

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

June 1, 2017

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, June 1, 2017, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Jill Olson, Jeff Peterson, Robert Rapheal, and Superintendent Linda Madsen, ex officio. Members Gail Theisen and Luke Odegaard were absent.

The meeting agenda was reviewed and agenda item 9.7 Approve Principal/Assistant Principal Placements for 2017-18 and 2018-19 was removed and will be added to the June 15 agenda. Member Morehead moved, 2<sup>nd</sup> by Member Peterson, to approve the revised agenda. All members present voted aye and the motion carried.

4. VISITORS:

Listening Session: Member Olson reported two attendees at the Listening Session.

5. STUDENT ACHIEVEMENT:

Community Education Director Corey McKinnon gave an overview of programs and an update of the Community Education purpose and values.

FLHS Industrial Technology teacher and Supermileage Advisor Kelly Nichols was present with the Supermileage Team. This year the team won the Modified Engine Class with 497 miles per gallon.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: Retirement Recognition, Dr. Madsen's retirement party, FLEA retirement party, Academic Awards Breakfast at the high school, the Pops Concert is tomorrow night at 7:00 pm at the high school, the FLPD is staying, curriculum meeting, lacrosse games, FFA open house, Scandia Elementary IB 6<sup>th</sup> grade exhibit, PTA meeting, Congressman Emmer was at the high school to highlight the EMT program, and Channel 9 was at the high school to highlight EMT instructor Paul Kendrick.

6. REPORTS:

Communications – No report due to Member Theisen's absence.

916 – No report due to Member Theisen's absence.

Equity Alliance MN –Member Morehead thanked Dr. Jean Lubke for attending Dr. Madsen's retirement party. Morehead reported they received Roseville's equity presentation, approved the business plan, and will be electing board officers next month.

Policy – Member Olson reported they discussed the Wellness Policy, Meal Charging Policy and the Outdated Cell Phone Use Policy.

Staff Welfare – No report due to Member Odegaard’s absence.

Finance – No report due to Member Odegaard’s absence.

City of Forest Lake – Member Rapheal reported an agreement was reached to keep the FLPD in place.

Buildings & Grounds – Member Peterson reported they received the monthly construction report, discussed facilities use issues due to summer construction, and received a legislative update.

QComp Annual Report – Becky Haven gave highlights and recommendations in the areas of Teacher Leaders, Job-Embedded Professional Development, Teacher Evaluation and Performance Pay.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini had photos of project updates at the transportation building, Columbus and Lino Lakes Elementary, and the senior high school. The District Office parking lot repaving will begin in the next couple of weeks.

Superintendent Report – Dr. Madsen gave a Strategic Planning update from the Resource, Identity and Marketing groups. She reviewed the Lake Fest events, Monday night is the Academic Awards and Hall of Fame induction, Tuesday is the Hall of Fame reception at Forest Hills and Friday is graduation. There are upcoming building tours of the high school, transportation office, Columbus Elementary and Forest Lake Elementary.

7. CONSENT AGENDA ITEMS: Member Morehead moved to approve agenda items 7.1 – 7.5. Member Peterson 2<sup>nd</sup> the motion, and all members present voted aye. The motion carried.

- 7.1 Approved the Minutes of May 4 and 18, 2017
- 7.2 Approved the bills as of June 1, 2017
- 7.3 Approved Classified Personnel:

Resignation:

- Henzlik, Mandy – School Bus Driver, effective May 16, 2017.
- LeVasseur, Ashley – SAC Program Aide at Forest Lake Elementary, effective May 19, 2017.
- Lenz, Lisa – Cook Helper at Columbus Elementary, effective May 29, 2017
- Peterson, Patricia – School Bus Driver, effective June 9, 2017

Recommendation of Employment:

- Jensen, Luka – Early Childhood Screening Nurse – Casual, effective May 8, 2017.
- LaMourea, Sarah – Bus Driver 5 hours per day and 37 weeks per year. Effective May 11, 2017
- Reider, Connie – Sign Language Interpreter effective for the 2017-18 school year.
- Thell, Lori – Noon Duty Supervisor I at Scandia Elementary, effective May 15, 2017.

Authorization of Transfer:

- Marabella, Kathie – Short hour Cook Helper at Forest Lake Elementary to Long Hour Cook Helper at Wyoming Elementary effective August 23, 2017.

Leave of Absence:

- Davalos, Irma – Cook Helper at Southwest Jr. High, leave of absence from May 30, 2017 through June 9, 2017.
- Diemert, Sandra – School Bus Driver, leave of absence from May 1, 2017 through June 12, 2017.
- Salin, Krista – Water Safety Instructor at Southwest Jr. High, extend leave of absence from May 1, 2017 through June 4, 2017.

