Geneva Community Unit School District 304



Office of Human Resources Personnel Report

October 14, 2014

TO: Dr. Kent Mutchler

FROM: Craig T. Collins

RE: October 14, 2014 Personnel Report

DATE: October 9, 2014

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
9/25/14	Afridi, Asma	GHS	Guidance Counselor	1.0

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
10/6/14 - 12/19/14	Lisa Case (Jennifer Snodgrass)	GMSN	Math	1.0
11/17/14 - 2/9/15	Sandra Kuehl (Megan Bruno)	MCS	Grade 1	1.0

10-14-14 hr memo Page 1

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Perry, Tina	MCS	Special Education	11/24/14 - 1/5/15	1.0
Brady, Sandie	GMSS	Science	1/19/15 - 4/6/15	1.0
Schwab, Becky	GMSN	Guidance Counselor	2/5/15 - 5/28/15	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
10/6/14	Ernst, Michelle	MCS	Classroom Assistant 5.75 hrs	9 month
10/6/14	Todd, Olga	HES	2nd Shift Custodian	12 month
10/7/14	Gray, Steven	GMSS	2nd Shift Custodian	12 month
10/14/14	Brennan, Cheryl	HSS	Special Education Assistant	9 month
			3 hrs	

II. Resignations

Name	School	Position	Effective Date	School Year
Miller, Pamela	GMSN	Special Education Assistant	10/7/14	9 month
Yow, Julia	HES	Special Education Assistant	10/10/14	9 month
Mack, Carol	GHS	Special Education Assistant	10/31/14	9 month

III. Reappointments/Reclassifications

None

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Flahaven, Kevin	GHS	Technology Assistant	11/18/14 - 12/22/14	12 month

10-14-14 hr memo Page 2

V. Retirement

None

ADMINISTRATORS

I. New Hires

None

II. Resignations

None

10-14-14 hr memo Page 3