

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 10, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide


Date: October 3, 2017

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: High School Custodian

Description: Glenn Hall, Director of Maintenance/Facilities/Security, recommends the following individual for hire:

-  Aaron McLean, Custodian, High School, L2/SP \$14.77/hr. + 18% fringe Per Classified Labor Agreement

Financial Impact: \$30,721.60 + 18% fringe, prorated at 19,969.04 + 18% fringe

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Custodian		Applicant Recommended Aaron McLean	
Department/Location Facilities/High School		Supervisor Glenn Hall/John Salois	
Type of Position Classified	Starting Date 10/12/2017	Term 2017-2018 School Year	

Recruiting	Date Posted: 08/24/2017	Closing Date: 9/7/2017
Comments:		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Begay Jr. Edison		Yes	N/A
	Butterfly, Byron		Yes	9/15/17
	Cummins, Anson		Yes	9/15/17
	Fish, Raylonda		Yes	9/15/17
	McClellan, Aaron		Yes	9/15/17
	Pree, Charles		Yes	Declined
	Still Smoking, Leroy		Yes	9/15/17
	Yellow Kidney, Terrance		Yes	N/A

Interview Committee	Title	Name	Title
Matthew Johnson	Director of Alternative Education		
John Salois	BHS Principal		
Dixie Guardipee	Facilities Secretary		

Recommendation: Aaron McLean has worked at Blackfeet Boarding dorm as a Matron and part time custodian. Aaron has lots of on the job experience with the processes, protocols and tools required to be a school custodian.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
Criminal background check	on file	yes	Ok
TB documentation	on file	yes	Ok

Salary: \$14.19/Hr.	Placement: <u>L2/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 10/03/2017 Approved by: _____ Date: _____