



BOARD ACTION ITEM APPROVAL FORM

DATE: August 19, 2025

SUBJECT: Office supplies contract - Renewal

BACKGROUND: Staples and Amazon Marketplace are Texans Can's primarily supplier of office supplies and sundry items

ADMINISTRATIVE CONSIDERATION: Staples and Amazon Marketplace are Texans Can's primarily supplier of office supplies, uniforms and sundry items

BUDGET IMPLICATIONS: not to exceed \$450,000

RECOMMENDATION: That the Board of Trustees approves Texans Can to enter into a contracts with Staples and Amazon, not to exceed \$450,000.

SUBMITTED BY:

Marian P. Hamlett, Chief Financial Officer

APPROVED BY:

James Ponce, Ed.D, Superintendent