

Minnesota Administrators for Special Education (MASE)

Board of Directors Meeting

Wednesday, October 22, 2014

10:00 a.m. until 3:00 p.m.

Dutch room, Cragun's, Brainerd

- | | | | |
|------|---|--------------------|---------|
| I. | Call Board Meeting to Order | | Johnson |
| II. | Roll Call | | Ladwig |
| | President | Cheryl Johnson | P |
| | President-Elect and | Todd Travis | P |
| | Strategic Planning Committee Co-Chair | | |
| | Federal Advocacy Co-Chair | | |
| | Past President and | Kim Gibbons | P |
| | Legislative Committee Co-Chair | | |
| | Treasurer | Lori Fildes | P |
| | Secretary | Julie Ladwig | P |
| | <i>Voting Directors:</i> | | |
| | Area A | Dustin Hinckley | P |
| | Area B | Nathan Lutzka | P |
| | Area C | Bardie Skjonsberg | P |
| | Area D | Douglas Millaway | P |
| | Area E | Diane McCarron | P |
| | Area F-1 | Erin Toninato | A |
| | Area F-2 | Dan Armagost | P |
| | Area G | Mary Kreger | P |
| | Area H | Laura Pingry-Kile | P |
| | MASA Board Representative and | Darren Kermes | P |
| | Federal Advocacy Co-Chair | | |
| | MASA Board Representative | Nan Records | P |
| | Retired Representative | Gary Woodward | P |
| | <i>Ex Officio Directors:</i> | | |
| | MNCEC Liaison | Marcy Doud | P |
| | CASE Liaison | Jill Skarvold | P |
| | <i>Invited Guests:</i> | | |
| | Strategic Plan Committee Co-Chair | Teresa Ostlie | P |
| | Professional Development Committee Chair | Renae Ouillette | P |
| | Legislative Committee Co-Chair | Melissa Schaller | |
| | Nominations Committee Chair | Jill Skarvold | P |
| | Membership Committee Co-Chair | Reggie Engebritson | P |
| | Policy/Legislation Consultant | Brad Lundell | P A |
| | MASE Executive Director | John Klaber | P |
| | Professional Development Director | Mia Urick | P |
| III. | Approve Agenda---Johnson | | |
| | Motion made by Doug Millaway, seconded by Jill Skarvold, to approve the agenda. | | |
| | Motion passed. | | |
| IV. | Consent Agenda-Johnson | | |
| | Motion made to approve the consent agenda including June board meeting minutes and financial reports from June 30, 2014, July 31, 2014, August 31, 2014 and September 30, 2014 was made by Diane McCarron, seconded by Lori Fildes for minutes. Julie Ladwig and Kim Gibbons for financial. Motions passed. | | |

V. Reports

A. President Report –Johnson

Through our strategic plan and organizational platform our mission remains much the same as last year to increase the options for students to identify and receive the supports they need through an MTSS system of academic and social-emotional supports. No matter how you work the details of this system out. The bottom line is that it is just good practice to gather data on academic and social-emotional outcomes and then to respond in a systematic way to that data.

Last March, some of us had the opportunity to meet with our collaborative partners. We were able to meet again in September and have committed to continuing these efforts.

The group now has a name ... Silos to Systems: A Collaborative Effort of MASA/MASE/MESPA/MASSP. Kim was chosen as the facilitator for the group with Mia providing assistance. We also formulated a mission for the group to guide our discussions:

Improve communication and collaboration among key organizations around research-based instructional practices and frameworks through:

- Regular dialogue
- Study of research-based practice
- Understanding of each organization's focus
- The development of common professional development ideas and opportunities
- Informing the organizations of possibilities to include in legislative platforms

Our next meeting is November 4th from 1-3 at the MASA offices. We plan to talk about the Commissioner's MTSS work group which many of us are on, legislative platforms of each organization, topical trainings, and a higher education forum.

In July, John, Jill, and Todd had the opportunity to attend the CASE Legislative Event in DC. During this time they were able to network with other state leaders of special education, as well as, meet individually with the MN Legislators and Senators. Jill will give us the highlights of that trip during her CASE report.

Then, in September, Todd and I had the chance to go to partner in DC with MASA. Each fall MASE is able to have two representatives attend with the superintendents. Again we meet with the MN Legislators and Senators. It really is a great opportunity to not only dialogue with our delegation out there but also to increase the knowledge of our colleagues in MASA. Each of our delegation meetings covered NCLB, IDEA, Perkins, and Title legislation.