Reduction of positions:

- Herges, Martin – Locker Room Attendant at Southwest Jr. High, effective May 26, 2017
- Salin, Krista – Water Safety Instructor at Southwest Jr. High, effective May 26, 2017
- Wermager, Bernadette – Locker Room Attendant at Southwest Jr. High, effective May 26, 2017

## 7.4 Approved Licensed Personnel:

## A. NON-CURRICULAR ASSIGNMENT(S):

1. Lemmons, McCall: Asst Girls' Lacrosse (SR)
2. Matheson, Jacob: Asst Pep Band (SR)

## B. EMPLOYMENT:

O'Donnell, Jennifer: 1.0 FTE effective 17-18 school year

## C. RETIREMENT/RESIGNATION(S):

1. Ellson, Alyssa: Resign end of 2016-17 school year
2. Wriskey, Nicole: Resign end of 2016-17 school year

## D. AUTHORIZATION OF ADDITIONAL POSITION(S):

ABE teacher for approx 7-13 hours per week for 47 weeks based on program needs. Schedule includes 7 hours per week during the summer and approx 13 hours per week during the school year.

## 7.5 Designate Steve Massey as the MDE Identified Official With Authority (IOWA) beginning July 1, 2017.

8. Donations: Member Olson moved, 2<sup>nd</sup> by Member Corcoran to adopt the resolution and accept with appreciation the following donations: \$300.00 from YourCause, LLC, Boston Scientific, Texas, to Wyoming Elementary for general education; tape, Post-its, misc. 3M products from

Boesel Family, Scandia, to FLHS for Teacher Appreciation Week, valued at \$400.00; 75 chocolate and 50 1% milk from Dean Foods North Central, LLC, Land O'Lakes, St. Paul, to Southwest Jr. High for the Senior All Night Party, valued at \$17.21; \$574.30 from Box Tops for Education, MI, to Wyoming Elementary for general education; \$24.96 from YourCause, TX, to Wyoming Elementary for general education; \$100.00 from Anonymous to Forest View Elementary to pay off students' lunch accounts; \$30.00 from Angela Sederholm, FL, \$99.00 from Diane Peterson and \$30.00 from Kathleen Harrell to Wyoming Elementary for general education; \$5,000.00 from Polaris, Wyoming, to FLHS for engineering software and industrial technology equipment; \$900.00 from Royal Credit Union, Eau Claire, WI, to FLHS EMS program for EMS supplies; set of Chromebooks for 6<sup>th</sup> grade classroom from Scandia PTO to Scandia Elementary valued at \$4,600.00. All members present voted aye and the motion carried.

#### OLD BUSINESS:

Member Peterson moved to Approve Discipline Policy 515. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye and the motion carried.

Member Olson moved to Approve Student Transportation Safety Policy 531. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye and the motion carried.

Member Morehead moved to Approve School Bus Leasing. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye and the motion carried.

Levy/Bond Discussion - Dr. Madsen gave a levy/bond update stating that the survey and timeline are being worked on. As more information becomes available, it will be brought before the board for review and decision.

Member Corcoran moved to Adopt Resolution for the Non-Renewal of Probationary Teacher(s). The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye and the motion carried.

Member Morehead moved to Ratify 2016-2018 Forest Lake Technology Specialists Association Employment Agreement. The motion was 2<sup>nd</sup> by Member Peterson, by roll call vote all members present voted aye and the motion carried.

#### NEW BUSINESS –

First Reading: Long Term Facilities Maintenance Revenue Plan Approval. This item will be placed on the next regular agenda for board action.

First Reading: Recommendation to Approve 2017-18 Budget. This item will be placed on the next regular agenda for board action.

First Reading: Consider Discontinuance of: Student Cell Phone Use Policy 510. This item will be placed on the next regular agenda for board action.

First Reading: Wellness Policy 546. This item will be placed on the next regular agenda for board action.

First Reading: New Policy: Meal Charging Policy 506. This item will be placed on the next regular agenda for board action.

Ranger Hour - FLHS Assistant Principal Sawyer explained that Ranger Hour is a 60-minute block over the lunch hour where all students have access to teachers for extra help, to use as study time, go to the field house, or enjoy lunch. He defined the purpose, structure, four trial dates, and the proposed schedule for the 2017-18 school year.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Morehead moved, 2<sup>nd</sup> by Member Corcoran to adjourn. All members present voted aye and the meeting adjourned at 8:47 pm.

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Rob Rapheal

President

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Jill Olson

Clerk

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota 55025  
June 1, 2017

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE  
TEACHING CONTRACT(S) OF THE FOLLOWING PROBATIONARY TEACHER(S):

Afton Michel

WHEREAS, the above named are probationary teacher(s) in Independent School District  
No. 831.

BE IT RESOLVED, by the School Board of Independent School District No. 831,  
that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract(s) of  
the above named probationary teacher(s) in Independent School District No. 831, are hereby  
terminated at the close of the current 2016-17 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher(s)  
regarding termination and non-renewal of their contract(s) as provided by law, and that said  
notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear \_\_\_\_\_:

You are hereby notified that at a regular meeting of the School Board of Independent  
School District No. 831 held on June 1, 2017 a resolution was adopted by a majority roll call  
vote to terminate your contract effective at the end of the current school year and not to  
renew your contract for the 2017-2018 school year. Said action of the Board is taken  
pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the School Board give its reasons for the non-  
renewal of your teaching contract. However, such request must be received in writing  
within ten days after the receipt of this notice.

Yours very truly,

SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 831

\_\_\_\_\_  
Jill Olson, Secretary of School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_;

and the following voted against the same: \_\_\_\_\_;

and the following were absent: \_\_\_\_\_;

whereupon said resolution was declared duly passed and adopted.