

COURTS & PUBLIC SAFETY COMMITTEE  
**DRAFT - MEETING MINUTES**  
Monday, October 21, 2024 – 4:00 p.m.  
Howard Male Conference Room/Zoom Room

Commissioners Present: John Kozlowski, Chair  
Dan Ludlow  
Bill LaHaie  
Lucille Bray

Others Present: Jesse Osmer, County Administrator  
Kim Ludlow, Treasurer  
Janelle Mott, Juvenile Officer  
Kim Elkie, EM/911 Director (zoom)  
Sheriff Erik Smith  
Rob Edmonds, Fire Chief  
Bill Pfeifer, MAC Administrator

**CALL MEETING TO ORDER**

Chair John Kozlowski called the meeting to order at 4:00 p.m.

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**MOTION TO ADOPT AGENDA**

Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to adopt the agenda as presented. Motion carried.

**PUBLIC COMMENT:** None.

**INFORMATION ITEM:** Juvenile Officer Janelle Mott presented the Child Care Fund Monthly Report for September of 2024. There is a possibility she will be requesting approval to apply for a grant through the Michigan Department of Health and Human Services for a Juvenile Diversion Program.

Motion was made by Commissioner LaHaie and supported by Commissioner Bray to receive and file the Child Care Monthly Report for September as presented. Motion carried.

**INFORMATION ITEM:** Fire Chief Rob Edmonds presented a reimbursement request for the annual services for the Stryker Power Load Cot/Lift System and Lifepak Cardiac Monitor per the Ambulance Service Agreement-Amendment 1. Treasurer Kim Ludlow reported when the Ambulance Agreement was amended and signed there was no money budgeted.

Discussion was made to put together a budget for 2025 based on what was done in the past.

Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to recommend approval of the reimbursement request as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, and Kozlowski. NAYS: None. Motion carried.

**ACTION ITEM #1: The Committee recommends approval of a budget adjustment increase in the amount of \$31,000.00 to line item 210-651-820.000 Service Agreement Lifepak/Stryker and approval to reimburse the City of Alpena for the annual maintenance of the Stryker Power Load Cot/Lift System and Lifepak Cardiac Monitors per the Ambulance Service Agreement-Amendment 1 from this line item in the amount of \$30,999.20 as presented.**

INFORMATION ITEM: MAC Administrator Bill Pfeifer presented the Contractual Services Agreement between Alpena County and the Northeast Michigan Regional Public Defender Office for review and approval.

Motion was made by Commissioner Ludlow and supported by Commissioner LaHaie to recommend approval of the Public Defender Contract as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, and Kozlowski. NAYS: None. Motion carried.

**ACTION ITEM #2: The Committee recommends approval of the Public Defender Contract with the Northeast Michigan Regional Public Defender's Office in the amount of \$893,947.92 with monthly installments of \$74,495.66 per month beginning October 1, 2024, and continuing through September 30, 2025, as presented.**

INFORMATION ITEM: MAC Administrator Pfeifer presented the MAC Administrator Agreement for review and approval.

Motion was made by Commissioner Bray and supported by Commissioner Ludlow to recommend approval of the MAC Administrator Contract as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, and Kozlowski. NAYS: None. Motion carried.

**ACTION ITEM #3: The Committee recommends approval of the MAC Administrator Agreement with Bill Pfeifer in the amount of \$18,000 with monthly installments of \$1,500 per month to come out of line item 260-282-803.000 MAC Director/Administrator beginning October 1, 2024, and continuing through September 30, 2025, as presented.**

INFORMATION ITEM: MAC Administrator Pfeifer presented the FY24 3<sup>rd</sup> Quarter financial report and stated the FY25 MIDC Grant Application has been approved by the state, but he has not yet received the contract. The County's portion would be the same contribution as last year in the amount of \$164,640.01. Once he receives the application, the Chair or County Administrator will need to sign in EGrAMS.

Motion was made by Commissioner LaHaie and supported by Commissioner Bray to recommend approval of the FY25 MIDC Grant amounts as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Bray, and Kozlowski. NAYS: None. Motion carried.

**ACTION ITEM #4: The Committee recommends approval of the FY25 MIDC Grant Application amounts of \$1,321,511.04 (State contribution of \$992,977.91) with a County match of \$164,640.01 and authorize the Board Chairman or County Administrator to sign all pertaining documents as presented.**

INFORMATION ITEM: Emergency Management and E/911 Services Director Kim Elkie gave the Committee the Emergency Management and E/911 monthly update:

- The dispatchers from Alpena County that have been assisting in Roscommon County have been notified they are no longer needed as Roscommon feels they are in a good place now and will be able to stand on their own.
- Kim reported each year she applies for ambulance millage funds into the 911 budget, and they offer a 50/50 match with the city and township fire departments. This year they have invested \$25,000 from the Ambulance Fund to help the fire departments purchase 18 new radios, 3 new pagers, and 4 new handheld mics.

INFORMATION ITEM: Chair Kozlowski presented the Ambulance Fund Monthly Reports to receive and file. Motion was made by Commissioner Ludlow and supported by Commissioner LaHaie to receive and file the monthly Ambulance Fund Reports as presented. Motion carried.

INFORMATION ITEM: Chair Kozlowski presented the Medical Examiner Monthly Reports to receive and file. Motion was made by Commissioner LaHaie and supported by Commissioner Bray to receive and file the monthly Medical Examiner Reports as presented. Motion carried.

INFORMATION ITEM: Chair Kozlowski presented the Veterans Affairs Monthly Report to receive and file. Motion was made by Commissioner LaHaie and supported by Commissioner Ludlow to receive and file the monthly Veterans Affairs Report as presented. Motion carried.

**\*Next Meeting: Monday, November 18, 2024, at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

#### ADJOURNMENT

Motion was made by Commissioner LaHaie and supported by Commissioner Bray to adjourn. The meeting adjourned at 4:55 p.m.

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John Kozlowski, Chair  
Courts & Public Safety Committee

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