



Mrs. Michelle Hirsch
201 Harrison St.
Geneva, IL 60134

Office: 630.463.3300
Fax: 630.463.3309

TO: Todd Latham
FROM: Michelle Hirsch
RE: Gifts, Grants, and Bequests
DATE: August 24, 2023

Mr. Latham,

In accordance with Policy 8:80 for Gifts, Grants and Bequests, donations having a value of more than a \$500.00 shall be accepted by the Board of Education.

Harrison Street PTO is proposing to fund the purchase and installation of a water bottle filler:

- \$4025.00 donation will cover all expense for materials and installation of the water bottle filler.

The water bottle filler will be available for use for the Harrison students in staff to fill water bottles throughout the school day. I am requesting approval from the Board of Education, at their upcoming regularly scheduled meeting to accept these donations for the 23-24 school year to Harrison Street School.

Sincerely,
Michelle Hirsch
Principal, Harrison Street School, Geneva #304