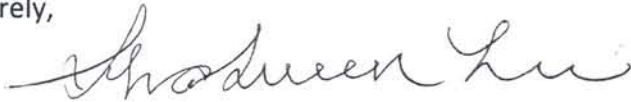


To: Harvey Public Schools Dist. Board of Education
Dr. Denean Adams, Superintendent
Nicole Wright, Board Secretary

Date: August 8, 2014

On August 26, 2014 I will be beginning another great fall semester at South Suburban College, that semester is scheduled to begin on August 26, 2014 and end on December 4, 2014 (Class Schedule is attached). Thank you very much for allowing me to continue working here through the summer and the previous school year. I appreciate the kind consideration that the district has for my education which allows me to have a flexible work schedule while I attend school to earn my degree. I am requesting to continue working for the district during the 2014-2015 school year in any capacity that it can use me in. If I receive approval my schedule will be as shown below. I look forward to being notified of the Board's decision. Thank you in advance.

Sincerely,



ShaQueen Lee

Cell: (708) 600-5673

E-mail: shaqueenlee@gmail.com

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 AM to 4:00 PM	No Work	9:00 AM to 4:00 PM	No Work	9:00 AM to 3:00 PM

Schedule

Term

Fall 2014 Semester

Total Registered Credits 12.00

Course Name and Title	Meeting Information	Creds	Pass	Aud	Last
TAPS-2100-01 Foundations Theatre, Perform	08/26/2014-12/04/2014 Lecture-Discussion Tuesday, Thursday 02:00PM - 03:15PM, B Building, Room B1200	3.00			09/K
MCOM-2700-01 On-Air Performance	08/26/2014-12/02/2014 Lecture-Discussion Tuesday 07:30PM - 10:20PM, Room to be Announced	3.00			09/K
MATH-1423-03 College Algebra	08/26/2014-12/02/2014 Lecture-Discussion Tuesday 04:30PM - 07:20PM, Modular 2, Room 2-2	3.00			09/K
ART-3310-02 Ceramics	08/28/2014-12/04/2014 Lecture-Discussion Thursday 09:30AM - 12:20PM, E Building, Room E1525	3.00			09/K

[Click here for a list of your required books](#)

OK