Lastly, I want to say a thank you to each of you for your ongoing support while I am recovering.

- ### B. Executive Director Report- Klaber—Washington D.C. in July was a great experience. Were able to meet with several legislators. If our legislators need something, they were told that John Klaber is their first contact and he will put them in contact with who they need to talk to if he isn't able to answer their questions.

This fall John has been setting up Nan Records workshops in regions across the state. We are now a member of the Alliance for Student Achievement.

John will be meeting with Marikay Litzau on October 28. MA ICD-10 codes do not have to be listed in the IEPs. There will be 12 codes for billings. No information on stand-alone FBAs from OSEP. John is continuing to meet with regions.

C. Area Reports-Area Representatives

Area A---Dustin Hinckley—Recruitment and retention is a problem even in general education positions. Paraprofessional support is also an issue. They have more

requests from teachers and parents for child specific paraprofessionals. Their region is chaired by the low incidence coordinator.

Area B--Nathan Lutzka – Oct. 31 WJ training and George Holt will meet with directors and business managers. The region is trying to set up a co-hort for ASD licensure.

Area C--Bardie Skjonsberg-George Holt will present on spec. ed. Funding changes. Staffing issues, licensure.

Area D--Douglas Millaway—WJ & 504 trainings will be scheduled.

Area E--Diane McCarron—George and Nan will be coming to present. Looking at hiring practices though the region to see what difficulties are there. They have been attending high school career fairs. Presentations at colleges to recruit employees.

Area F-1—Julie Ladwig- The region had Nan's presentation and WJ training. This summer there was a training for co-teaching in New Ulm. Sarah Mittlestadt is organizing a special ed. teacher cohort in Fairmont---Anyone with a 4 year degree interested in pursuing a teaching license in spec. ed. should contact Sarah.

Area F-2--Dan Armagost—George Holt, WJ workshop, Region 10 ELL training, standard based IEP training.

Area G--Mary Kreger –Low incidence training from MDE and Nurturing Heart.

Monitoring in many of the districts this year. Mary needs to know who the MASE members are in her area. They are looking at having coordinator meetings separate from directors. This summer, the districts in the metro area would not release employees after June until they could fill that position.

Area H--Laura Pingry-Kile –Have been having presentations for each meeting. The theme for the year is directors like data. Each month has a topic that directors bring information to share.

Retired Director—Gary Woodward—Has gotten survey information from retirees and gets input from them during the year. The survey indicated that collaboration is needed with other organizations. Mentorship is something that retirees would be interested in doing. We need a way to keep the retirees informed of what is presented in the director forums. Retiree reunion?

D. CASE Liaison –Skarvold—Summer CASE in Washington D.C. had dialogue about IDEA and ESEA working together. Results driven accountability was also a topic of conversation with the legislators. Impact of not finding qualified staff. Are there ways to help higher ed. get people into those programs? National members of CASE that work with MA billing and how the rules affect schools?

E. CEC Liaison-Doud—Met in September. Talked about more webinars instead of a full conference. They would like to have directors submit newsletter articles.

F. MASA Board Representatives-Kermes/Records – MASA board met at the end of September. Mia reported that MASA imbeds professional development in their board meetings. Strategic plan starts next week.

G. MASA Legislative –Travis- Todd stated that when they spoke with Kline, he was frustrated that there wasn't a lot of movement in education bills. Bills have become very detached from appropriations. Rep. Kline wants us to send what we would like to see in a bill. This might be something that the Federal Advocacy Committee could work on.

H. Standing Committees (Attachment)

i. Legislative--Gibbons/Schaller--The legislative platform has been completed this fall, and is being submitted for approval at this meeting. This way the brochures will be ready after elections so we can meet with legislators. Today there will be training on how to talk to elected officials, how to testify for bills, the outlook for the upcoming session. They will also talk about MASE day at the Capital on March 5.

ii. Membership—Engebritson—No report.

iii. Nominations –Skarvold-Meeting at noon tomorrow.

iv. Professional Development –Ouilette-35-40 new leaders in training today. The afternoon will separate out the coordinators with the directors/assistant directors. 220 for fall conference.

