

Memo



To: Dr. Ilandus Hampton
CC: Board of Education
From: Michael Kuziel
Date: November 13, 2024
Re: Disposal of Broken and Unused Property

Michael Kuziel, Academy Coordinator, requests permission to dispose of old and damaged bicycles at the Joliet West campuses. Replacement equipment is not necessary as the equipment is no longer needed or utilized.

Eleven Bicycles – Trek 800
Two Tricycles – Miami Sun

If you have any questions, please contact me at your convenience.

Thank you,

Michael Kuziel

Academy Coordinator
Arts and Communication / Applied Life