



LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING MINUTES  
TUESDAY, APRIL 19, 2022 AT **6:00 PM**

BOARD OF EDUCATION  
Kevin Daly, *President*  
Elaina Geraghty, *Vice President*  
John P. Vranas, *Secretary*  
Myra A. Foutris  
Jay Oleniczak  
Rupal Shah Mandal  
Peter D. Theodore

ADMINISTRATION  
Dr. Kimberly A. Nasshan, *Superintendent of Schools*  
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*  
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, April 19, 2022.*

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:00 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

John P. Vranas (BOE) Chair  
Elaina Geraghty (BOE), Co-chair  
Rupal Shah Mandal (BOE)  
Wendy Grano, Community Member  
Emily McCall, Community Member (arrived at 6:05pm)

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Zade Tagani, Community Member

ADMINISTRATORS/STAFF PRESENT

Dr. Kimberly A. Nasshan, Superintendent of Schools  
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction  
Courtney Whited, Business Manager/CSBO  
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, Studio GC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **March 22, 2022**

A motion was made, seconded and passed to approve the March 22, 2022 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

I. Driveway and Parking Lot Asphalt Maintenance at Rutledge Hall and Lincoln Hall

Courtney Whited, Business Manager/CSBO thanked Athi Toufexis, Studio GC for working with vendors for better pricing on the necessary asphalt maintenance.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve this Proposal from Patriot Pavement Maintenance for crack filling, seal coating and striping the Rutledge Hall and Lincoln Hall parking lot and driveways in the amount of \$14,265.25 during summer 2022.

## 5. OLD BUSINESS

## 6. NEW BUSINESS

### a. Custodial Equipment Purchase from GSF USA, Inc.

Jim Caldwell, Director of Buildings and Grounds, explained that the District began a program last year to upgrade the custodial equipment. The District is continuing with a cycle of regular refreshing. Jim outlined the pieces of equipment that are scheduled to be purchased this year. The Committee inquired that any purchased equipment would be tax exempt, which was confirmed by the Administration.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve this custodial equipment purchase from GSF USA, Inc. in an amount not to exceed \$13,950.

## 7. District Facilities Update

### a. Summer 2022 General Work "Bid Package A" Update

Information arrived from the vendor that the project is off schedule. The rooftop units are scheduled to ship July 25th, arrive on July 29th, which is later than anticipated. Athi outlined the schedule to get the units installed and functioning. If the units arrive by July 29th; the project would be fully completed by August 19th. Athi outlined different scenarios to install the project on an expedited schedule or to complete next year if the project misses a drop dead date. The Committee directed the Administration to put the vendor on notice that they would be responsible for additional costs associated with delaying or expediting the project if the July 29th delivery date cannot be met.

### b. Todd Hall Parking Lot Variance with the Village

The District's parking lot shrub variance request will be on the Village of Lincolnwood Board Meeting Agendas on May 18, 2022 and June 7, 2022. District representatives will be at each meeting.

### c. Todd Hall Parking Lot Expansion - Memorial Tree(s)

The original attempt to move the memorial tree was unsuccessful due to soil conditions. Another date will be scheduled. There is a second memorial tree, in honor of a Todd Hall teacher, which will receive a plaque.

### d. Campus Parking Lot Gates

Administration called several vendors related to the project; however, no quotes were received in time for the Committee meeting. The quotes will be presented at the May Facilities Committee meeting.

### e. Plat of Consolidation - Mylar Signatures

The District is gathering the necessary signatures. After the completion of the signatures the District will file with the County.

### f. Bench Order

The Benches have been ordered consistent with the colors already on campus. They will be scheduled to be installed upon arrival.

### g. Facility Rentals

The Girl Scouts will have a table at Todd Hall to provide registration information to families.

The Administration provided participation figures for the Lincolnwood Baseball & Softball Association (LBSA) and discussed which class the organization should be classified under for the purposes of potentially assigning a rental fee for the use of the District facilities. The Administration was directed to evaluate how much the organization is renting SD74 facilities and what the fee would be as a Class 2 organization.

#### 8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:31 p.m.

The next Facilities Committee meeting will be held Tuesday, May 17, 2022 at 6:00 p.m. The public is welcome.

---

John P. Vranas, Chair

---

Elaina Geraghty, Co-chair