

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Administration Building 7:00 p.m.– 7:53 p.m. September 20, 2017

Members Present:

Mark Mirabile, Presiding Officer

Jon Buralli

Vipul Dedhia

Mary Lenzen

Michael Rak

Absent:

David Negron

Kristin Violante

ROLL CALL AND VISITORS

Present with Superintendent Dave Palzet were staff members Erika Sawosko, Catherine Chang, Kathleen Tomei, Debbie Lubeck, Juliette Marrari, Patricia Kelly, Maggie Bialobrzeski, Lacey Peters, Maggie McCarter and Karyn Lisowski; and residents Cinda Pembroke, Ed O'Malley and Chloe Burns.

PLEDGE OF ALLEGIANCE

BUDGET HEARING FY18

Board President Mark Mirabile declared the budget hearing open at 7:02 p.m.

The budget for FY18 meets the Board policy financial guidelines of the district. Business Manager Catherine Chang presented an outline of the major components of the budget. The FY18 proposed final budget projects revenues at \$15,363,260 and expenses at \$16,053,260. It is estimated that there will be an \$690,000 decrease to the fund balance. Mrs. Chang also reviewed line item changes from the tentative budget provided last month. There were no public comments.

Board President Mirabile declared the budget hearing closed at 7:11 p.m.

ACTION NO. 2

Tentative Budget
Amended

Motion by Rak, seconded by Buralli, that the Board of Education approves the amendments to the tentative 2017-18 budget as presented. Motion carried by a roll call of 5 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak,) absent – Negron, Violante.

ACTION NO. 3

Budget Adopted

Motion by Mirabile, seconded by Lenzen, that the Board of Education adopts the 2017-18 school district budget as presented. Motion carried by a roll call of 5 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak,) absent – Negron, Violante.

ACTION NO. 4

Consent Agenda

Motion by Lenzen, seconded by Buralli, that the Board of Education approve the consent agenda consisting of: regular meeting minutes of August 16, 2017; payment of August payroll/September warrants; Personnel (sec. 5) Board Policies; and September 2017 Personnel Report consisting of the resignation of Courtney Camer, resource teacher; hiring of instructional aides Lynn Kafkes, Bill Gonio, Meredith Spiegel and Alexjandria Alanis; and increase of FTE for Jolene Lorimer, reading specialist, from .50 to .70. Motion carried by a roll call of 5 ayes (Buralli, Dedhia, Lenzen, Mirabile, Rak,) absent – Negron, Violante.

REPORTS AND DISCUSSION ITEMS

Introduction of New Staff

The district prides itself on hiring the best teachers and educational support personnel. This year we hired five new teachers and four Instructional Aides. The Board welcomed our new staff and each certified staff member was introduced to the Board. We look forward to getting to know our new staff members better and the positive impact they will have on our schools. New certified staff members include:

- Lacey Peters - PES Speech/Language Pathologist
- Maggie Bialobrzski - Polish Bilingual ELL
- Margaret McCarter - PMS Math Teacher
- Patricia Kelly - PMS Resource Teacher
- Jennifer Newberry - PMS Physical Education Teacher

Beginning of the Year Update

The district enjoyed a wonderful start to the school year. The year began with two teacher institute days during which teachers engaged in professional development and prepared for students. Students began the 2017-18 school year on Thursday, August 24. We documented the start of the year with a short video.

Establish Superintendent Advisory Teams

Each year, the district hosts several Superintendent Advisory teams to provide suggestions to the administration. Our superintendent advisory teams can include up to two Board members. Below, please find a list of the Superintendent Advisory Teams and the Board members who volunteered for these teams. These teams are open to community members as well. If you are interested in serving on an advisory team, please contact Dave Palzet at dpalzet@d107.org.

- Finance Team: Mark Mirabile & Mike Rak
- Facilities Team: Kristin Violante & Vipul Dedhia
- Social Emotional Learning (SEL) Team: Kristin Violante & Mary Lenzen
- Innovative Teaching and Learning Team: Jon Buralli & David Negron

Technology Fee Update

Superintendent, Dave Palzet, provided the Board with an update on our technology fee collection process. The goal of the technology fee is to offset the cost of student devices, software, and provide insurance for student used iPads. We have had great success collecting fees with over 90% of families paying their fees. The Board supported the administration's plan to collect the remaining fees from those families that have the ability to pay, but have yet to remit their payment.

New Teacher Mentoring Program

Superintendent Dave Palzet presented a draft of the district's New Teacher Mentoring Program. The goal of this program is to support our new teachers and ensure they have the resources to be successful as they enter the district. This is a two year program that focuses on best practices of teaching and learning in year one and challenges new teachers to a develop and deliver a stretch goal in year two. New teachers are paired with experienced mentors that support them on their journey as new staff members in our district.

Review Finance (sec. 4) and Curriculum and Instruction (sec. 6) Board Policies

This month the Board reviews its policies to ensure that the current policy reflects the current realities of running a school district. This month the Board reviewed *Finance* (sec.

4) and *Curriculum and Instruction* (sec. 6) Board Policies. These policies will be on the October Consent Agenda for approval.

Board of Education Information Requests

No requests were made at this time.

NEXT AGENDA

Items submitted for the October agenda include:

Approve Finance (sec. 4) and Curriculum and Instruction (sec. 6) Board Policies; Approve ISBE Application for Recognition; Class Size Update; Elementary/Middle School Improvement Plans; Update on Fees (written); and Adopt Proposed Tax Levy.

ADJOURNMENT

Motion by Buralli, seconded by Dedhia, that the regular meeting adjourns at 7:53 p.m. Voice vote. Motion carried.

App. ___ President _____ Secretary _____