

**MINUTES**  
**FIRST 5 RIVERSIDE COUNTY**  
**Advisory Committee Regular Meeting**  
**May 8, 2024**  
**11:00 AM**

**Advisory Committee Present:** Malinda Margiotta, Kari Middleton-Hendrix, Jiles Smith, Antonia Eli Mast, and Takashi Wada

**Advisory Committee Absent:** Agam Patel

**Advisory Committee Vacancy:** Districts 1, 2, and 5

**Administrative Staff Present:** Tammi Graham, Executive Director; Yvonne Suarez, Assistant Director; Charna Widby, Deputy Director; Lynn Stephens, Executive Assistant IV; Sean Pravica, Senior Public Information Specialist; Larissa Wills, Regional Manager; Martina Guevara Commission Coordinator; Victor Lopez, Administrative Services Analyst I; Jimmy Gutierrez, Support Services Technician; Anais Soto, Office Assistant III

**Legal Counsel:** Kristine Bell-Valdez, Supervising Deputy County Counsel

**A. Call to Order – Malinda Margiotta, Advisory Committee Chair**

1. Pledge of Allegiance - Advisory Member, Wada
2. Roll Call - Lynn Stephens, Executive Assistant IV

**B. Public Comments (for items not listed on the agenda) – Malinda Margiotta, Chair**

None

**C. Commission and Advisory Committee Business – Malinda Margiotta, Chair**

1. Director Updates - Tammi Graham, Executive Director; Yvonne Suarez, Assistant Director, Charna Widby, Deputy Director

Ms. Graham, presented department updates to the Advisory Committee Members. First 5 sponsored the annual Riverside University Health Systems Foundation's Pinwheels for Prevention's Campaign where Chair Ginder was a featured speaker. First 5 Regional Manager Larissa Wills joined the Riverside County Child Support Services radio show to discuss Child Abuse Prevention Month. RivCo Public Health Officer, Dr. Geoffrey Leung presented on the Whole Person Health Score's (WPHS) elements and purpose at the First 5 all-staff meeting last month.

Ms. Suarez provided Infrastructure Updates.

Mr. Pravica, highlighted First 5 Events, including First 5 hosting the County Public Information Officers (PIO) meeting. First 5 provided sponsorship for Jurupa Valley Chamber of Commerce Mayor's Prayer Breakfast. Mental Health Awareness Month.

**2. Advisory Committee Comments - Malinda Margiotta, Chair**

Chair Margiotta asked staff to share the recording of Commission Chair, Dr. Ginder's inspirational speech presented at the Pinwheels for Prevention event.

**D. Consent - Malinda Margiotta, Chair**

1. Approve First 5 Riverside County Advisory Committee Draft Meeting Minutes - March 13, 2024 Session

*Vice Chair Middleton-Hendrix called for a motion. Advisory Member Smith moved to approve consent item. Advisory Member Wada seconded the motion. **Abstain:** Chair Margiotta. **Absent:** Advisory Member Patel. **Motion Carried.***

**E. Presentations/Information – Malinda Margiotta, Chair**

1. County of Riverside Integrated Services Delivery (ISD) presentation, Barbara Andrade DuBransky, Deputy Director, Office of Service Integration (A copy of the report may be obtained at [www.rccfc.org](http://www.rccfc.org) and can be viewed at the Commission Business Office).

Ms. Andrade DuBransky provided an overview of the Integrated Services Delivery model.

Advisory Member Wada asked how Office Of Service Integration (OSI) is resolving data sharing issues as various departments have differing policies on personal information that can be accessed by another department. Ms. DuBransky described steps taken to work through the data sharing barriers, noting client consent and Board Policy B-23 is in place to address these concerns.

2. First 5 Riverside County 2024 Draft Communications Plan Presentation - Sean Pravica, Senior Public Information Specialist (A copy of the report may be obtained at [www.rccfc.org](http://www.rccfc.org) and can be viewed at the Commission Business Office).

Mr. Pravica provided an overview of the revised Communications Plan used to guide First 5 staff and partners on best communications practices.

Advisory Member Mast commented that all presentations have been informative and comprehensive.

Vice Chair Middleton-Hendrix commented that she likes the use of the term “prenatal to five” and it is a fabulous change compared to the language she’s seen in the past.

**F. Future Agenda Items:**

1. First 5 Riverside County Budget Updates
2. First 5 Riverside County Family Resource Centers Presentation
3. Health Assessment and Research for Communities (HARC) Presentation
4. First 5 Riverside County Champion for Children Nomination Process

- G. Adjournment:** Adjournment 12:02 p.m. to the next Regular Meeting of Advisory Committee of First 5 Riverside County Children and Families Commission to be held on September 11, 2024 beginning at 11:00 a.m. at:

Riverside County Children and Families Commission Office  
585 Technology Court - Conference Room A  
Riverside, CA 92507

Meeting Minutes Recorded by Lynn M. Stephens, Executive Assistant IV.