

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: June 11, 2024



**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to  Elementary (only)                       High School/District Wide

**Date:**    5/22/24

**To:**        Corrina Guardipee-Hall  
                    Superintendent

**From:**    Heidi BullCalf  
                    Title:    Director of Student Activities

**Subject:**   **CSA: EeKahKi Maht Student Workers, Summer 2024**

**Description:** Heidi BullCalf is requesting to hire additional students for the EeKahKiiMaht Summer Program; June 12 – July 31, 2024; 8 AM – 4:30 PM; Monday thru Thursday, for a total of 27 days (216 hours).

1. Cayden Blackman, \$2,224.80
2. Kalani SunRhodes, \$2,224.80
3. Jaylea Younger, \$2,224.80
4. Jaslynd Wolf Tail, \$2,224.80

**Financial Impact:**   **\$8,899.20** (\$10.30 x 216 hours x 4 students; Per DOL Min Wage Requirements)

**Funding Source (Budget/grant, etc.):** 215.68.434.1700.120.424

**Attachment(s):**    Contract Service Agreement

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-2708

Date: 06/05/24

Board Approval: 6/11/24

Contractor: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: PO Box MT 59  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Student Worker for the EeKahKiiMaht Summer 2024 Program. Contractor will provide structured Activities and other duties during the tutoring hours for Ee Kah Kii Maht Summer Program (Grades K-12). Contractor is under the supervision of the Student Activities Coordinator and will be responsible for all students for continued employment with the EeKahKiiMaht Program. Dates for CSA: June 12-July 31, 2024.

**Contracted Dates:** 6/12/24 through 7/31/24

Rate per hour/per day: \$10.30 per hour x 8 hrs/day x 27 days = \$2,224.80

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

**Total Project Cost = \$2,224.80**

**Contract to be paid from:**

215.68.434.1700.120.422

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

**Employee:**

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office