



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
TUESDAY, JULY 19, 2022 AT **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, President
Rupal Shah Mandal, Vice President
John P. Vranas, Secretary
Myra A. Fautris
Elaina Geraghty
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, July 19, 2022.

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:00 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

John P. Vranas (BOE) Chair
Elaina Geraghty (BOE), Co-chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Emily McCall, Community Member
Zade Tagani, Community Member

ADMINISTRATORS/STAFF PRESENT

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, Studio GC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **JUNE 7, 2022**

A motion was made, seconded and passed to approve the June 7, 2022 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC

a. StudioGC Project(s) Update

- I. General Work (FH Paschen)
 - Glazing complete at Todd Hall
 - Emergency lights and exit sign replacement in progress
 - RTUs are anticipated to ship the week of July 11th
 - Crane pick scheduled for July 21st to lift the rooftop units to Todd Hall & Rutledge Hall
 - VFD & pump installation at Lincoln Hall is awaiting delivery
 - Todd Hall 2.5" valve is discontinued but Westside Mechanical has acquired one
 - Privacy window film for the Rutledge Hall STEM classroom. The Committee recommended adding the privacy film to the Rutledge Hall STEM classroom windows for under \$10,000

- II. Sitework (Murphy)
 - Track completed and striped; ready for use since June 29th
 - Obstacles: stone workers' strike. Murphy is looking for an alternate base material and asphalt
 - Todd Hall bus loop has the initial asphalt binding layer; final layer occurs with the lot. Murphy determined that there are areas of the new parking lot site that will need additional base material. This budget impact requires an addendum of \$46,339 but \$38,244 of this cost will come out of the contingency. Overall, this will cost an additional \$8,095 over the contingency. Administration is recommending approval of the contract for the overage to not exceed \$15,000 over the contingency.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve an authorization allowance to Murphy Construction not to exceed \$15,000 over the contingency.

- III. Sitework Playground Equipment (Various)
 - Burke equipment was delivered in June; to be installed in summer 2023 at East Prairie playground
 - Team Reil equipment shipping December 29th
 - NuToys Equipment: delivered end of June; Rutledge Hall installation anticipated towards end of July with pricing forthcoming from Murphy as part of the contingency overage
 - NuToys Surfacing: the Rutledge Hall poured-in-place will be done this summer and the other three areas will be delayed until next summer for an additional cost of \$358 to delay one year

IV. Cafeteria Tables

Installation of the Cafeteria Tables is scheduled for August 16th. If the tables do not arrive by August 11th, the District will have to postpone installation. The company will have to incur the storage cost until they are able to install the tables.

V. Rutledge Hall Elevator Modernization

The elevators have passed the annual inspection and TKE is doing monthly inspections. The modernization is scheduled for December.

VI. Pratt Avenue Parking Lot/Driveway Sealcoating

The Pratt Avenue Parking Lot sealcoating and striping was completed June 9th.

VII. Rutledge Hall Specials Furniture

The furniture is on schedule to be delivered at the end of July and early August. Installation is scheduled for the first week in August.

b) Fencing for Todd Hall Parking Lot Areas

Athi Toufexis, Studio GC, presented the Bid results for the Fencing for Todd Hall Parking Lot Areas. A Steel option and an Aluminum option were provided. Administration is making a recommendation for the Aluminum option given that the Aluminum has a 20-year warranty and the Steel only 15-year warranty with a greater cost. The Committee asked why there will be a fence between the bollards rather than behind. Athi explained that there is a water main in the area and there is limited room.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the Todd Hall Fencing Base Bid #2 with Aluminum from Action Fence in the amount of \$61,780.

c) Grade 3 Reading Nook Rocking Chairs and Mobile Bookshelves

David provided background on the request of classroom shelving and rocking chairs for third grade. This would make the classrooms more consistent with furniture that was present pre-pandemic, and if approved, would begin a multiyear phase in for this furniture at Rutledge Hall. The committee recommended Natural Oak wood finish color and Shale for the seat cushion.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the purchase of Grade 3 rocking chairs and bookshelves from Library Furniture International in the amount of \$8,949.

d) Lincolnwood Baseball & Softball Association Batting Cage Usage in Gymnasium

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the Shared Use Agreement with the Lincolnwood Baseball & Softball Association.

5. OLD BUSINESS

6. NEW BUSINESS

7. District Facilities Update

- a) The Village of Lincolnwood shared plans for summer construction that will impact roadways. Administration provided the information to First Student in preparation for transportation services beginning in August.
- b) \$4,800 of the \$25,000 contingency was authorized for FH Paschen to install fourteen (14) emergency lights that were not included in the count documented in the 2016 Health Life Safety survey.
- c) Lincolnwood Baseball & Softball Association requested August 15 - October 9 use of the outdoor fields. MON-THU 5 p.m.- 8 p.m., SUN 2 p.m. - 8 p.m.
- d) The Ralla Klepak Performing Arts Program expressed interest in renting the auditorium for a performance and rehearsals but ultimately did not fill out an application due to an insufficient number of audience seats for their needs.

- e) The Chicago Urban Bicycling Society (CUBS) has routinely been granted use of the District's Pratt Avenue parking lot for several years. Their membership is down to only 19 members from the usual 50 to 60, and they will only be parking about 12 cars in the southeast corner of the lot near Pratt Avenue. They are leaving on July 24, and returning on July 31.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:32 p.m.

The next Facilities Committee meeting will be held Tuesday, August 16, 2022 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Elaina Geraghty, Co-chair