- v. Federal Advocacy--Kermes/Travis-Met Sept. 4. Only has been in existence for one year. Reviewed CASE platform & positions. 3 areas—reauthorization of EASA to promote success for all students, IDEA funding—increased, opposition of private school vouchers. Establish relationships with candidates before the election.

I. Group Reports

- i. Alliance for Student Achievement (Klaber) - Met Sept. 22 and MASE was voted to be full voting member. They are defining their role.
- ii. BOT Standards and Rules Committee (Laura Pingry-Kile) – The committee hasn't met yet. No meetings scheduled. Todd commented that one of his teachers has an ABS license and that person's license states that they can't teach outside of the teaching license.
- iii. MnSIC (Ouillet) – Meeting on Sept. 10. They are trying to develop a self-review tool. If students are working with another public agency, they should be coded as a MARSS 6. Nov. 12 is the next meeting.
- v. SEAP (Diane McCarron) – Nothing new to report. Sarah Mittlestadt is the new representative.
- x. Care and Treatment Bill (Schaller, Lundell, Dan Naidicz, Dollie Lastine) Nothing to report.
- xi. Teacher Evaluation Workgroup (Johnson/Gibbons) – No workgroup meeting.
- xii. MDE Rtl Survey/Commissioner's Work Group (Gibbons) – Group met in September. They will be sending out another survey this year. Commissioner's workgroup met and went over history of Rtl. Issues to discuss at future meetings. Co-chairs Julia Espe and Lee Carlson will have MTSS 101 to bring all people up to speed when they meet in November. There will be meetings in Dec. and January, as well.
- xiv. Restrictive Procedures Workgroup (Schaller, Skarvold)—Meeting 5 times this year. They are comparing the data from previous years. There are crisis teams throughout the state that are available to families. DHS might have these available to schools, as well.
Panel discussion was held last week with DHS had 3 representatives, AuSM had one, MDE and Melissa Schaller were on the panel. Discussion was around crisis situations and not get results.

VI. Discussion/Action

A. Strategic Plan—

Legislative--Have the legislative platform completed and have training planned for today. Communication—sending congratulations to newly elected officials so they know who you are. Let membership know when testimony is being heard.
Federal Advocacy—Aligned with CASE platform and training continues today. Make members aware of the CASE website and resources that are available on it.
Fiscal—Business partnerships
Membership—Expand membership, increase membership data, awards.
Professional Development—Continue to build partnerships and attending other organization's workshops.
Partner relationships---Building relationships with MDE and other organizations
Nominations—Making sure that state-wide candidates are being considered.
Lori Fildes made a motion to approve the strategic plan. Kim Gibbons seconded.
Motion passed.

Cherie would like each regional representative to email her in the next 2 Weeks to let her know how our regional meeting are held. Is it a director only meeting? MASE members throughout the region? Send copy of 1 or 2 agendas. cjohnson@gced.k12.mn.us

- B. Gift Law Update
 - C. Website—Mia will be doing an RFP for the MASE website reconstruction. MASA staff will still update it as needed.
 - D. Approve 2015 MASE Legislative Platform (attachment)---Motion was made by Jill Skarvold, to approve the MASE legislative platform. Second by Dan Armagost. Motion passed.
Business Partnership proposal. Lori Fildes would like to have MASE put out an RFP to recruit business partners. The proposal is to pay \$10,000 if they are able to get 35 new business partners. Anything over the 35 would be paid a percentage of the total dollars generated. A motion to approve the business partner proposal was made by Kim Gibbons, second by Mary Krieger. Motion passed.
 - E. Mental Health services on IEPs-Kim Gibbons
If mental health services are listed on the IEP, what happens if the agency doesn't agree that the service is medically necessary? What happens over school breaks? How will parent choice for providers be assured?
Melissa Schaller, Ann Bentenberg and Reggie Engebritson are presenting with Jill Johnson and George Holt Friday morning on this topic.
- VII. Discussion: Annual Business Meeting (Urlick)—Thursday afternoon at the end of the day. Barbara Troolin will speak. Business meeting, and Norena Hale/Christine Knobloch with a history of spec. ed. Cherie Johnson will talk about MASE goals for the year.
- VIII. Information Items
A. 2014-2015 MASE Board Contact List (attachment)
- IX. Adjourn —Johnson --- Meeting was adjourned at 2:45.

Next Meeting: Thursday, December 4, MASE Offices Board Room, 9 am – 3 pm