

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the contract with DH Pace Company, Inc. for facilities maintenance security and protection services for the District.

BACKGROUND

Facilities maintenance security and protection services are utilized on an as-needed basis to support critical infrastructure across the District, including ADA automated doors, automated gates, overhead doors, and lock systems.

Annual spend under this contract was originally expected to remain below \$100,000. However, remaining service needs for the current fiscal year are expected to cause the total annual spend to exceed \$100,000.

Reference Number SCON-101278 was issued to track the contract spend for DH Pace Company, Inc. The company has contracts through The Interlocal Purchasing System (TIPS) cooperative purchasing program to provide maintenance, repair, and operations of facilities and grounds, Contract Number 240501, and through the Buyboard cooperative purchasing program to provide building maintenance, repair, and operations products and services, Contract Number 757-24. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Approval of this contract will allow the District to continue addressing security and access control needs in a timely manner. These services support the safe and secure operation of District facilities, help maintain compliance with accessibility requirements, and reduce the risk of disruptions to campus operations as well as potential safety and security vulnerabilities for occupants and assets.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

- Total Authorization Requested: \$150,000
- Funding Source: Facilities Department's FY26 operating budgets
- Previous Contract Spend: \$97,797

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2025 through August 31, 2026.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880