

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 11/14/17



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 10/20/17

To: **John Rouse**
 Superintendent

From: Wayne Hall
 Title: Transportation Supervisor

Subject: **First Aid/ Cpr**

Description: Request to approve a contract service agreement for Brenda Guardipee to provide a First Aid/Cpr class for Transportation on November 20, 2017 for bus driver's that are required to have this class.

Financial Impact: \$250.00

Funding Source (Budget/grant, etc.): Transportation budget

Attachment(s): CONTRACT

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: 11/20/17

Board Approval: _____

Contract Brenda Guardipee

Phone: _____

Address: P.O. Box 1342

Browning Mt. 59417

Type of Project/Service (be specific): First Aid/ Cpr Class for Driver's required to drive school bus.

Contracted Dates: 11/20/17 to 11/20/17

Rate per hour/per day: 50.00/cardsx5.00 x 10 people # of Days = 250.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): _____ = \$ _____

Total Project Cost = \$ 250.00

Contract to be paid from:

110-96-167-2710-0330 -0000

210-96-167-270- 0330 -0000

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Brenda Guardipee

Contractor's Signature

517-74-9408

SSN/Federal ID Number/EIN

Wayne Hall

Principal/Supervisor

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.