### **August:**

1. Form Internal Boundary Adjustment Review Committee (IBARC) consisting of the following KISD personnel:
  - A. Superintendent
  - B. Assistant Superintendent of Business Operations
  - C. KISD Demographer
  - D. KISD Demographic Consultant
  - E. Director of Communications
  - F. Director of Transportation
  - G. Impacted Principals
  - H. KISD Board Member(s) (Optional)

(If available, all board members are welcome to attend)
2. Meet with KISD Communications Department to look at tentative boundary hearing dates/times/locations.
3. KISD Boundary Objectives:
  - A. Create attendance zones that keep feeder patterns together as much as possible
  - B. Keep subdivisions together when possible
  - C. Try to use major streets and natural lines as boundaries as much as possible
  - D. Plan for future growth

#### **September:**

1. Create and input student enrollment data into KISD demographic software.  
(Estimated Date: September 7<sup>th</sup>)
2. Geo-code students and get demographic software into presentation shape and format (Estimated Time: 2-3 Weeks)
3. Create “2005-2006 KISD Boundary” information web-site

## **October:**

1. Internal Boundary Adjustment Review Committee (IBARC) meets.
  - A. 1<sup>st</sup> Meeting- October 13<sup>th</sup> (meet and discuss process and procedures)
  - B. 2<sup>nd</sup> Meeting-October 28<sup>th</sup> (review 1<sup>st</sup> meeting concerns and review proposed boundaries)
  - C. 3<sup>rd</sup> Meeting- November 4<sup>th</sup> (if necessary)

**NOTE: The above dates do not interfere with TAKS testing dates.**

2. Set public hearing dates for boundary zone adjustments
3. Send communication materials to public regarding hearing dates/times/locations

## **November:**

1. Tentative public hearings set once date agreed upon (more dates may be added)

Date: Tuesday, November 15<sup>th</sup>, 2005 (Tentative Date)  
Place: Fossil Ridge High School Auditorium  
Time: 6:00 pm – 9:30 pm

Date: Thursday, November 17<sup>th</sup>, 2005 (Tentative Date)  
Place: Fossil Ridge High School Auditorium  
Time: 6:00 pm – 9:30 pm

### **Public Hearing Format:**

**6:00-6:15** Dr. Veitenheimer Introduction  
**6:15-7:30** \*Demographic Consultant Presentation

- A. Boundary Goals
- B. Past, Present, & Future Growth
- C. Growth Trends & Housing Analysis
- D. Presentation of proposed new elementary, intermediate, and middle school boundaries

\*Public input can be given after the presentation

**7:30-7:45** Dr. Veitenheimer explains next step in process which will be:

- A. If parents are satisfied with presentation, they are free to leave
- B. If parents still have questions, they will adjourn to the cafeteria area where we will have individual tables set up with members of the Internal Boundary Advisory Review Committee

- C. At these individual tables, parents can write down their questions on an index card and leave them with us for review. We will try to answer questions they may have at this time as well.
2. Internal Boundary Review Committee will meet one last time tentatively on Friday, November 18<sup>th</sup> if necessary to review public hearing comments and questions.

**December/January:**

1. December 12<sup>th</sup> - Board preview of proposed boundaries (assuming no issues arise from public hearing)
2. January 9<sup>th</sup> - Board report on proposed boundaries
3. January 23<sup>rd</sup> - Board approval of boundaries

**February:**

1. Provide 2006-2007 KISD enrollment forecast projections (1<sup>st</sup> Draft)
2. Begin creating new KISD boundary maps